

Jefferson Public Library

**Meeting of the Board of Trustees
Monday, May 12, 2025 6:30 PM
Library – Basement Meeting Room**

AGENDA

- I. Call to Order
- II. Open Forum: this is a time for any concerned citizen to speak to the trustees about an item that is not on the agenda.
- III. Approval of Minutes of Previous Meeting
- IV. Approval of Expenditures
- V. Director's Report
 - A. Monthly Circulation & Usage Reports
 - B. Year-to-Date Monthly Financial Reports
 - C. Project updates
 - D. Youth and adult programs
 - E. Friends of the Library report
- VI. Old Business
 - A. Budget – FY26 county funding, grants, hoopla usage
 - B. IMLS funding
 - C. Personnel
 - D. Trustee vacancies
 - E. Library expansion: draft RFP for architect, gift policy draft, forming a library foundation, mission statement, capital campaign, potential funding sources
- VII. New Business
 - A. City ordinance review – Chapter 22: municipal code
 - B. Consideration of donation
 - C. Policy review: internet & computer use
 - D. Work session for Director's performance evaluation
- VIII. Next Meeting – Monday, June 9 at 6:30 pm (*upstairs-summer hours*)
- IX. Adjournment