

AGENDA

CITY COUNCIL MEETING

Tuesday, August 12, 2025

5:30 P.M.

CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER:

II. OPEN FORUM: This is a time for any concerned citizen of Jefferson to speak to the Council on an item that is not on the agenda. Limit of three minutes per speaker.

III. CONSENT ITEMS:

- A. Approve City Council Minutes of July 22, 2025
- B. Approve Class B Retail Native Wine License for Fudge's Flowers and Gifts, LLC.
- C. Approve FY 2024-25 Street Financial Report
- D. Approval of monthly bills.

IV. NEW BUSINESS:

- A. Consider Approval of Pay Estimate #30 to Shank Constructors, Inc of \$ 38,969.70 for Wastewater Treatment Plant Project.

V. REPORTS:

- A. Engineer, City Clerk, Attorney, City Administrator
- B. Departments
- C. Council & Committees
- D. Mayor

VI. ADJOURN.

TO: Mayor and City Council Members
FROM: Scott Peterson, City Administrator
SUBJECT: General Information Memo
Regular City Council Session
Tuesday, September 12, 2025 5:30 p.m.

Road Use Tax Report: Annually the City Council must approve the Street Financial Report. The report is included herein. This is included in the consent agenda for approval.

WWTP Pay Application #30 in the amount of \$ 38,969.70 includes work related to Field Order #26 and the preparation of as-built plans.

Public Open House: The City will hold an open house to celebrate the completion of the sewer plant project on ***Friday, September 12th***. We will host a Java & Juice beginning at 9:30 a.m.. We will then have a ribbon cutting around 10:00 with small group tours of the plant to follow. Please plan to attend.

Middle School Project: The Board of Adjustment has issued a special exception to allow occupancy in the basement and first floor of a structure in the Central Business District.

The Board also issued a variance allowing construction that does not meet the required side yard setback, as the existing hallway connecting to the gym will remain and thus will be closer than the required side yard setback of ten feet. Per the City Code, the granting of a variance needs to be reported to the City Council. No action from the Council is needed.



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Jefferson

8/4/2025 8:15:51 AM

Expenses

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Salaries - Roads/Streets		\$256,258					\$256,258
Benefits - Roads/Streets	\$132,125	\$1,111					\$133,236
Training & Dues		\$3,469					\$3,469
Building & Grounds Maint. & Repair		\$1,163	\$209,187				\$210,350
Road Beautification			\$78,025				\$78,025
Vehicle & Office Equip Operation and Repair		\$71,372					\$71,372
Engineering		\$665					\$665
Insurance		\$53,273					\$53,273
Payments to othe agencies		\$4,058					\$4,058
Other Contract Services		\$1,591					\$1,591
Minor Equipment Purchases		\$291					\$291
Operating Supplies		\$3,273					\$3,273
Other Supplies		\$7,246					\$7,246
Heavy Equipment		\$38,303					\$38,303
Principal Payment				\$48,800			\$48,800
Interest Payment				\$45,799			\$45,799
Transfer Out		\$92,412	\$99,000				\$191,412
Street Lighting		\$95,259					\$95,259



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Jefferson

8/4/2025 8:15:51 AM

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Traffic Control/Safety		\$1,708					\$1,708
Snow Removal		\$8,362					\$8,362
Total	\$132,125	\$639,814	\$386,212	\$94,599			\$1,252,750



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Jefferson

8/4/2025 8:15:51 AM

Revenue

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Levied on Property	\$82,125		\$0	\$94,599			\$176,724
Other Taxes (Hotel, LOST)			\$343,800				\$343,800
State Revenues - Road Use Taxes		\$593,925					\$593,925
Charges/fees		\$1,400				\$0	\$1,400
Transfer In	\$50,000	\$99,000	\$42,412				\$191,412
Total	\$132,125	\$694,325	\$386,212	\$94,599		\$0	\$1,307,261



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Jefferson

8/4/2025 8:15:51 AM

Bonds/Loans

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
2024 Bond	\$1,700,000	\$79,999	\$75,080	\$48,800	\$45,799	\$1,620,001
Total	\$1,700,000	\$79,999	\$75,080	\$48,800	\$45,799	\$1,620,001



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Jefferson

8/4/2025 8:15:51 AM

Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Beginning Balance	\$0	\$54,332	\$0	\$1,037,015	\$0	\$0	\$1,091,347
Sub Total Expenses (-)	\$132,125	\$547,402	\$287,212	\$94,599			\$1,061,338
Transfers Out (-)		\$92,412	\$99,000				\$191,412
Subtotal Revenues (+)	\$82,125	\$595,325	\$343,800	\$94,599		\$0	\$1,115,849
Transfers In (+)	\$50,000	\$99,000	\$42,412				\$191,412
Ending Balance	\$0	\$108,843	\$0	\$1,037,015	\$0	\$0	\$1,145,858

Resolution Number:

Execution Date: Tuesday, August 12, 2025

Signature: Sarah E Morlan

Contractor's Application for Payment No.

