

AGENDA

CITY COUNCIL MEETING

Tuesday, October 8, 2024

5:30 P.M.

CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER:

II. OPEN FORUM: This is a time for any concerned citizen of Jefferson to speak to the Council on an item that is not on the agenda. Limit of three minutes per speaker.

III. CONSENT ITEMS:

- A. Approve 9/24/24 regular Council Minutes.
- B. Approval of monthly bills.

IV. NEW BUSINESS:

- A. ORDINANCE: "Amending the Code of Ordinances of the City of Jefferson, Iowa, 2017, by Amending Provisions Relating to Water Rates."
- B. Consider approval of Pay Estimate #20 to Shank Constructors, Inc of \$ 726,850.26 for Wastewater Treatment Plant project.
- C. Pay Request #1 to Caliber Concrete in the amount of \$114,169.38 for the Pickleball Court Project.
- D. Consideration of Change Order No. 1 for the East Lincoln Way Project reducing contract cost by \$8,854.01.
- E. Pay Request #3 to InRoads, LLC in the amount of \$4,858.30 for the East Lincoln Way Project
- F. RESOLUTION Accepting Completed Construction and Approving Final Payment for the East Lincoln Way Resurfacing Project
- G. Planning for FY 2025-26

V. REPORTS:

- A. Engineer, City Clerk, Attorney, City Administrator.
- B. Departments.
- C. Council & Committees.
- D. Mayor.

VI. ADJOURN

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TO: Mayor and City Council Members
FROM: Scott Peterson, City Administrator
SUBJECT: General Information Memo
Regular City Council Session
Tuesday, October 8, 2024 5:30 p.m.

Water Rates: Enclosed is an ordinance increasing the retail water rate by 5%. Information detailing the impact of the 5% increase on customers' bills is included herein. This will be the third reading of this ordinance.

WWTP Pay Application #20 in the amount of \$726,850.26 includes:

- Seeding
- Installation of site concrete
- Painting in biosolids building and pump room.
- Installation of grit, mixed liquor return, sludge transfer, and aeration piping.
- Electrical installation in the blower building, pretreatment building, and biosolids loadout building.
- Materials for communication/fiber

We plan for the Mayor & Council Members to tour the WWTP prior to the next Council meeting at **4:00 p.m. on Tuesday, October 22nd.**

Pickleball: The Council will consider Pay Estimate #1 to Caliber Concrete for \$114,169.38. This covers mobilization, site prep, pouring the post-tensioned concrete slab, and some fencing expenses.

East Lincoln Way: The Council will consider three items pertaining to the East Lincoln Way project:

1. Change Order #1: This reconciles the "as-bid" quantities to the "as-built" quantities. This is a net reduction of \$8,854.01.
2. Pay Estimate #3: This pay estimate in the amount of \$4,858.30 authorizes payment for all items except the retainage.
3. Acceptance / Project Completion: The engineer recommends acceptance of this project. A resolution accepting the project is enclosed. Thirty days after the project acceptance the retainage of \$41,235.05 will be paid.

FY 2025-26 Planning: How would the Council like to conduct planning for the FY 25-26 budget year? Should we have an in-house update of last year's strategic plan? Should we use a consultant to guide us through a process to update the plan? Other thoughts? Enclosed is a recap of the priorities identified for 2024 and the work that has been completed on these items.

SCENARIO: 5% Increase

Monthly Billed Volume cubic feet	Existing Water Rates \$	Existing Sewer Rates \$	Current Total Bill	Proposed Water Rates 5% \$	Existing Sewer Rate \$	Proposed Total Bill \$
200	\$ 18.48	\$ 36.33	\$ 79.62	\$ 19.40	\$ 36.33	\$ 80.60
300	\$ 26.68	\$ 44.64	\$ 96.62	\$ 28.01	\$ 44.64	\$ 98.03
400	\$ 34.88	\$ 52.95	\$ 113.62	\$ 36.62	\$ 52.95	\$ 115.47
500	\$ 43.08	\$ 61.26	\$ 130.63	\$ 45.23	\$ 61.26	\$ 132.91
600	\$ 51.28	\$ 69.57	\$ 147.63	\$ 53.84	\$ 69.57	\$ 150.34
700	\$ 59.48	\$ 77.88	\$ 164.63	\$ 62.45	\$ 77.88	\$ 167.78
800	\$ 67.68	\$ 86.19	\$ 181.63	\$ 71.06	\$ 86.19	\$ 185.22
900	\$ 75.88	\$ 94.50	\$ 198.63	\$ 79.67	\$ 94.50	\$ 202.65
1000	\$ 84.08	\$ 102.81	\$ 215.64	\$ 88.28	\$ 102.81	\$ 220.09

Monthly Billed Volume cubic feet	5% 2024 Monthly Increase
200	\$ 0.98
300	\$ 1.41
400	\$ 1.85
500	\$ 2.28
600	\$ 2.71
700	\$ 3.15
800	\$ 3.59
900	\$ 4.02
1000	\$ 4.45

SCENARIO: 5% Increase

Water		
Total Cu Ft Used	400	
Base	134	13.07
Over Base	266	21.81
		<u>34.88</u>
Sewer		
Base	400	19.71
Cu Ft Used *.		33.24
		<u>52.95</u>
Garbage		12.50
Landfill		3.50
Recycling		4.70
Yardwaste		3.00
Water Tax		2.09
		<u>113.62</u>
Total:		113.62

