

AGENDA

WATER/SEWER, STREET/SANITATION COMMITTEES

TUESDAY, AUGUST 18, 2026, 8:00 A.M.

JEFFERSON CITY HALL

- I. STREETS/PUBLIC IMPROVEMENT**
 - A. Street Paving
 - B. Drainage Study / East Drainage Work
 - C. DOT Access Management Agreement
 - D. Alliant Property Parking Lot
- II. WATER**
 - A. IWARN Agreement
- III. SEWER**
 - A. Sewer Forgiveness
- IV. SANITATION/RECYCLE**
 - A. Greene County Recycling
 - B. Waste Collection Report.
 - C. Recycling Report.

EXHIBIT A

ACCESS MANAGEMENT PLAN FOR US 30 & IA 4 IN JEFFERSON

July 23, 2026

I. PURPOSE

The purpose of this Access Management Plan (AMP) is to provide the City of Jefferson and the Iowa DOT (Agencies) with a comprehensive and mutually acceptable plan for the segment of US 30 & IA 4 in the City of Jefferson (Segment).

II. AUTHORITY

The development of this AMP was completed pursuant to IAC 761-112, and the Access Management Manual (AMM) and is adopted by the attached Agreement.

III. RESPONSIBILITIES

It is the responsibility of each Agency to ensure that vehicular access to the Segment shall only be in conformance with this Exhibit and the Agreement. The cost of access improvements, closures and modifications shall be determined pursuant to IAC 761-112, the Agreement, and this AMP and City ordinances. All US 30 & IA 4 access construction shall be consistent with the design criteria and specifications of the AMM and the Iowa DOT.

IV. EXISTING AND FUTURE ACCESS

A. Table 1 and 2 provide a listing of each existing and future access connection in the Segment including their current and future status. Map(s) illustrating the location of access connections follow. In case of discrepancy between Table 1 & 2 and any Map, Tables controls.

B. All highway design and construction called for by the AMP will be based on the assumption that the Segment will have a sufficient cross section and public right-of-way to accommodate all travel lanes and longitudinal installation of pedestrian facilities, drainage and permitted utilities.

V. AMP IMPLEMENTATION

A. Bringing access connections into conformance with the AMP will proceed when there is reasonable opportunity to do so. Opportunities include the development or redevelopment of abutting property, the terms and conditions listed on any access permit issued by the DOT, the terms and conditions of any City authorizations, approvals or site plans, any highway reconstruction or maintenance projects by the DOT that have the opportunity to make access modifications leading to conformity with the AMP.

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B. Any access along the segment may be closed, relocated, or consolidated, or turning movements may be restricted, or the access may be brought into conformance with this AMP, when in the opinion of the DOT or the City, any of the following conditions exist or have occurred:

1. the access has developed an unacceptable crash history that in the opinion of the City or the DOT is correctable by modifying or restricting the access in some manner;
2. the access is determined by any means to be detrimental to the public's health, safety, and welfare;
3. access modification or restrictions are necessitated by a change in road or traffic conditions;
4. there is a change in the use of the property that has or will result in a change in predominant vehicle types or an increase in traffic volumes or a situation when the access use exceeds the design and engineering limitations of the existing access design;
5. the terms and conditions of an access permit so require;
6. a highway reconstruction project provides the opportunity to make highway and access improvements in support of this AMP.

C. All access construction shall be consistent with the design and specifications of the current AMM and the DOT manuals for design, construction and specifications.

D. Any proposed access connection modification or addition must be in compliance with this Agreement and the current AMM unless the agencies jointly approve a design variance or exception.

E. Traffic signals shall be located only at Map 1 predetermined locations. Other design, safety and traffic controls such as roundabouts and innovative intersection designs shall be considered in place of traffic signals. Prior to signal approval, a DOT signal warrant and intersection analysis shall be completed and submitted to the DOT. Predicted traffic volumes shall consider the anticipated growth and development of the area based on opening day traffic projections. New traffic signal installations shall interconnect with existing and anticipated signal locations by any reliable means acceptable to the DOT.

F. All new development along US 30 & IA 4 shall access the city street system, not the primary highway, or use AMP predetermined access connections.

G. Existing access connections may be required to be improved to current design and traffic control standards including appropriate turn-lanes and other appropriate geometric features to mitigate adverse impacts of development traffic on US 30 & IA 4. Access connections may require turn lanes if turning movements qualify in accordance with the AMM.

H. Access functional area is defined in the AMM. The functional area of intersections within the AMP shall be protected. No additional access connections shall be allowed within an intersection functional area. The functional area extends both upstream and downstream from the physical intersection area and includes the cross street.

I. Access connections will be restricted along the local cross street for a minimum distance of 150 feet, 300 feet preferred, from the near edge of the US 30 & IA 4 traveled way. This is

further described in the AMM. This is needed to provide sufficient space for traffic maneuvers and queues within the proposed entrance for traffic entering the highway, and to prevent spill-back onto US 30 travel lanes.

J. Should US 30 & IA 4 be improved along the Segment, public road intersection access allowed by this agreement shall continue unless a change is agreed to by the CITY and DOT.

VI. Tables 1 & 2 ACCESS CONNECTIONS

All access connections within the Segment are listed in Tables 1 and 2 and shown on Map 1.

The Tables describe current and future access conditions. Map 1 illustrates locations.

The Side for a street intersection is listed as "Both" if said street goes through US 30 or IA 4. If a street ends at US 30 or IA 4, as in a T-intersection, the cardinal direction of the traffic traveling away from US 30 or IA 4 is listed for the Side.

TABLE 1: US 30 Access Location Listing

Access Name or Intersecting Street	Station	Side	Existing Condition	Proposed future Configuration and Condition
M Ave.	656+56.72	Both	Full movement, two way stop controlled intersection	No change, at time of agreement
N. Grimmell Rd.	684+61.7	Both	Full movement, Side Road Stop-controlled T-intersection	No change, at time of agreement. Public road access to the north allowed.
Doreen Wilbern Dr.	702+33.25	Both	Full movement, Side Road stop controlled intersection	No change, at time of agreement
IA 4	711+32.4 (BK) 710+90.9 (AH)	Both	Full movement, all way stop controlled intersection	No change, at time of agreement
Gallup Rd	724+16.0	Both	Full movement, Side Road Stop-controlled T-intersection	No change, at time of agreement. Public road access to the north allowed.
N Mulberry St.	737+37.3	Both	Full movement, two way stop controlled intersection	No change, at time of agreement
Frontage Rd.	750+57.3	Both	Full movement, Side Road Stop-controlled T-intersection	No change, at time of agreement. Public road access to the south allowed.