30 (thirty)

To (Owner): City of Jefferson 200 N Chestnut St, Jefferson, IA		Application Period: 7/1/2025 to 7/31/2025	Application Date: 7/31/2025
Owner's DWSRF Number: 1445	From (Contractor): Shank Constructors, Inc. 3501 85th Avenue North, Brooklyn Park, MN	Via (Engineer): Bolton & Menk Ames, IA	
Project: Jefferson WWTP	Contractor's Contract Number: 1316	Engineer's Project Number: 134997	
Contract:			

Application For Payment - Change Order Summary			
Approved Change Orders			
Number	Additions	Deductions	
CO 1	\$ 185,359.09		
CO 2	\$ 62,089.77		
CO 3	\$ 117,779.30		
CO 4	\$ 51,468.45		
CO 5	\$ 156,971.11		
CO 6	\$ 113,226.99		
CO 7	\$ -		
CO 8	\$ 107,703.37		
CO 9	\$ 95,218.49		
Totals:	\$ 889,816.57	\$ -	
Net Change by Change Order:	\$ 889,816.57		

1. Original Contract Price.....	\$ 17,504,700.00
2. Net change by Change Orders.....	\$ 889,816.57
3. Current Contract Price (Line 1 ± 2).....	\$ 18,394,516.57
4. Total Completed and Stored to Date (Column F on Progress Estimate).....	\$ 18,337,125.93
5. Retainage	
a. 2.0% X \$ 18,337,125.93 Work Completed.....	\$ 366,742.51
b. 2.0% X \$ - Stored Material.....	\$ -
c. Early Release of Retainage.....	\$ -
d. Total Retainage (Line 5a + Line 5b - Line 5c).....	\$ 366,742.51
6. Amount Eligible to Date (Line 4 - Line 5d).....	\$ 17,970,383.42
7. Less Previous Payments (Line 6 from prior Application).....	\$ 17,931,413.72
8. Amount Due This Application.....	\$ 38,969.70
9. Balance to Finish, Plus Retainage (Column G on Progress Estimate + Line 5 above).....	\$ 424,133.15

Contractor's Certification	
The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
By: 	Date: 7/31/2025

Payment of:	(Line 8 or other - attach explanation of the other amount)
is recommended by:	 (Engineer) 07/31/2025 (Date)
Payment of:	(Line 8 or other - attach explanation of the other amount)
is approved by:	(Owner) (Date)
Approved by:	Funding Agency (if applicable) (Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):	0			Application Number:	30 (thirty)		
Application Period:	7/1/2025	to	7/31/2025	Application Date:	7/31/2025		
		Work Completed					
A		B	C	D	E	F	G
Specification Section Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period		Total Completed to Date (C + D)	% (F/B) Balance to Finish (B - F)
Division 01 - General Requirements							
	Mobilization	\$ 525,200.00	\$ 525,200.00			\$ 525,200.00	100.00% \$ -
	Allowances	\$ 556.05	\$ 556.05			\$ 556.05	100.00% \$ -
	Allowances - Enviromix	\$ 525,000.00	\$ 525,000.00			\$ 525,000.00	100.00% \$ -
	Chemical Feed Allowance	\$ 127,140.00	\$ 127,140.00			\$ 127,140.00	100.00% \$ -
	PCO#03 Temporary Main Power Relocation	\$ 6,076.00	\$ 6,076.00			\$ 6,076.00	100.00% \$ -
	PCO#04 Slide Gate Removal From Contract	\$ (28,401.00)	\$ (28,401.00)			\$ (28,401.00)	100.00% \$ -
	PCO#09 UV Cabinet Support	\$ 6,943.36	\$ 6,943.36			\$ 6,943.36	100.00% \$ -
	PCO#10 Digester Blower Soft Starts	\$ 16,305.35	\$ 16,305.35			\$ 16,305.35	100.00% \$ -
	PCO#13 Operation Building VCT Tile Add	\$ 1,894.59	\$ 1,894.59			\$ 1,894.59	100.00% \$ -
	PCO#17 Aeration Tanks Coating	\$ 218,335.52	\$ 218,335.52			\$ 218,335.52	100.00% \$ -
	PCO#19 Underground Piping Conflict	\$ 35,968.20	\$ 35,968.20			\$ 35,968.20	100.00% \$ -
	PCO#20 UV Trough Drain	\$ 3,559.76	\$ 3,559.76			\$ 3,559.76	100.00% \$ -
	PCO#21 Access Hatches Drains and Plumbing	\$ 7,691.83	\$ 7,691.83			\$ 7,691.83	100.00% \$ -
	PCO#22 18" DIP Underground Removal	\$ 15,375.60	\$ 15,375.60			\$ 15,375.60	100.00% \$ -
	PCO#23 V-GS-1&2 Explosion Proof Change	\$ 12,646.83	\$ 12,646.83			\$ 12,646.83	100.00% \$ -
	PCO#24 Aeration Tank Collection Box Height Change AT3	\$ 6,729.85	\$ 6,729.85			\$ 6,729.85	100.00% \$ -
	PCO#25 Reroute AT#3 EDI (Sump Pit)	\$ 7,252.16	\$ 7,252.16			\$ 7,252.16	100.00% \$ -
	PCO#27 Underground Rework Add 45	\$ 4,489.47	\$ 4,489.47			\$ 4,489.47	100.00% \$ -
	PCO#28 V-WAS-24&25 Relocate	\$ 4,111.86	\$ 4,111.86			\$ 4,111.86	100.00% \$ -
	PCO#29 Stainless Sleeves Control Complex	\$ 3,718.77	\$ 3,718.77			\$ 3,718.77	100.00% \$ -
	PCO#31 V-PP-1 Operator Access	\$ 1,565.44	\$ 1,565.44			\$ 1,565.44	100.00% \$ -
	PCO#34 Pretreatment Slide Gate	\$ 862.03	\$ 862.03			\$ 862.03	100.00% \$ -
	PCO#35 Control Complex Roofing Mod.	\$ 1,226.30	\$ 1,226.30			\$ 1,226.30	100.00% \$ -
	PCO#36 Clarifier 1 Center Pler Plumbing	\$ 11,464.13	\$ 11,464.13			\$ 11,464.13	100.00% \$ -
	PCO#37 Reusing Ductwork For ERU-2	\$ (1,490.00)	\$ (1,490.00)			\$ (1,490.00)	100.00% \$ -
	PCO#38 OAL-8 Louver Size Change	\$ 1,072.32	\$ 1,072.32			\$ 1,072.32	100.00% \$ -
	PCO#39 Biosolids Loadout Compressor Pads	\$ 7,126.51	\$ 7,126.51			\$ 7,126.51	100.00% \$ -
	PCO#41 Grit Tank Baffle Wall Replacement	\$ 9,884.85	\$ 9,884.85			\$ 9,884.85	100.00% \$ -
	PCO#42 Blower 8 Additional Conduit and Conductors	\$ 1,250.30	\$ 1,250.30			\$ 1,250.30	100.00% \$ -
	PCO#44 New Wall Brackets For Mechanical Units	\$ 1,043.77	\$ 1,043.77			\$ 1,043.77	100.00% \$ -
	PCO#49 Grit Classifier Solenoid Wiring	\$ 1,262.25	\$ 1,262.25			\$ 1,262.25	100.00% \$ -
	PCO#50 Demo Buried Digester	\$ 2,814.04	\$ 2,814.04			\$ 2,814.04	100.00% \$ -
	PCO#51 Digester Temp Heat and Roofing	\$ 13,865.47	\$ 13,865.47			\$ 13,865.47	100.00% \$ -
	PCO#53 UV Disinfection Exterior Stairs	\$ 2,720.98	\$ 2,720.98			\$ 2,720.98	100.00% \$ -
	PCO#54 Added Bollards Near Loadout	\$ 3,841.58	\$ 3,841.58			\$ 3,841.58	100.00% \$ -
	PCO#55 V-MLR-3&6 Electric Acuator	\$ 9,289.18	\$ 9,289.18			\$ 9,289.18	100.00% \$ -
	PCO#56 T&M Broken Connection INT-1	\$ 527.41	\$ 527.41			\$ 527.41	100.00% \$ -
	PCO#57 T&M Yard Hydrant Delete Splitter Strct.	\$ 2,279.28	\$ 2,279.28			\$ 2,279.28	100.00% \$ -
	PCO#58 Exhaust Fan 8&9 Class1 Div1	\$ 8,426.23	\$ 8,426.23			\$ 8,426.23	100.00% \$ -
	PCO#59 T&M Clarifier 3 Center Pier Plumb	\$ 5,000.68	\$ 5,000.68			\$ 5,000.68	100.00% \$ -
	PCO#63 Digester Instrumentation	\$ 6,753.45	\$ 6,753.45			\$ 6,753.45	100.00% \$ -
	PCO#65 T&M Demo Existing Ductbank	\$ 2,398.15	\$ 2,398.15			\$ 2,398.15	100.00% \$ -
	PCO#66 T&M Grit Baffle Wall Rework	\$ 3,614.09	\$ 3,614.09			\$ 3,614.09	100.00% \$ -
	PCO#68 VFD Harmonic Filter Deduct	\$ (10,768.00)	\$ (10,768.00)			\$ (10,768.00)	100.00% \$ -
	PCO#69 T&M Modified Subbase Under 8" PCC	\$ 6,723.46	\$ 6,723.46			\$ 6,723.46	100.00% \$ -
	PCO#70 T&M UV Railing Bracket Support	\$ 1,779.87	\$ 1,779.87			\$ 1,779.87	100.00% \$ -
	PCO#72 T&M Grit Baffle Wall Remodifications	\$ 5,072.03	\$ 5,072.03			\$ 5,072.03	100.00% \$ -
			\$ -			\$ -	#DIV/0!

Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E	F		G Balance to Finish (B - F)
			C From Previous Application (C+D)	D This Period		Total Completed to Date (C + D)	% (F/B)	
Division 03								
	Concrete - Anoxic Basin	\$ 1,155,800.00	\$ 1,155,800.00			\$ 1,155,800.00	100.00%	\$ -
	Concrete - Biosolids Loadout	\$ 132,700.00	\$ 132,700.00			\$ 132,700.00	100.00%	\$ -
	Concrete - Rapid Mix	\$ 127,900.00	\$ 127,900.00			\$ 127,900.00	100.00%	\$ -
	Concrete - Biosolids Control	\$ 33,600.00	\$ 33,600.00			\$ 33,600.00	100.00%	\$ -
	Concrete - Ferric Chloride	\$ 33,600.00	\$ 33,600.00			\$ 33,600.00	100.00%	\$ -
	Concrete - Misc	\$ 39,395.00	\$ 39,395.00			\$ 39,395.00	100.00%	\$ -
	Precast Plank	\$ 30,500.00	\$ 30,500.00			\$ 30,500.00	100.00%	\$ -
Division 04								
	Masonry	\$ 155,440.00	\$ 155,440.00			\$ 155,440.00	100.00%	\$ -
Division 05								
	Metals Installation	\$ 44,650.00	\$ 44,650.00			\$ 44,650.00	100.00%	\$ -
	Misc Metals Supply	\$ 111,960.00	\$ 111,960.00			\$ 111,960.00	100.00%	\$ -
Division 06								
	Wood Blocking	\$ 56,600.00	\$ 56,600.00			\$ 56,600.00	100.00%	\$ -
Division 07								
7535.0	Roofing & Sheet metal	\$ 169,000.00	\$ 169,000.00			\$ 169,000.00	100.00%	\$ -
	Sealants	\$ 33,500.00	\$ 33,500.00			\$ 33,500.00	100.00%	\$ -
Division 08								
	HM Doors & Frames	\$ 6,705.00	\$ 6,705.00			\$ 6,705.00	100.00%	\$ -
	Hatches & Door Instalaltion	\$ 39,500.00	\$ 39,500.00			\$ 39,500.00	100.00%	\$ -
	Hatches & Door Instalaltion	\$ 25,000.00	\$ 25,000.00			\$ 25,000.00	100.00%	\$ -
Division 09								
	Clarifier 1	\$ 98,560.00	\$ 98,560.00			\$ 98,560.00	100.00%	\$ -
	Clarifier 2	\$ 102,070.00	\$ 102,070.00			\$ 102,070.00	100.00%	\$ -
	Clarifier 3	\$ 98,560.00	\$ 98,560.00			\$ 98,560.00	100.00%	\$ -
	Sludge Storage Tank	\$ 160,373.00	\$ 160,373.00			\$ 160,373.00	100.00%	\$ -
	Anoxic Basin	\$ 56,328.00	\$ 56,328.00			\$ 56,328.00	100.00%	\$ -
	Aeration Lift Station	\$ 78,692.00	\$ 78,692.00			\$ 78,692.00	100.00%	\$ -
	Biosolids Building	\$ 33,512.00	\$ 33,512.00			\$ 33,512.00	100.00%	\$ -
	Operations Building	\$ 68,924.00	\$ 68,924.00			\$ 68,924.00	100.00%	\$ -
	Pump room	\$ 36,941.00	\$ 36,941.00			\$ 36,941.00	100.00%	\$ -
	Rapid Mix Tank	\$ 31,590.00	\$ 31,590.00			\$ 31,590.00	100.00%	\$ -
Division 11								
	Equipment							
11000.0	Vesco direct Supplied Equipment	\$ 1,348,516.00	\$ 1,348,516.00			\$ 1,348,516.00	100.00%	\$ -
11266.0	UV Disinfection Equipment	\$ 247,600.00	\$ 247,600.00			\$ 247,600.00	100.00%	\$ -
11315.0	Rotary Lobe Pumps	\$ 114,118.00	\$ 114,118.00			\$ 114,118.00	100.00%	\$ -
11330/31	Bar Screens & Dewatering Press	\$ 88,677.00	\$ 88,677.00			\$ 88,677.00	100.00%	\$ -
11351.0	Clarifier Equipment	\$ 356,634.00	\$ 356,634.00			\$ 356,634.00	100.00%	\$ -
11372.0	Blowers	\$ 129,230.00	\$ 129,230.00			\$ 129,230.00	100.00%	\$ -
11374/75	Fine Pore Membrane Aeration Equip	\$ 159,150.00	\$ 159,150.00			\$ 159,150.00	100.00%	\$ -
Division 11								
	Installation							
	Aeration Splitter Box	\$ 3,900.00	\$ 3,900.00			\$ 3,900.00	100.00%	\$ -
	Secondary Splitter Box	\$ 3,900.00	\$ 3,900.00			\$ 3,900.00	100.00%	\$ -
	Aeration Tank Install	\$ 56,700.00	\$ 56,700.00			\$ 56,700.00	100.00%	\$ -
	MLR 1, 2, 3	\$ 7,100.00	\$ 7,100.00			\$ 7,100.00	100.00%	\$ -
	Headworks Equipment	\$ 20,500.00	\$ 20,500.00			\$ 20,500.00	100.00%	\$ -
	Blower Building Equipment	\$ 31,300.00	\$ 31,300.00			\$ 31,300.00	100.00%	\$ -
	Clarifiers Install	\$ 71,600.00	\$ 71,600.00			\$ 71,600.00	100.00%	\$ -
	Was Pumps	\$ 4,830.00	\$ 4,830.00			\$ 4,830.00	100.00%	\$ -
	Disinfection Install	\$ 3,990.00	\$ 3,990.00			\$ 3,990.00	100.00%	\$ -
	RAS/PST Pumps	\$ 49,350.00	\$ 49,350.00			\$ 49,350.00	100.00%	\$ -
	Flexzone - Anoxic Basin	\$ 20,680.00	\$ 20,680.00			\$ 20,680.00	100.00%	\$ -
	Flexzone - Storage Tank	\$ 68,550.00	\$ 68,550.00			\$ 68,550.00	100.00%	\$ -
	Flexzone - Aeration	\$ 61,450.00	\$ 61,450.00			\$ 61,450.00	100.00%	\$ -
	Course Bubble Digester	\$ 17,800.00	\$ 17,800.00			\$ 17,800.00	100.00%	\$ -
	Course Bubble WAS	\$ 4,800.00	\$ 4,800.00			\$ 4,800.00	100.00%	\$ -
	Aeration Overflows	\$ 12,350.00	\$ 12,350.00			\$ 12,350.00	100.00%	\$ -
Division 13								
13216.0	Tank Mobilization	\$ 120,000.00	\$ 120,000.00			\$ 120,000.00	100.00%	\$ -
13216.0	Tank De-Mobilization	\$ 40,000.00	\$ 40,000.00			\$ 40,000.00	100.00%	\$ -
13216.0	Design Drawings & Calcs	\$ 104,000.00	\$ 104,000.00			\$ 104,000.00	100.00%	\$ -
13216.0	Footing Forms	\$ 24,000.00	\$ 24,000.00			\$ 24,000.00	100.00%	\$ -
13216.0	Reinforcing	\$ 56,000.00	\$ 56,000.00			\$ 56,000.00	100.00%	\$ -
13216.0	Place Floor/Footing Concrete	\$ 80,000.00	\$ 80,000.00			\$ 80,000.00	100.00%	\$ -