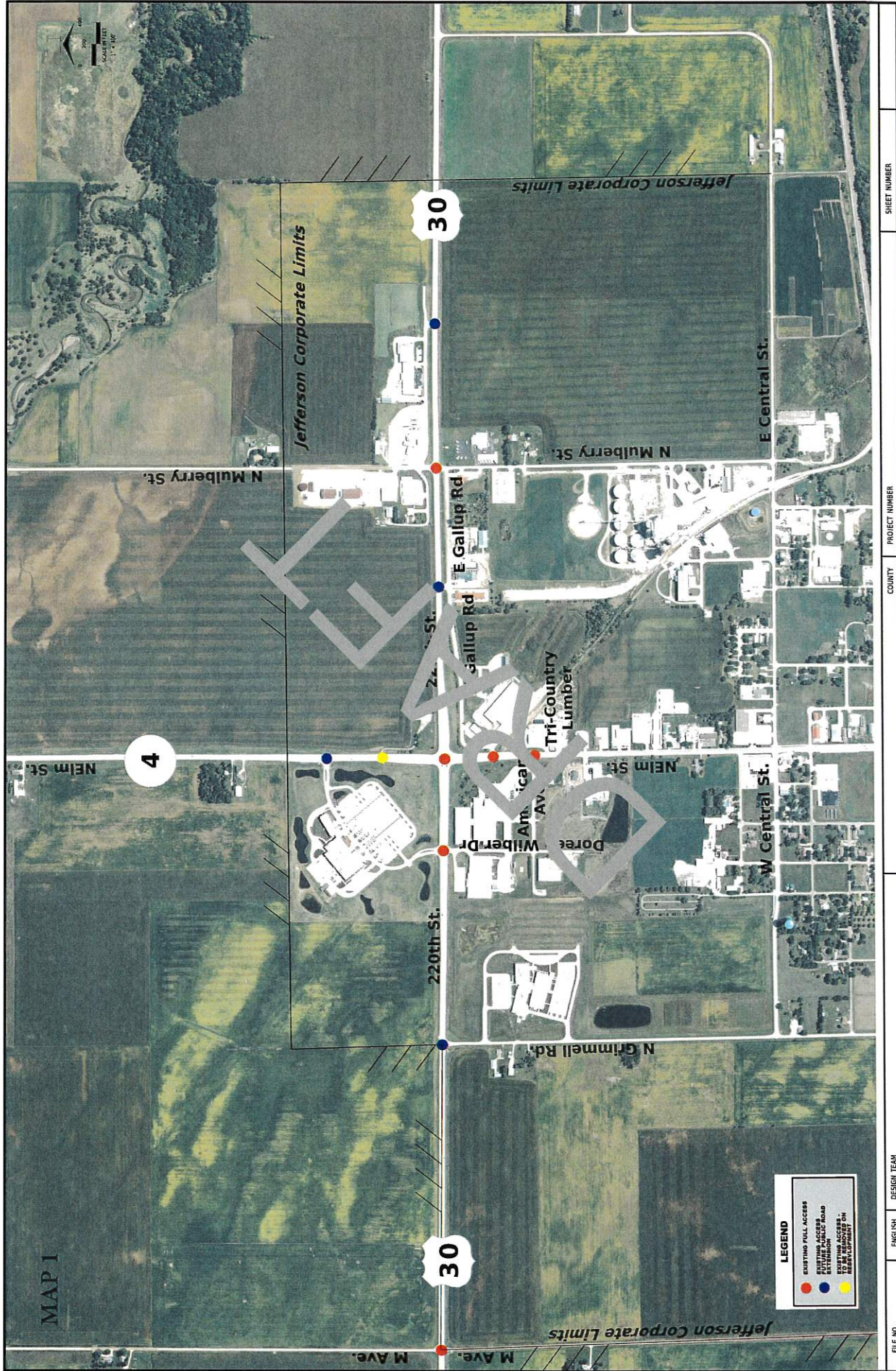
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TABLE 2: IA 4 Access Location Listing

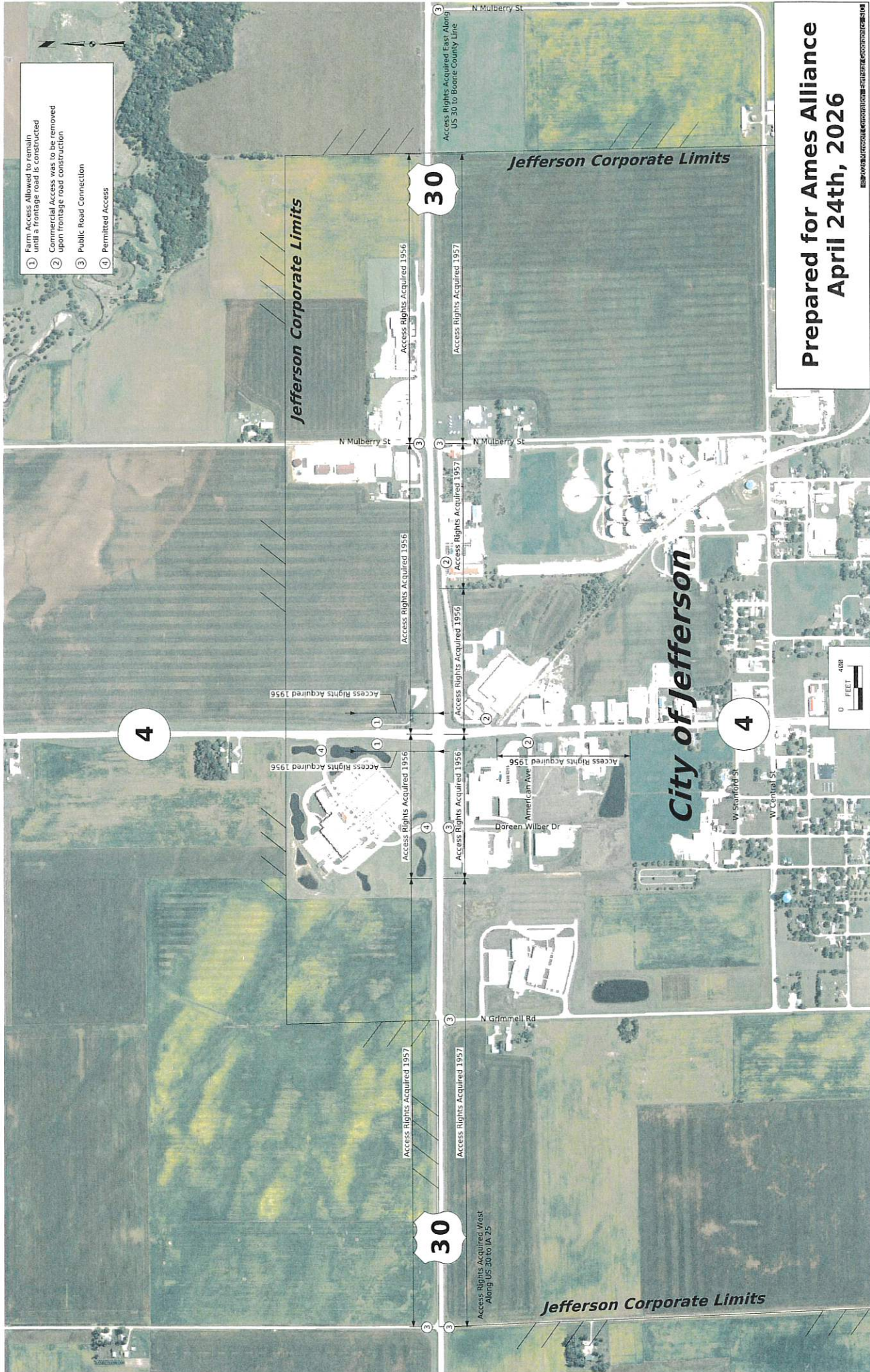
Access Name or Intersecting Street	Station	Side	Existing Condition	Proposed future Configuration and Condition
Type C Field Entrance	505+00.00	East	Full Movement	Removal of driveway
Casino Entrance	510+10.00	Both	Full movement, Side road Stop-controlled T-intersection	No change, at time of agreement. Public road access to the east allowed as conditions warrant.
US 30	499+53.00	Both	Full movement, all way stop controlled intersection	No change, at time of agreement
Gallup Rd	495+00.00	East	Full movement, Side Road Stop-controlled T-intersection	No change, at time of agreement
Tri-County Lumber Entrance	493+12.85	East	Full movement, Side Road Stop-controlled T-intersection	No change, at time of agreement
American Ave	492+22.00	West	Full movement, Stop-controlled T-intersection	No change, at time of agreement

Accesses listed on Tables 1 and 2 may be closed, relocated, or turning movements may be restricted when in the opinion of the City with DOT concurrence, or in the opinion of the DOT, any of the following conditions occur: a) the access is detrimental to the public's health, safety and welfare, b) the access has developed an accident history that is correctable by restricting access, or c) the restrictions are necessitated by a change in road or traffic conditions.

No new access types A, B, or C are allowed.