A		B	Work Completed		E	F		G
Specification Section Number	Description		C	D		Total Completed to Date (C + D)	% (F/B)	
		Scheduled Value (\$)	From Previous Application (C+D)	This Period				Balance to Finish (B - F)
13216.0	Install Beds	\$ 29,000.00	\$ 29,000.00			\$ 29,000.00	100.00%	\$ -
13216.0	Form/Reinforce/Pour Panels	\$ 129,000.00	\$ 129,000.00			\$ 129,000.00	100.00%	\$ -
13216.0	Erect Panels	\$ 72,000.00	\$ 72,000.00			\$ 72,000.00	100.00%	\$ -
13216.0	Joints and Curb	\$ 29,000.00	\$ 29,000.00			\$ 29,000.00	100.00%	\$ -
13216.0	Shotcrete Diaphragm	\$ 29,000.00	\$ 29,000.00			\$ 29,000.00	100.00%	\$ -
13216.0	Erect Shoring	\$ 31,000.00	\$ 31,000.00			\$ 31,000.00	100.00%	\$ -
13216.0	Erect Formwork	\$ 23,000.00	\$ 23,000.00			\$ 23,000.00	100.00%	\$ -
13216.0	Reinforcing	\$ 54,000.00	\$ 54,000.00			\$ 54,000.00	100.00%	\$ -
13216.0	Place Dome Concrete	\$ 16,000.00	\$ 16,000.00			\$ 16,000.00	100.00%	\$ -
13216.0	Remove Formwork	\$ 23,000.00	\$ 23,000.00			\$ 23,000.00	100.00%	\$ -
13216.0	Prestress	\$ 45,000.00	\$ 45,000.00			\$ 45,000.00	100.00%	\$ -
13216.0	Wire Coat	\$ 19,000.00	\$ 19,000.00			\$ 19,000.00	100.00%	\$ -
13216.0	Body Coat	\$ 17,000.00	\$ 17,000.00			\$ 17,000.00	100.00%	\$ -
13216.0	Final Coat	\$ 4,000.00	\$ 4,000.00			\$ 4,000.00	100.00%	\$ -
13216.0	Tank Pipe, Fittings & Appurtenances	\$ 64,000.00	\$ 64,000.00			\$ 64,000.00	100.00%	\$ -
13216.0	Decorative Paint - Exterior	\$ 23,000.00	\$ 23,000.00			\$ 23,000.00	100.00%	\$ -
Division 14								
14620.0	Hoists	\$ 9,620.00	\$ 9,620.00			\$ 9,620.00	100.00%	\$ -

A		B	Work Completed		E	F		G
			C	D				
Specification Section Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period		Total Completed to Date (C + D)	% (F/B)	Balance to Finish (B - F)
Division 15								
	Grit Seperation Piping	\$ 34,900.00	\$ 34,900.00			\$ 34,900.00	100.00%	\$ -
	Process Piping (Valve Repl)	\$ 290,100.00	\$ 290,100.00			\$ 290,100.00	100.00%	\$ -
	Mixed Liquor Return Piping	\$ 289,560.00	\$ 289,560.00			\$ 289,560.00	100.00%	\$ -
	Sludge Transfer Piping	\$ 50,080.00	\$ 50,080.00			\$ 50,080.00	100.00%	\$ -
	Aeration Piping	\$ 391,900.00	\$ 391,900.00			\$ 391,900.00	100.00%	\$ -
	RAS Piping	\$ 121,280.00	\$ 121,280.00			\$ 121,280.00	100.00%	\$ -
	WAS Piping	\$ 68,040.00	\$ 68,040.00			\$ 68,040.00	100.00%	\$ -
	Supernatant Piping	\$ 5,520.00	\$ 5,520.00			\$ 5,520.00	100.00%	\$ -
	Chemical Piping	\$ 158,881.00	\$ 158,881.00			\$ 158,881.00	100.00%	\$ -
	Mechanical Mobilization	\$ 93,320.00	\$ 93,320.00			\$ 93,320.00	100.00%	\$ -
	Plumbing Demolition	\$ 12,995.00	\$ 12,995.00			\$ 12,995.00	100.00%	\$ -
	HVAC Demolition	\$ 40,565.00	\$ 40,565.00			\$ 40,565.00	100.00%	\$ -
	Plumbing Rough-In	\$ 51,605.00	\$ 51,605.00			\$ 51,605.00	100.00%	\$ -
	Plumbing Insulation	\$ 6,300.00	\$ 6,300.00			\$ 6,300.00	100.00%	\$ -
	HVAC Ductwork Rough-In	\$ 78,125.00	\$ 78,125.00			\$ 78,125.00	100.00%	\$ -
	HVAC Equipment	\$ 643,105.00	\$ 643,105.00			\$ 643,105.00	100.00%	\$ -
	Temperature Controls	\$ 54,935.00	\$ 54,935.00			\$ 54,935.00	100.00%	\$ -
	Ductwork Insulation	\$ 4,400.00	\$ 4,400.00			\$ 4,400.00	100.00%	\$ -
	Testing and Balancing	\$ 13,750.00	\$ 13,750.00			\$ 13,750.00	100.00%	\$ -
Division 16								
	Preliminary Documents and Submittals	\$ 25,000.00	\$ 25,000.00			\$ 25,000.00	100.00%	\$ -
	Mobilization	\$ 35,000.00	\$ 35,000.00			\$ 35,000.00	100.00%	\$ -
	Temporary Power	\$ 20,000.00	\$ 20,000.00			\$ 20,000.00	100.00%	\$ -
	Integration Engineering	\$ 100,000.00	\$ 100,000.00			\$ 100,000.00	100.00%	\$ -
	Site Electrical Labor	\$ 150,000.00	\$ 150,000.00			\$ 150,000.00	100.00%	\$ -
	Site Electrical Materials	\$ 210,000.00	\$ 210,000.00			\$ 210,000.00	100.00%	\$ -
	Generator Labor	\$ 65,000.00	\$ 65,000.00			\$ 65,000.00	100.00%	\$ -
	Generator Materials	\$ 448,000.00	\$ 448,000.00			\$ 448,000.00	100.00%	\$ -
	Blower Building Labor	\$ 80,000.00	\$ 80,000.00			\$ 80,000.00	100.00%	\$ -
	Blower Building Materials	\$ 285,000.00	\$ 285,000.00			\$ 285,000.00	100.00%	\$ -
	Final Clarifiers Labor	\$ 37,000.00	\$ 37,000.00			\$ 37,000.00	100.00%	\$ -