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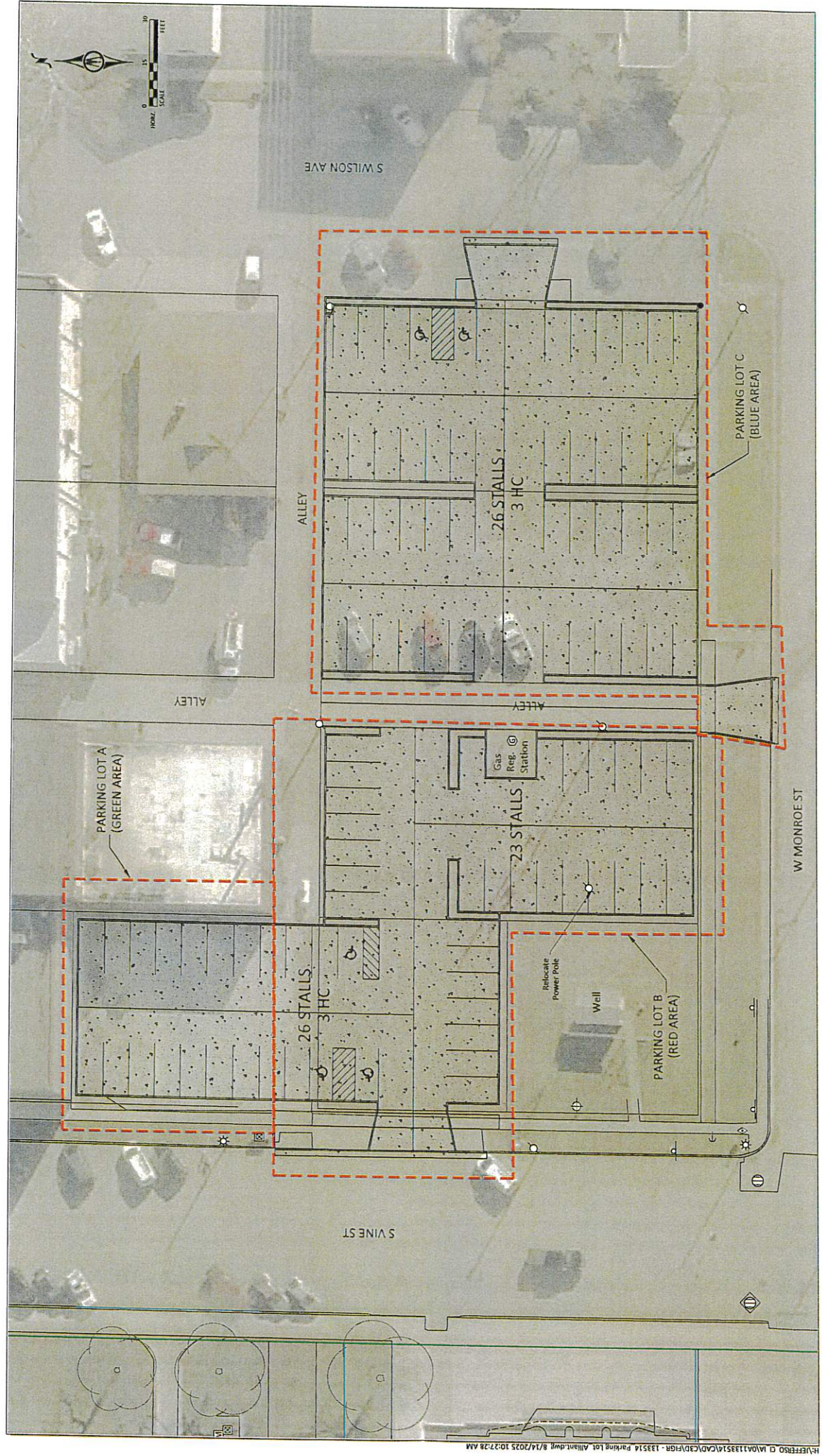


- ① Farm Access Allowed to remain until a frontage road is constructed
- ② Commercial Access was to be removed upon frontage road construction
- ③ Public Road Connection
- ④ Permitted Access

Prepared for Ames Alliance
April 24th, 2026

ES:WPS:JACOB:K:CORPORATION:JEFFERSON:04242026:001

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**City of Jefferson
Alliant Parking Lots - Aggregate
OPINION OF PROBABLE COSTS**

PARKING LOT A - NW LOT (GREEN)						
Item No.	Item Code	Description	Unit	Quantity	Price	Extension
A1	0000-999-CY	REMOVAL OF LIGHT POLES	EA	0	\$ 3,500.00	
A2	2010-999-X	RELOCATE TREE	LS	0	\$ 2,000.00	
A3	2010-D-1	TOPSOIL, ON-SITE	CY	0	\$ 15.00	
A4	2010-E	EXCAVATION, CLASS 13	CY	85	\$ 10.00	\$ 850.00
A5	2010-G	SUBGRADE PREPARATION	SY	520	\$ 5.00	\$ 2,600.00
A6	2010-J	SUBBASE, MODIFIED, 6 INCHES	SY	0	\$ 12.00	
A7	2010-M	COMPACTION TESTING	LS	0.1	\$ 5,000.00	\$ 500.00
A8	3010-999-A	CONTAMINATED SOIL	LS	1	\$ 3,000.00	\$ 3,000.00
A9	7010-A	PAVEMENT, PCC, 6 INCH, ____ (MIX TYPE)	SY	0	\$ 50.00	
A10	7010-E	CURB AND GUTTER, ____ (TYPE), ____ (WIDTH), ____ (THICKNESS)	LF	0	\$ 50.00	
A11	7030-A-1	REMOVAL OF SIDEWALK	SY	0	\$ 30.00	
A12	7030-A-3	REMOVAL OF DRIVEWAY	SY	0	\$ 20.00	
A13	7030-B	REMOVAL OF CURB	LF	0	\$ 20.00	
A14	7030-E	SIDEWALK, PCC, 4 INCH	SY	0	\$ 55.00	
A15	7030-H-1	DRIVEWAY, PAVED, PCC, 6 INCH	SY	0	\$ 65.00	
A16	7030-H-3	DRIVEWAY, GRANULAR	TON	140	\$ 40.00	\$ 5,600.00
A17	8020-B	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA	0	\$ 250.00	
A18	8020-G	PAINTED SYMBOLS AND LEGENDS, ____ (TYPE)	EA	0	\$ 350.00	
A19	8030-A	TEMPORARY TRAFFIC CONTROL	LS	0.1	\$ 5,000.00	\$ 500.00
A20	9010-A	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING, ____ (TYPE)	AC	0	\$ 20,000.00	
A21	11020-A	MOBILIZATION	LS	1	\$ 4,000.00	\$ 4,000.00
					\$	17,050.00
Subtotal Construction: Construction Contingencies 20%: Opinion of Estimated Construction Cost: \$ \$ \$ 17,050.00 3,400.00 20,450.00						

PARKING LOT B - SW LOT (RED)						
Item No.	Item Code	Description	Unit	Quantity	Price	Extension
B1	0000-999-CY	RELOCATION OF POWER POLE & ELECTRIC SERVICE TO WELL	EA	1	\$ 3,500.00	\$ 3,500.00
B2	2010-999-X	RELOCATE TREE	LS	1	\$ 2,000.00	\$ 2,000.00
B3	2010-D-1	TOPSOIL, ON-SITE	CY	225	\$ 15.00	\$ 3,375.00
B4	2010-E	EXCAVATION, CLASS 13	CY	0	\$ 10.00	
B5	2010-G	SUBGRADE PREPARATION	SY	1450	\$ 5.00	\$ 7,250.00
B6	2010-J	SUBBASE, MODIFIED, 6 INCHES	SY	0	\$ 12.00	
B7	2010-M	COMPACTION TESTING	LS	0.3	\$ 5,000.00	\$ 1,500.00
B8	3010-999-A	CONTAMINATED SOIL	LS	0	\$ 3,000.00	
B9	7010-A	PAVEMENT, PCC, 6 INCH, ____ (MIX TYPE)	SY	0	\$ 50.00	
B10	7010-E	CURB AND GUTTER, ____ (TYPE), ____ (WIDTH), ____ (THICKNESS)	LF	0	\$ 50.00	
B11	7030-A-1	REMOVAL OF SIDEWALK	SY	60	\$ 30.00	\$ 1,800.00
B12	7030-A-3	REMOVAL OF DRIVEWAY	SY	0	\$ 20.00	
B13	7030-B	REMOVAL OF CURB	LF	0	\$ 20.00	
B14	7030-E	SIDEWALK, PCC, 4 INCH	SY	105	\$ 55.00	\$ 5,775.00
B15	7030-H-1	DRIVEWAY, PAVED, PCC, 6 INCH	SY	0	\$ 65.00	
B16	7030-H-3	DRIVEWAY, GRANULAR	TON	425	\$ 40.00	\$ 17,000.00
B17	8020-B	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA	0	\$ 250.00	
B18	8020-G	PAINTED SYMBOLS AND LEGENDS, ____ (TYPE)	EA	0	\$ 350.00	
B19	8030-A	TEMPORARY TRAFFIC CONTROL	LS	0.3	\$ 5,000.00	\$ 1,500.00
B20	9010-A	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING, ____ (TYPE)	AC	0.1	\$ 20,000.00	\$ 2,000.00
B21	11020-A	MOBILIZATION - ALTERNATE A	LS	1	\$ 11,000.00	\$ 11,000.00
					\$	56,700.00
Subtotal Construction:						\$ 56,700.00
Construction Contingencies 20%:						\$ 11,300.00
Opinion of Estimated Construction Cost:						\$ 68,000.00

PARKING LOT C - SE LOT - (BLUE)						
Item No.	Item Code	Description	Unit	Quantity	Price	Extension
C1	0000-999-CY	RELOCATION OF POWER POLE & ELECTRIC SERVICE TO WELL	EA	0	\$ 3,500.00	
C2	2010-999-X	RELOCATE TREE	LS	0	\$ 2,000.00	
C3	2010-D-1	TOPSOIL, ON-SITE	CY	0	\$ 15.00	
C4	2010-E	EXCAVATION, CLASS 13	CY	325	\$ 10.00	\$ 3,250.00
C5	2010-G	SUBGRADE PREPARATION	SY	1950	\$ 5.00	\$ 9,750.00
C6	2010-J	SUBBASE, MODIFIED, 6 INCHES	SY	0	\$ 12.00	
C7	2010-M	COMPACTION TESTING	LS	0.6	\$ 5,000.00	\$ 3,000.00
C8	3010-999-A	CONTAMINATED SOIL	LS	0	\$ 3,000.00	
C9	7010-A	PAVEMENT, PCC, 6 INCH, _____ (MIX TYPE)	SY	0	\$ 50.00	
C10	7010-E	CURB AND GUTTER, _____ (TYPE), _____ (WIDTH), _____ (THICKNESS)	LF	0	\$ 50.00	
C11	7030-A-1	REMOVAL OF SIDEWALK	SY	30	\$ 30.00	\$ 900.00
C12	7030-A-3	REMOVAL OF DRIVEWAY	SY	65	\$ 20.00	\$ 1,300.00
C13	7030-B	REMOVAL OF CURB	LF	33	\$ 20.00	\$ 660.00
C14	7030-E	SIDEWALK, PCC, 4 INCH	SY	10	\$ 55.00	\$ 550.00
C15	7030-H-1	DRIVEWAY, PAVED, PCC, 6 INCH	SY	70	\$ 65.00	\$ 4,550.00
C16	7030-H-3	DRIVEWAY, GRANULAR	TON	550	\$ 40.00	\$ 22,000.00
C17	8020-B	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA	0	\$ 250.00	
C18	8020-G	PAINTED SYMBOLS AND LEGENDS, _____ (TYPE)	EA	0	\$ 350.00	
C19	8030-A	TEMPORARY TRAFFIC CONTROL	LS	0.6	\$ 5,000.00	\$ 3,000.00
C20	9010-A	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING, _____ (TYPE)	AC	0	\$ 20,000.00	
C21	11020-A	MOBILIZATION - ALTERNATE B	LS	1	\$ 14,000.00	\$ 14,000.00
					\$	62,960.00
					Subtotal Construction:	\$ 62,960.00
					Construction Contingencies 20%:	\$ 12,600.00
					Opinion of Estimated Construction Cost:	\$ 75,560.00
					SUBTOTAL OF ESTIMATED CONSTRUCTION COST	\$ 164,010.00
					Subtotal Engineering:	\$ 33,000.00
					TOTAL OPINION OF IMPROVEMENT COST	\$ 197,010.00

City of Jefferson
Alliant Parking Lots - PCC
OPINION OF PROBABLE COSTS

PARKING LOT A - NW LOT (GREEN)						
Item No.	Item Code	Description	Unit	Quantity	Price	Extension
A1	0000-999-CY	REMOVAL OF LIGHT POLES	EA	0	\$ 3,500.00	
A2	2010-999-X	RELOCATE TREE	LS	0	\$ 2,000.00	
A3	2010-D-1	TOPSOIL, ON-SITE	CY	0	\$ 15.00	
A4	2010-E	EXCAVATION, CLASS 13	CY	175	\$ 10.00	\$ 1,750.00
A5	2010-G	SUBGRADE PREPARATION	SY	520	\$ 5.00	\$ 2,600.00
A6	2010-J	SUBBASE, MODIFIED, 6 INCHES	SY	530	\$ 12.00	\$ 6,360.00
A7	2010-M	COMPACTION TESTING	LS	0.1	\$ 5,000.00	\$ 500.00
A8	3010-999-A	CONTAMINATED SOIL	LS	1	\$ 3,000.00	\$ 3,000.00
A9	7010-A	PAVEMENT, PCC, 6 INCH, (MIX TYPE)	SY	465	\$ 50.00	\$ 23,250.00
A10	7010-E	CURB AND GUTTER, (TYPE), (WIDTH), (THICKNESS)	LF	0	\$ 50.00	
A11	7030-A-1	REMOVAL OF SIDEWALK	SY	0	\$ 30.00	
A12	7030-A-3	REMOVAL OF DRIVEWAY	SY	0	\$ 20.00	
A13	7030-B	REMOVAL OF CURB	LF	0	\$ 20.00	
A14	7030-E	SIDEWALK, PCC, 4 INCH	SY	0	\$ 55.00	
A15	7030-H-1	DRIVEWAY, PAVED, PCC, 6 INCH	SY	0	\$ 65.00	
A16	7030-H-3	DRIVEWAY, GRANULAR	TON	0	\$ 40.00	
A17	8020-B	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA	2.5	\$ 250.00	\$ 625.00
A18	8020-G	PAINTED SYMBOLS AND LEGENDS, (TYPE)	EA	0	\$ 350.00	
A19	8030-A	TEMPORARY TRAFFIC CONTROL	LS	0.1	\$ 5,000.00	\$ 500.00
A20	9010-A	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING, (TYPE)	AC	0	\$ 20,000.00	
A21	11020-A	MOBILIZATION	LS	1	\$ 4,000.00	\$ 4,000.00
					\$	42,585.00
Subtotal Construction:						\$ 42,585.00
Construction Contingencies 20%:						\$ 8,500.00
Opinion of Estimated Construction Cost:						\$ 51,085.00

PARKING LOT B - SW LOT (RED)						
Item No.	Item Code	Description	Unit	Quantity	Price	Extension
B1	0000-999-CY	RELOCATION OF POWER POLE & ELECTRIC SERVICE TO WELL	EA	1	\$ 3,500.00	\$ 3,500.00
B2	2010-999-X	RELOCATE TREE	LS	1	\$ 2,000.00	\$ 2,000.00
B3	2010-D-1	TOPSOIL, ON-SITE	CY	225	\$ 15.00	\$ 3,375.00
B4	2010-E	EXCAVATION, CLASS 13	CY	250	\$ 10.00	\$ 2,500.00
B5	2010-G	SUBGRADE PREPARATION	SY	1450	\$ 5.00	\$ 7,250.00
B6	2010-J	SUBBASE, MODIFIED, 6 INCHES	SY	1520	\$ 12.00	\$ 18,240.00
B7	2010-M	COMPACTION TESTING	LS	0.3	\$ 5,000.00	\$ 1,500.00
B8	3010-999-A	CONTAMINATED SOIL	LS	0	\$ 3,000.00	
B9	7010-A	PAVEMENT, PCC, 6 INCH, ____ (MIX TYPE)	SY	1510	\$ 50.00	\$ 75,500.00
B10	7010-E	CURB AND GUTTER, ____ (TYPE), ____ (WIDTH), ____ (THICKNESS)	LF	74	\$ 50.00	\$ 3,700.00
B11	7030-A-1	REMOVAL OF SIDEWALK	SY	0	\$ 30.00	
B12	7030-A-3	REMOVAL OF DRIVEWAY	SY	92	\$ 20.00	\$ 1,840.00
B13	7030-B	REMOVAL OF CURB	LF	74	\$ 20.00	\$ 1,480.00
B14	7030-E	SIDEWALK, PCC, 4 INCH	SY	105	\$ 55.00	\$ 5,775.00
B15	7030-H-1	DRIVEWAY, PAVED, PCC, 6 INCH	SY	50	\$ 65.00	\$ 3,250.00
B16	7030-H-3	DRIVEWAY, GRANULAR	TON	0	\$ 40.00	
B17	8020-B	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA	7.3	\$ 250.00	\$ 1,825.00
B18	8020-G	PAINTED SYMBOLS AND LEGENDS, ____ (TYPE)	EA	3	\$ 350.00	\$ 1,050.00
B19	8030-A	TEMPORARY TRAFFIC CONTROL	LS	0.3	\$ 5,000.00	\$ 1,500.00
B20	9010-A	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING, ____ (TYPE)	AC	0.1	\$ 20,000.00	\$ 2,000.00
B21	11020-A	MOBILIZATION - ALTERNATE A	LS	1	\$ 11,000.00	\$ 11,000.00
					\$	147,285.00
Subtotal Construction: \$ 147,285.00 Construction Contingencies 20%: \$ 29,500.00 Opinion of Estimated Construction Cost: \$ 176,785.00						