	Final Clarifiers Materials	\$ 15,000.00	\$ 15,000.00			\$ 15,000.00	100.00%	\$ -
	Bio Solids Control Complex Labor	\$ 50,000.00	\$ 50,000.00			\$ 50,000.00	100.00%	\$ -
	Bio Solids Control Complex Materials	\$ 155,000.00	\$ 155,000.00			\$ 155,000.00	100.00%	\$ -
	Disinfection Building Labor	\$ 40,000.00	\$ 40,000.00			\$ 40,000.00	100.00%	\$ -
	Disinfection Building Materials	\$ 95,000.00	\$ 95,000.00			\$ 95,000.00	100.00%	\$ -
	Prelliminary Treatment Building Labor	\$ 25,000.00	\$ 25,000.00			\$ 25,000.00	100.00%	\$ -
	Preliminary Treatment Building Materials	\$ 75,000.00	\$ 75,000.00			\$ 75,000.00	100.00%	\$ -
	Rapid Mix Structure Labor	\$ 20,000.00	\$ 20,000.00			\$ 20,000.00	100.00%	\$ -
	Rapid Mix Structure Materials	\$ 10,000.00	\$ 10,000.00			\$ 10,000.00	100.00%	\$ -
	Aeration Tanks Labor	\$ 20,000.00	\$ 20,000.00			\$ 20,000.00	100.00%	\$ -
	Aeration Tanks Materials	\$ 10,000.00	\$ 10,000.00			\$ 10,000.00	100.00%	\$ -
	Bio Solids Loadout Building Labor	\$ 75,000.00	\$ 75,000.00			\$ 75,000.00	100.00%	\$ -
	Bio Solids Loadout Building Materials	\$ 185,000.00	\$ 185,000.00			\$ 185,000.00	100.00%	\$ -
	Anoxic Basin Labor	\$ 35,000.00	\$ 35,000.00			\$ 35,000.00	100.00%	\$ -
	Anoxic Basin Materials	\$ 75,000.00	\$ 75,000.00			\$ 75,000.00	100.00%	\$ -
	Communication/Fiber Labor	\$ 45,000.00	\$ 45,000.00			\$ 45,000.00	100.00%	\$ -
	Communication/Fiber Materials	\$ 100,000.00	\$ 100,000.00			\$ 100,000.00	100.00%	\$ -
	Demobilization	\$ 10,000.00	\$ 10,000.00			\$ 10,000.00	100.00%	\$ -
	As-Built/Close Out Documents	\$ 5,509.00	\$ -			\$ -	0.00%	\$ 5,509.00
Approved Project Change Orders								
CO 1	Unknown Tank Demo & Removal	\$ 185,359.09	\$ 185,359.09			\$ 185,359.09	100.00%	\$ -
CO 2	Clarifier Metal Coatings	\$ 62,089.77	\$ 62,089.77			\$ 62,089.77	100.00%	\$ -
CO 3	Electrical Upgrades VFD's & Metering	\$ 117,779.30	\$ 117,779.30			\$ 117,779.30	100.00%	\$ -
CO 4	UV Epoxy Injection & Keegaurd Roof Edge	\$ 51,468.45	\$ 51,468.45			\$ 51,468.45	100.00%	\$ -
CO 5	Digester Replacement	\$ 156,971.11	\$ 156,971.11			\$ 156,971.11	100.00%	\$ -
CO 6	Clarifer 3 Skim Coating	\$ 113,226.99	\$ 113,226.99			\$ 113,226.99	100.00%	\$ -
CO 7	Time Extension for Digester System	\$ -	\$ -			\$ -	#DIV/0!	\$ -
CO 8	FO#24 & FO#25	\$ 107,703.37	\$ 107,703.37			\$ 107,703.37	100.00%	\$ -
CO 9	FO#26	\$ 95,218.49	\$ 3,571.85	\$ 39,765.00		\$ 43,336.85	45.51%	\$ 51,881.64
		\$ -	\$ -			\$ -		\$ -
	Total	\$ 18,394,516.57	\$ 18,297,360.93	\$ 39,765.00	\$ -	\$ 18,337,125.93	99.69%	\$ 57,390.64