PARKING LOT C - SE LOT - (BLUE)						
Item No.	Item Code	Description	Unit	Quantity	Price	Extension
C1	0000-999-CY	REMOVAL OF LIGHT POLES	EA	0	\$ 3,500.00	
C2	2010-999-X	RELOCATE TREE	LS	0	\$ 2,000.00	
C3	2010-D-1	TOPSOIL, ON-SITE	CY	0	\$ 15.00	
C4	2010-E	EXCAVATION, CLASS 13	CY	650	\$ 10.00	\$ 6,500.00
C5	2010-G	SUBGRADE PREPARATION	SY	1950	\$ 5.00	\$ 9,750.00
C6	2010-J	SUBBASE, MODIFIED, 6 INCHES	SY	2100	\$ 12.00	\$ 25,200.00
C7	2010-M	COMPACTION TESTING	LS	0.6	\$ 5,000.00	\$ 3,000.00
C8	3010-999-A	CONTAMINATED SOIL	LS	0	\$ 3,000.00	
C9	7010-A	PAVEMENT, PCC, 6 INCH, ____ (MIX TYPE)	SY	2055	\$ 50.00	\$ 102,750.00
C10	7010-E	CURB AND GUTTER, ____ (TYPE), ____ (WIDTH), ____ (THICKNESS)	LF	56	\$ 50.00	\$ 2,800.00
C11	7030-A-1	REMOVAL OF SIDEWALK	SY	30	\$ 30.00	\$ 900.00
C12	7030-A-3	REMOVAL OF DRIVEWAY	SY	325	\$ 20.00	\$ 6,500.00
C13	7030-B	REMOVAL OF CURB	LF	56	\$ 20.00	\$ 1,120.00
C14	7030-E	SIDEWALK, PCC, 4 INCH	SY	20	\$ 55.00	\$ 1,100.00
C15	7030-H-1	DRIVEWAY, PAVED, PCC, 6 INCH	SY	125	\$ 65.00	\$ 8,125.00
C16	7030-H-3	DRIVEWAY, GRANULAR	TON	0	\$ 40.00	
C17	8020-B	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA	9.5	\$ 250.00	\$ 2,375.00
C18	8020-G	PAINTED SYMBOLS AND LEGENDS, ____ (TYPE)	EA	2	\$ 350.00	\$ 700.00
C19	8030-A	TEMPORARY TRAFFIC CONTROL	LS	0.6	\$ 5,000.00	\$ 3,000.00
C20	9010-A	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING, ____ (TYPE)	AC	0	\$ 20,000.00	
C21	11020-A	MOBILIZATION - ALTERNATE B	LS	1	\$ 14,000.00	\$ 14,000.00
					\$	187,820.00
Subtotal Construction: \$ 187,820.00 Construction Contingencies 20%: \$ 37,600.00 Opinion of Estimated Construction Cost: \$ 225,420.00						
SUBTOTAL OF ESTIMATED CONSTRUCTION COST					\$	453,290.00
Subtotal Engineering: \$ 91,000.00						
TOTAL OPINION OF IMPROVEMENT COST					\$	544,290.00

**Mutual Aid and Assistance Agreement for the Iowa
Water/Wastewater Agency Response Network (IAWARN)**

AGREEMENT

This Agreement is made and entered into by public and private water and wastewater utilities and emergency management commissions and agencies that have, by executing this Agreement, manifested their intent to participate in an intrastate program for Mutual Aid and Assistance among Iowa Water and Wastewater Utilities known as the IAWARN Mutual Aid and Assistance Program.

This Agreement is authorized under Chapter 29C, Iowa Code, which authorizes mutual aid arrangements for reciprocal disaster services and recovery. This Agreement is further authorized as to the public agencies' utility parties hereto by the respective authority of 357, 357A, 358, 364, 384, 386, 388, and 389 Iowa Code, which authorize Water and Wastewater Utilities that are public agencies to contract to provide services. This Agreement is further authorized by Section 28E.12 Iowa Code, but this Agreement is not otherwise adopted pursuant to Chapter 28E, Iowa Code, and is not intended to be a 28E Agreement.

**ARTICLE I.
PURPOSE**

Recognizing that emergencies may require aid or assistance in the form of personnel, equipment, and supplies from outside the area of impact, the signatory utilities hereby establish a program for Mutual Aid and Assistance for Iowa Water and Wastewater Utilities known as the "IAWARN Mutual Aid and Assistance Program". Through the IAWARN Mutual Aid and Assistance Program, Members coordinate response activities and share resources during emergencies, with the support and assistance of the Associated Agencies. This Agreement sets forth the procedures and standards for the administration of the IAWARN Mutual Aid and Assistance Program.

**ARTICLE II.
DEFINITIONS**

- A. Authorized Official – An employee or officer of a Member that is authorized to:
1. Request assistance;
 2. Offer assistance;
 3. Refuse to offer assistance; or
 4. Withdraw assistance under this Agreement.
- B. Emergency – A natural or human caused event or circumstance causing, or imminently threatening to cause, loss of life, injury to person or property, human suffering or financial loss, and includes, but is not limited to, fire, explosion, flood, severe weather, drought, earthquake, volcanic activity, spills or releases of oil or hazardous material, contamination, utility or transportation emergencies, disease, blight, infestation, civil disturbance, riot, war and terrorism, sabotage or other intentional acts, that are, or could reasonably be, beyond the capability of the services, personnel, equipment, and facilities of a IAWARN Mutual Aid and Assistance Program Member to fully manage and mitigate internally.

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C. Members – Any public or private Water or Wastewater Utility that manifests intent to participate in the IAWARN Mutual Aid and Assistance Program by executing this Agreement. Members are primarily Iowa Water or Wastewater Utilities, but membership is open to water and wastewater utilities outside the State of Iowa that operate in areas contiguous to an Iowa utility Member.

1. Requesting Member – A Member who makes a Request for Assistance under the IAWARN Mutual Aid and Assistance Program.
2. Responding Member – A Member that responds to a Request for Assistance under the IAWARN Mutual Aid and Assistance Program.
3. Non-Responding Member - A Member that does not provide aid or assistance during a Period of Assistance under the IAWARN Mutual Aid and Assistance Program.

D. Associated Agencies – The Iowa Emergency Management Commissions and Agencies and other non utility participants that agree to provide a support role for the IAWARN Mutual Aid and Assistance Program by separate agreement or other undertaking approved by the Statewide Steering Committee. Associated Agencies are not parties to this Agreement and do not provide or receive emergency services under this Agreement. To the extent Associated Agencies do provide any emergency services to any Member the terms under which such services are provided shall be as the provider and recipient shall separately agree. The initial Associated Agencies include: (1) the Iowa Section of the American Water Works Association; (2) the Iowa Rural Water Association; (3) the Iowa Department of Natural Resources, and (4) the Homeland Security and Emergency Management Division of the Iowa Department of Public Defense. Additional Associated Agencies may be added by vote of the Statewide Committee.

E. Confidential Information - Any document shared with any signatory of this Agreement that is marked confidential and that is confidential under Section 22.7 Iowa Code or other exemption from disclosure under Ch. 22, Code of Iowa.

F. Request for Assistance. A request by a Requesting Member to any one or more other Members for mutual aid or assistance in the event of an Emergency under the IAWARN Mutual Aid and Assistance Program.

F. Period of Assistance – A specified period of time when a Responding Member assists a Requesting Member. The period commences when personnel, equipment, or supplies depart from Responding Member's facility and ends when the resources return to their facility (portal to portal). All protections identified in this Agreement apply during this period. The specified Period of Assistance may occur during response to or recovery from an emergency, as previously defined.

G. Statewide Committee – The Statewide Committee established under Article III.

H. Statewide Chair – The chair of the Statewide Committee selected under Article III.

I. Statewide Coordinator – The person appointed to such position by the Statewide Committee as provided under Article III.

J. National Incident Management System (NIMS): A national, standardized approach to incident management and response that sets uniform processes and procedures for emergency response operations.

ARTICLE III. ADMINISTRATION

The IAWARN Mutual Aid and Assistance Program shall be administered through a Statewide Committee, a Statewide Chair and a Statewide Coordinator. The Statewide Committee shall provide coordination of the IAWARN Mutual Aid and Assistance Program before, during, and after an emergency and shall include regional representatives from across the state. The designated regions shall be consistent with the regions established by the Iowa Department of Natural Resources. The Statewide Committee shall consist of one Member representative from each region selected by the Members in such region by written ballot and a Statewide Chair selected by the Members annually by written ballot, plus one non-voting representative of each Associate Agency. The Statewide Committee shall meet at least annually and shall plan and coordinate emergency planning and response activities for the IAWARN Mutual Aid and Assistance Program under the leadership of the Statewide Chair. The Statewide Committee shall appoint a Statewide Coordinator from among the employees of the Members or Associated Agencies who shall facilitate, coordinate, and administer the activities of the IAWARN Mutual Aid and Assistance Program under the direction of the Statewide Committee.

The Statewide Committee shall establish rules of procedure for the conduct of committee business.

Meetings of the Statewide Committee shall be conducted in accordance with the Iowa Open Meetings Law, Chapter 21, Iowa Code.

ARTICLE IV. PROCEDURES

In coordination with the emergency management and public health system of the state, the Statewide Committee shall develop operational and planning procedures for the IAWARN Mutual Aid and Assistance Program. These procedures shall be reviewed at least annually and updated as needed by the Statewide Committee and shall be set forth in an IAWARN Mutual Aid and Assistance Program Manual and an IAWARN Mutual Aid and Assistance Handbook.

ARTICLE V. REQUESTS FOR ASSISTANCE

A. Member Responsibility: Members shall: (1) identify an Authorized Official and alternates; (2) provide contact information, including 24-hour access; and (3) provide information on resources that may be available from the utility for mutual aid and assistance response. Such contact information shall be updated annually or when changes occur, shall be provided to the State Committee for inclusion in the IAWARN Mutual Aid and Assistance Program Manual and the IAWARN Mutual Aid and Assistance Handbook.

In the event of an Emergency, a Member's Authorized Official may request mutual aid and assistance directly from a specific Member by making a Request for Assistance to such Member or may make a general Request for Assistance to the Statewide Coordinator.

Requests for Assistance can be made orally or in writing. When made orally, the specific request for personnel, equipment, and supplies shall be subsequently confirmed in writing as soon as practicable. Requests for Assistance to a Member shall be directed to the Authorized Official of any Member. If a Request for Assistance is made to the Statewide Coordinator, the Statewide Coordinator shall forward the Request for Assistance to one or more Authorized Officials of Members for direct response to the Requesting Member. Specific detailed protocols for making and responding to Requests for Assistance shall be set forth in the IAWARN Mutual Aid and Assistance Program Manual and the IAWARN Mutual Aid and Assistance Handbook.

- B. Response to a Request for Assistance – Members are not obligated to respond to a request. After a Member receives a Request for Assistance, the Authorized Official shall evaluate whether or not to respond, whether resources are available to respond, or if other circumstances would hinder response. Following the evaluation, the Authorized Official shall, as soon as possible, inform the Requesting Member whether it will respond. If the Member is willing and able to provide assistance, the Member shall inform the Requesting Member about the type of available resources and the approximate arrival time of such assistance.
- C. Discretion of Responding Member's Authorized Official – Execution of this Agreement does not create any duty to respond to a Request for Assistance. When a Member receives a Request for Assistance, the Authorized Official shall have sole and absolute discretion as to whether or not to respond, or the availability of resources to be used in such response. An Authorized Member's decisions on the availability of resources shall be final.

ARTICLE VI.

RESPONDING MEMBER PERSONNEL

- A. National Incident Management System - When providing assistance under this Agreement, the Requesting Member and Responding Member shall be organized and shall function under the National Incident Management System.
- B. Control - While employees so provided may be under the supervision of the Responding Member, the Responding Member's employees come under the direction and control of the Requesting Member, consistent with the NIMS Incident Command System to address the needs identified by the Requesting Member. The Requesting Member's Authorized Official shall coordinate response activities with the designated supervisors of the Responding Member. The Responding Member's designated supervisors must keep accurate records of work performed by personnel during the specified Period of Assistance.
- C. Food and Shelter – Whenever practical, Responding Member personnel must be self sufficient for up to 72 hours. When possible, the Requesting Member shall supply reasonable food and shelter for Responding Member personnel. If the Requesting Member is unable to provide food and shelter for Responding Member personnel, the Responding Member's designated supervisor is authorized to secure the resources necessary to meet the needs of its personnel. Except as provided below, the cost for such resources must not exceed the normal cost for such resources for that area. To the extent Food and Shelter costs exceed the normal costs for the area, the Responding Member must demonstrate that the additional costs were reasonable and necessary under the circumstances. Unless otherwise agreed to in writing, the Requesting Member remains responsible for reimbursing

the Responding Member for all reasonable and necessary costs associated with providing food and shelter, if such resources are not otherwise provided by the Requesting Member.

- D. Communication – The Requesting Member shall provide Responding Member personnel with radio equipment as available, or radio frequency information to program existing radio equipment, in order to facilitate communications with local responders and utility personnel.
- E. Status – Unless otherwise provided by law, the Responding Member's officers and employees retain the same privileges, immunities, rights, duties and benefits as provided in their respective jurisdictions.
- F. Licenses and Permits – To the extent permitted by law, Responding Member personnel that hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the specified Period of Assistance.
- G. Right to Withdraw – The Responding Member's Authorized Official retains the right to withdraw some or all of its resources at any time for any reason in the Responding Member's sole and absolute discretion. Notice of intention to withdraw must be communicated to the Requesting Member's Authorized Official as soon as is practicable under the circumstances.

ARTICLE VII.

COST- REIMBURSEMENT

The Requesting Member shall reimburse the Responding Member for each of the following categories of costs incurred during the specified Period of Assistance as agreed in whole or in part by both parties; provided, that any Responding Member may, if it so elects, assume in whole or in part such loss, damage, expense, or other cost, or may loan such equipment or donate such services to the Requesting Member without charge or cost.

- A. Personnel – The Responding Member shall be reimbursed by the Requesting Member for personnel costs incurred for work performed during the specified Period of Assistance. Responding Member personnel costs shall be calculated according to the terms provided in their employment contracts or other conditions of employment. The Responding Member's designated supervisors must keep accurate records of work performed by personnel during the specified Period of Assistance. Requesting Member reimbursement to the Responding Member may consider all personnel costs, including salaries or hourly wages, costs for fringe benefits, and indirect costs.