Partial Pay Estimates Paid-to-Date

Contractor's Application

For Jefferson WWTP (Contract): 0				Application Number: 30 (thirty)
Application Period:	From:	7/1/2025	To:	7/31/2025
			Contractor:	Shank Constructors, Inc. 3501 85th Avenue North, Brooklyn Park, MN

Original Contract Amount: \$ 17,504,700.00

Approved Change Orders:		
Number	Date	Amount

Revised Contract Amount: \$ 17,504,700.00

Pay Estimates Paid-to-Date

Pay Estimate Number	Date	Amount
1	3/22/2023	\$ 671,313.70
2	5/1/2023	\$ 1,022,619.74
3	5/26/2023	\$ 487,482.66
4	7/5/2023	\$ 1,024,287.85
5	7/17/2023	\$ 475,578.44
6	8/9/2023	\$ 804,790.10
7	9/13/2023	\$ 537,584.11
8	10/11/2023	\$ 541,133.21
9	11/14/2023	\$ 721,938.25
10	12/18/2023	\$ 433,520.57
11	1/19/2024	\$ 434,483.45
12	2/20/2024	\$ 1,375,826.10
13	3/18/2024	\$ 934,255.65
14	4/12/2024	\$ 644,423.24
15	6/3/2024	\$ 1,064,975.37
16	6/17/2024	\$ 652,161.94
17	7/26/2024	\$ 313,818.67
18	8/16/2024	\$ 1,082,569.81
19	9/13/2024	\$ 401,516.55
20	10/15/2024	\$ 726,850.26
21	11/18/2024	\$ 921,552.99
22	12/16/2024	\$ 579,254.16
23	1/17/2025	\$ 278,729.48
24	2/18/2025	\$ 533,902.51
25	3/17/2025	\$ 211,412.05
26	4/30/2025	\$ 226,321.59
27	5/19/2025	\$ 803,897.92
28	6/16/2025	\$ 21,168.00
29	7/14/2025	\$ 4,045.35

Total Estimates Paid to Date: \$ 17,931,413.72

Total Construction Cost:	\$ 17,931,413.72

COUNCIL MEETING

JULY 22, 2025

5:30 P.M.

PRESENT: Sloan, Wetrich, Zmolek

ABSENT: Ahrenholtz, Jackson

Mayor Berry presided.

During the open forum Jim Nelson asked a question on continued use of existing golf course clubhouse building. Jed Magee spoke on the speed limit on south portion of highway 4 and presented a petition in support of reducing the speed limit in that area.

On motion by Zmolek, second by Sloan, the Council approved the following consent items: July 8, 2025 Council Minutes, street closures for Cruisin' to the Square, Lepe Corporation, Inc, dba Casa De Oro, Class C Retail Alcohol License, Spare Time Lanes & Lounge, Class C Retail Alcohol License, Sidewalk Incentive for 204 N West Street in amount of \$2000, GAX #11 for Centennial Upper Story Housing Grant 23-HSGU-003, and acknowledge receipt of \$50,000 from Grow Greene County Gaming Corporation.

AYE: Sloan, Wetrich, Zmolek

NAY: None

RESOLUTION NO. 44-25

On motion by Wetrich, second by Zmolek, the Council approved Resolution No. 44-25, a resolution approving partial amount towards a Forgivable Loan and Authorizing Forgiveness of Remaining Loan Balance for 111 E Lincoln Way. City to accept \$60,000 as partial payment and forgiveness of the remaining \$7,500.

AYE: Zmolek, Wetrich, Sloan

NAY: None

RESOLUTION NO. 45-25

On motion by Zmolek, second by Sloan, the Council approved Resolution No. 45-25, a resolution approving United States Department of Transportation Federal Aviation Administration Grant. Grant Agreement No. 3-19-0049-021-2025

AYE: Wetrich, Sloan, Zmolek

NAY: None

RESOLUTION NO. 46-25

On motion by Wetrich, second by Zmolek, the Council approved Resolution No. 46-25, a resolution approving United States Department of Transportation Federal Aviation Administration Grant. Grant Agreement No. 3-19-0049-022-2025

AYE: Sloan, Wetrich, Zmolek

NAY: None

RESOLUTION NO. 47-25

On motion by Zmolek, second by Wetrich, the Council approved Resolution No. 47-25, a resolution Transferring Funds and Closing Fund Accounts.

AYE: Sloan, Wetrich, Zmolek

NAY: None

Michelle Book, GCDC Interim Executive Director, updated the Council.

There being no further business the Council agreed to adjourn at 5:52p.m.

Jefferson Public Library

**Meeting of the Board of Trustees
Monday, August 11, 2025 6:30 PM
Library – Adult Department**

AGENDA

- I. Call to Order
- II. Open Forum: this is a time for any concerned citizen to speak to the trustees about an item that is not on the agenda.
- III. Approval of Minutes of Previous Meeting
- IV. Approval of Expenditures
- V. Director's Report
 - A. Monthly Circulation & Usage Reports
 - B. Year-to-Date Monthly Financial Reports
 - C. Project updates
 - D. Youth and adult programs
 - E. Friends of the Library report
- VI. Old Business
 - A. Library expansion project updates
- VII. New Business
 - A. Roles and responsibilities
 - B. Discussion of architect proposals & presentations
 - C. Selection of architect
 - D. Open meetings/open records training
 - E. Policy review
- VIII. Next Meeting – Monday, September 8 at 6:30 pm
- IX. Adjournment

NOTE: Trustee Training: new trustees - Aug 18; annual - Nov 18