- B. Equipment – The Requesting Member shall reimburse the Responding Member for the use of equipment during the specified Period of Assistance, including, but not limited to, reasonable rental rates, all fuel, lubrication, maintenance, transportation, and loading/unloading of loaned equipment. All equipment shall be returned to the Responding Member in substantially the same condition the equipment was in at the time it was supplied to the Requesting Member as soon as is practicable and reasonable under the circumstances. At a minimum, rates for equipment use must be based on the Federal Emergency Management Agency's (FEMA) Schedule of Equipment Rates. If a Responding Member uses rates different from those in the FEMA Schedule of Equipment Rates, the Responding Member must provide such rates orally or in writing to the Requesting Member prior to supplying the equipment. Mutual agreement on which rates are used must be reached in writing prior to dispatch of the equipment. Reimbursement for equipment not referenced on the FEMA Schedule of Equipment Rates must be developed based on actual recovery of costs. If Responding Member must lease a piece of equipment while its equipment is being repaired, Requesting Member shall reimburse Responding Member for such rental costs.
- C. Materials and Supplies – The Requesting Member must reimburse the Responding Member in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies. The Responding Member must not charge direct fees or rental charges to the Requesting Member for other supplies and reusable items that are returned to the Responding Member in a clean, damage-free condition. Reusable supplies that are returned to the Responding Member with damage that renders them unusable must be treated as expendable supplies for purposes of cost reimbursement.
- D. Payment Period – The Responding Member must provide an itemized bill to the Requesting Member for all expenses incurred by the Responding Member while providing assistance under this Agreement. The Requesting Member must send the itemized bill not later than (90) ninety days following the end of the Period of Assistance. The Responding Member may request additional periods of time within which to submit the itemized bill, and Requesting Member shall not unreasonably withhold consent to such request. The Requesting Member must pay the bill in full on or before the forty-fifth (45th) day following the billing date. The Requesting Member may request additional periods of time within which to pay the itemized bill, and Responding Member shall not unreasonably withhold consent to such request, provided, however, that all payment shall occur not later than one-year after the date a final itemized bill is submitted to the Requesting Member.
- E. Records – Each Responding Member and their duly authorized representatives shall have access to a Requesting Member's books, documents, notes, reports, papers and records which are directly pertinent to the Request for Assistance made pursuant to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. Each Requesting Member and their duly authorized representatives shall have access to a Responding Member's books, documents, notes, reports, papers and records which are directly pertinent to a Response to a Request for Assistance made pursuant to this Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial, maintenance or regulatory audit. Such records shall be maintained for at least three (3) years or longer where required by law.

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ARTICLE VIII.
DISPUTES

If any controversy or claim arises out of, or relates to, the execution of the Agreement, including, but not limited to, alleged breach of the Agreement, the disputing Members shall first attempt to resolve the dispute by negotiation, followed by mediation and finally shall be settled by arbitration in accordance with the Rules of the American Arbitration Association. Any court of competent jurisdiction may enter the judgment rendered by the arbitrators as final judgment that is binding on the parties.

ARTICLE IX.
REQUESTING MEMBER'S DUTY TO INDEMNIFY

Except as provided in Article XIII pertaining to Insurance, the Requesting Member shall assume the defense of, fully indemnify and hold harmless, the Responding Member, its officers and employees, from all claims, loss, damage, injury and liability of every kind, nature and description, directly or indirectly arising from Responding Member's work during a specified Period of Assistance. The scope of the Requesting Member's duty to indemnify includes, but is not limited to, suits arising from, or related to, negligent or wrongful use of equipment or supplies on loan to the Requesting Member, or faulty workmanship or other negligent acts, errors or omissions by Requesting Member or the Responding Member personnel.

The Requesting Member's duty to indemnify is subject to, and shall be applied consistent with, the conditions set forth in Article X.

ARTICLE X.
SIGNATORY INDEMNIFICATION

In the event of a liability, claim, demand, action, or proceeding of whatever kind or nature arising out of a specified Period of Assistance, the Requesting Member shall have a duty to defend, indemnify, save and hold harmless all Non-Responding Members, their officers, agents and employees from any liability, claim, demand, action, or proceeding of whatever kind or nature arising out of a Period of Assistance.

ARTICLE XI.
WORKER'S COMPENSATION CLAIMS

The Responding Member is responsible for providing worker's compensation and other injury and death benefits for its employees and for administering worker's compensation for its employees. The Requesting Member is responsible for providing worker's compensation and other injury and death benefits for its employees and for administering worker's compensation for its employees.

ARTICLE XII.
NOTICE

A Member who becomes aware of a claim or suit that in anyway, directly or indirectly, contingently or otherwise, affects or might affect other Members of this Agreement shall provide prompt and timely notice to the Members who may be affected by the suit or claim. Each Member reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

ARTICLE XIII.
INSURANCE

Members of this Agreement shall maintain an insurance policy or maintain a self insurance program that covers activities that it may undertake by virtue of membership in the IAWARN Mutual Aid and Assistance Program. Each Member waives subrogation for any injury or damage covered by its own insurance against any other member.

ARTICLE XIV.
CONFIDENTIAL INFORMATION

To the fullest extent allowed by Chapter 22, Iowa Code or other applicable law, each Member and Associated Agency shall maintain in the strictest confidence and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information disclosed under this Agreement. If any Member, Associated Participant, third party or other entity requests or demands, by subpoena or otherwise, that a Member or Associated Participant disclose any Confidential Information disclosed under this Agreement, the Member or Associated Participant shall immediately notify the owner of the Confidential Information and shall take all reasonable steps necessary to prevent the disclosure of any Confidential Information by asserting all applicable rights and privileges with respect to such information and shall cooperate fully in any judicial or administrative proceeding relating thereto.

ARTICLE XV.
EFFECTIVE DATE

This Agreement shall be effective after the Water and Wastewater Utility's authorized representative executes the Agreement and the Statewide Committee Chair receives the Agreement. The Statewide Committee Chair shall maintain a master list of all Members and Associated Agencies in the IAWARN Mutual Aid and Assistance Program.

ARTICLE XVI.
WITHDRAWAL

A Member may withdraw from this Agreement by providing written notice of its intent to withdraw to the Statewide Chair. Withdrawal takes effect 60 days after the appropriate officials receive notice. Withdrawal from this Agreement shall in no way affect a Requesting Member's duty to reimburse a Responding Member for cost incurred during a Period of Assistance, which duty shall survive such withdrawal.



**ARTICLE XVII.
MODIFICATION**

No provision of this Agreement may be modified, altered or rescinded by individual parties to the Agreement. Modifications to this Agreement may be due to programmatic operational changes to support the agreement, legislative action, creation of an interstate aid and assistance agreement, or other developments. Modifications to this Agreement may be proposed by the Statewide Committee. The Statewide Committee Chair shall provide written notice to all Members of proposed modifications to this Agreement together with a written ballot allowing Members to vote for or against the proposed modification. A proposed modification shall become effective only if it is approved by written vote of at least a majority of the Members. Approved modifications shall take effect 60 days after the date upon which notice of the approved modification is sent to the Members.

**ARTICLE XVIII.
SEVERABILITY**

The parties agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

**ARTICLE XIX.
PRIOR AGREEMENTS**

This Agreement supersedes all prior Agreements between Members to the extent that such prior Agreements are inconsistent with this Agreement.

**ARTICLE XX.
PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES**

This Agreement is for the sole benefit of the Members and no person or entity shall have any rights under this Agreement as a third-party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and shall be without effect.

**ARTICLE XXI.
INTRASTATE AND INTERSTATE IAWARN MUTUAL AID AND ASSISTANCE PROGRAMS**

To the extent practicable, Members shall participate in Mutual Aid and Assistance activities conducted under the State of Iowa Mutual Aid and Assistance Program and the Interstate Emergency Management Assistance Compact (EMAC) as set forth in Chapter 29C, Iowa Code. Members may voluntarily agree to participate in an interstate mutual aid and assistance program for water and wastewater utilities through this Agreement if such a program is established.



Now, therefore, in consideration of the covenants and obligations set forth in this Agreement, the Water and Wastewater Utility or other Agency listed here manifests its intent to be a Member of the IAWARN Mutual Aid and Assistance Program by executing this Agreement on this _____ day of _____ 20____.

City of or Water/Wastewater Utility or Agency:_____

Signature:_____

Signature:_____

Title:_____

Title_____

Please Print Name

Please Print Name

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401 N Wilson

August-26

Sewer Last 6 Months		Forgiveness Requested
July	\$79.64	\$246.85
June	\$91.22	
May	\$89.11	
April	\$82.80	Current Bill
March	\$81.75	\$660.30
February	\$85.86	
Total	\$510.38	
Average		New Bill After Forgiveness
Total	\$510.38	\$413.45
Months	6	
	\$85.06	4 times the 6 month average

Toilet in the basement was left running

25

File Edit Options Help Chat



Account Number 01-012390-12 SMITH, AMBER

Transaction # 976.0

Transaction Bill-Recap Bill-Meter Bill-Non-Meter

Type Bill

Date 7/22/2026

G/L Posting Date 7/29/2026

Receipt #

Reference 6/15- 7/15 8/17

Balance Forward 0.00

Amount 660.30

Adjustment Code

Packet 10900

Revenue Code 100 Amount 270.90

Description WATER REVE

R/C	Description	Amount
100	WATER REVENUE	270.90
190	WATER TAX	16.25
200	SEWER REVENUE	346.85
300	LANDFILL REVENUE	6.10
305	GARBAGE	12.50
309	YARDWASTE CHRG	3.00
310	RECYCLING REV	4.70

Unapplied 0.00 Total 660.30

Exit

Inquiry

joyce

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301 S Pinet

August-26

Sewer Last 6 Months		Forgiveness Requested
July	\$39.67	\$317.34
June	\$42.82	
May	\$52.29	
April	\$52.29	Current Bill
March	\$43.88	\$793.15
February	\$41.77	
Total	\$272.72	
Average		New Bill After Forgiveness
		\$475.81
Total	\$272.72	
Months	6	
	\$45.45	9 times the 6 month average

Outside spigot was left on

21

File Edit Options Help Chat



Account Number 01-051200-05 FREEMAN, BECKY

Transaction # 633.0

Transaction Bill-Recap Bill-Meter Bill-Non-Meter

Type Bill

Revenue Code 100 Amount 329.73

Date 7/22/2026

Description WATER REVE

G/L Posting Date 7/29/2026

Receipt #

Reference 6/15- 7/15 8/17

Balance Forward 0.00

Amount 793.15

Adjustment Code

Packet 10900

R/C	Description	Amount
100	WATER REVENUE	329.73
190	WATER TAX	19.78
200	SEWER REVENUE	417.34
300	LANDFILL REVENUE	6.10
305	GARBAGE	12.50
309	YARDWASTE CHRG	3.00
310	RECYCLING REV	4.70

Unapplied 0.00 Total 793.15

Exit

Inquiry

joyce

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MINUTES
WATER/SEWER, STREETS/SANITATION COMMITTEE
TUESDAY, JULY 21, 2026, 8:00 A.M.
JEFFERSON CITY HALL

ATTENDEES: Harry Ahrenholtz, Chad Sloan, Scott Peterson, Dave Morlan, Danny Moranville, Jon Koch, Mark Clouse, Dave Teeples, Eric Fischer, Jim Leiding, Hannah Curtis, Coltrane Carlson, Rick Morain, Craig Berry, Larry Saddoris, Larry Joy, Tom Heater.

Meeting was called to order at 8:00 a.m. by Harry Ahrenholtz

I. STREETS/PUBLIC IMPROVEMENT

Westwood Sidewalk Snow Removal: After the City Council meeting on July 13, City Administrator Scott Peterson drafted a policy for snow removal outlining the City's responsibilities for the Westwood Sidewalk. Upon reviewing the policy, concerns were raised by citizens about the size of the sidewalk, the policy, and what happens should the City decide to withdraw their help. The policy draft outlined that the City will not sand the ice on the sidewalk, and the snow removal will happen after priority sidewalks, such as the ones on the Square, are completed. Along with the concerns, citizens suggested shortening the sidewalk to be 4 feet instead of the planned 6 feet if homeowners will be responsible for taking care of the sidewalk if the City should no longer help. Further concerns of liability were also raised should someone get injured on the sidewalk. Since the City has already spent money on the engineering and a bid has been selected, it is unlikely to be resized as new engineering would have to be done, and new bids would have to be received. Public Works Director Dave Morlan emphasized that the proposed sidewalk width should exceed 4 feet so that, if the City is to be responsible for maintenance, it will be wide enough to accommodate City equipment without causing damage. By having the sidewalk 6 feet, and incorporated into the trail system in Jefferson, the sidewalk would allow handicapped accessibility and the safety of residents, while also allowing the City to properly maintain the sidewalk; making it a safety and communal project rather than just a City project by expanding access around Jefferson. The policy is not set, and Scott has agreed to refine it and work with the insurance company on liability, and anything else that was overlooked. The policy and project will return to City Council on July 28, and the City has until September 1 to accept the bid on the project.

Street Paving: There is roughly \$600,000 left in the debt issuance after the Westwood Sidewalk bid, the purchase of the firetruck, and the McKinley overlay, which were all the primary uses for the issuance. Although there is no rush to spend the remaining balance, Scott asked Dave Morlan and Street Superintendent Dave Teeples if there are any streets that could use repaving that the debt could be used for. Together they compiled a list of streets that could use an overlay sooner rather than later: Southfield horseshoe and Grauer, Russell Street, State Street from Locust to Cedar, and Olive Street from Lincoln Way to Washington. The overlay on east Vest has already been added to the debt and will be completed. Concerns were raised about repaving the entire street with asphalt instead of crack sealing, and while this would be a good fix, it would take time and resources the City currently does not have. Further, it would raise the height of the street, meaning sidewalks and driveways would have to be redone to accommodate the new

height of the street. Although priority would be to fix the streets, other ideas for the remaining debt included the east drainage project and updates to the water tower. Projects, including the overlays, will wait to be completed until 2027. The next issuance of debt will not be for several more fiscal years.

Handicap Access on Sidewalks: South Pinet, south Oak, and south Vine streets are all proposed to receive handicap accessible ramps added to the sidewalks. Councilman Chad Sloan voiced a concern about the condition of the proposed sidewalks, and making sure they are in good condition before adding the accesses. Dave Morlan confirmed the sidewalks are in good condition but would reconfirm to be certain. The matter has moved to City Council for approval.

Drainage Study: The Wastewater Department is continuing to work on clearing the drainage pipes on the east side of town. The homes that have already been cleared have seen significant improvement in their drainage. As they've worked, tiles they weren't aware of and are not mapped have been discovered. There are still areas that need to be cleared, and the discovered tiles will need to be located and mapped, which the Wastewater Department is continuing to work on. At 10:30 on Wednesday July 22, there is a finance meeting with the engineers about the drainage and drainage districts in the City.

409 N Grimm: City Attorney Dave Morain is checking in on the logistics and processes to be sure, but it is likely the City can abandon the property.

II. WATER

SCADA/Computer/Integration of Wells: Water Superintendent Jon Koch has been working to get the SCADA system at the Water Plant up to date so the computers can get updated. Further, after looking at the well systems, it was discovered that if the City were to hook them up to solar, they would no longer be able to hook up to generators. It was decided the wells will not be hooked to solar and continue to run as is.

Risk & Resilience Assessment: The Water Department will continue to work with Jim Leiding on what needs to be done and updated to their assessment.

General Updates: Jon is starting to work on a water loss report. This report has been done in the past for the City accounts, but it had stopped a handful of months ago. The department received a violation from the DNR due to an error in water testing. The test was done at the wrong time under PeopleServices. Since it is a violation, the public does need to be aware of it, and notice will go out with the next Consumer Confidence Report. One of the water employees passed their water distribution grade and is now a Grade I operator. There is an inspection on the water tower on Wednesday, July 22. Jon is continuing to work on the water plant and the meters out there to make sure everything is in working order and take note on what needs to be fixed if anything.

III. SEWER

No Report

IV. SANITATION/RECYCLE

Greene County Recycling: Everything is in place for the county, excluding Dana. The County has still not reached an agreement with them about the cost for recycling.

Waste Collection: 231.5 tons of waste to Metro Waste

Recycling: 10.24 tons of recycling to Metro Waste
15.34 tons of cardboard to Carroll

V. MISCELLANEOUS

Soil Boring: Soil boring at the pool for solar panels will happen on Wednesday, and the panels will be south of the concession stand.

Bus Route: Police Chief Mark Clouse talked with Sean DeMoss at the school, and they don't have any concerns about the buses getting onto Chestnut.

E-Bikes: Mayor Craig Berry will work in the community to spread awareness of using e-bikes in town ahead of the new policy. Mark Clouse is also going to work on putting information out on social media and the radio about good practices.

Meeting adjourned at 9:37 a.m. by Harry Ahrenholtz