Current

Water		
Total Cu Ft Used	400	
Base	134	13.72
Over Base	266	22.90
		<u>36.62</u>
Sewer		
Base	400	19.71
Cu Ft Used *.0956		33.24
		<u>52.95</u>
Garbage		12.50
Landfill		3.50
Recycling		4.70
Yardwaste		3.00
Water Tax		2.20
		<u>115.47</u>
Total:		115.47

5%

ORDINANCE NO. _____
AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY
OF JEFFERSON, IOWA, 2017, BY AMENDING PROVISION
PERTAINING TO WATER RATES

Be it enacted by the City Council of Jefferson, Iowa:

SECTION 1. Section Amended. Section 92.02 of the Code of Ordinances of the City of Jefferson, Iowa, 2017, is repealed and the following adopted in lieu thereof:

92.02 RATES FOR SERVICE. Water services shall be furnished at the following monthly rates within the City:

(Code of Iowa, Sec. 384.84)

Cubic Feet Used Per Month	Rate
First 134	\$13.72 (minimum bill)
All Over 134	\$8.61 per 100 cubic feet

SECTION 2. Severability. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. When effective. This ordinance shall be effective as of the beginning of the monthly water and sewer billing cycle that commences immediately after this ordinance is published as required by law.

Finally passed by the Council and approved on October 8, 2024.

Craig Berry, Mayor

Attest:

Roxanne Gorsuch, City Clerk

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I hereby certify that the foregoing ordinance was published in The Jefferson Herald on _____, 2023.

Roxanne Gorsuch, City Clerk



Contractor's Application for Payment No. 20 (Twenty)

Application Period: 9/1/2024 to 9/30/2024		Application Date: 9/30/2024	
To (Owner):	City of Jefferson 200 N Chestnut St, Jefferson, IA	From (Contractor):	Shank Constructors, Inc. 3501 85th Avenue North, Brooklyn Park, MN
Owner's DWSRF Number:	1445	Contractor's Contract Number:	1316
Project:	Jefferson WWTP	Contract:	
Via (Engineer):	Bolton & Menk Ames, IA	Engineer's Project Number:	134997

Application For Payment - Change Order Summary			
Approved Change Orders			
Number	Additions	Deductions	
CO 1	\$ 185,359.09		
CO 2	\$ 62,089.77		
CO 3	\$ 117,779.30		
CO 4	\$ 51,468.45		
Totals:		\$ 416,696.61	\$ 416,696.61
Net Change by Change Order:			416,696.61

1. Original Contract Price.....	\$ 17,504,700.00
2. Net change by Change Orders.....	\$ 416,696.61
3. Current Contract Price (Line 1 + 2).....	\$ 17,921,396.61
4. Total Completed and Stored to Date (Column F on Progress Estimate).....	\$ 15,106,452.28
5. Retainage	
a. 5.0% X \$ 14,610,835.80 Work Completed.....	\$ 730,541.79
b. 5.0% X \$ 495,616.48 Stored Material.....	\$ 24,780.82
c. Early Release of Retainage.....	\$ -
d. Total Retainage (Line 5a + Line 5b - Line 5c).....	\$ 755,322.61
6. Amount Eligible to Date (Line 4 - Line 5d).....	\$ 14,351,129.67
7. Less Previous Payments (Line 6 from prior Application).....	\$ 13,624,279.41
8. Amount Due This Application.....	\$ 726,850.26
9. Balance to Finish, Plus Retainage (Column G on Progress Estimate + Line 5 above).....	\$ 3,570,266.94

Contractor's Certification	Payment of: \$726,850.26
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;	(Line 8 or other - attach explanation of the other amount)
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and	is recommended by: (Engineer) 10/3/2024 (Date)
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	Payment of: (Line 8 or other - attach explanation of the other amount)
By:	is approved by: _____ (Owner) _____ (Date)
Date: 9/30/2024	Approved by: _____ Funding Agency (if applicable) _____ (Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): 0		9/1/2024			9/30/2024			20 (Twenty)	
Application Period:	A	B	C	D	E	F	G	Application Number:	Application Date:
Specification Section Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Total Completed to Date (C + D)	% (F/B)	Balance to Finish (B - F)		
Division 01 - General Requirements									
	Mobilization	\$ 525,200.00	\$ 525,200.00	\$	\$ 525,200.00	100.00%	\$ -		
	Allowances	\$ 213,168.58			\$ 213,168.58	0.00%	\$ 213,168.58		
	Allowances - Enviromix	\$ 525,000.00	\$ 52,500.00		\$ 52,500.00	10.00%	\$ 472,500.00		
	PCO#03 Temporary Main Power Relocation	\$ 6,076.00	\$ 1,982.00	\$ 4,094.00	\$	100.00%	\$ -		
	PCO#09 UV Cabinet Support	\$ 6,943.36		\$ 6,943.36	\$	100.00%	\$ -		
	PCO#10 Digester Blower Soft Starts	\$ 16,305.35			\$	0.00%	\$ 16,305.35		
	PCO#13 Operation Building VCT Tile Add	\$ 1,894.59			\$	0.00%	\$ 1,894.59		
	PCO#17 Aeration Tanks Coating	\$ 218,335.52	\$ 65,500.00	\$ 80,130.00	\$	66.70%	\$ 72,705.52		
	PCO#19 Underground Piping Conflict	\$ 33,651.08		\$ 33,651.08	\$	100.00%	\$ -		
	PCO#20 UV Trough Drain	\$ 3,559.76		\$ 3,559.76	\$	100.00%	\$ -		
	PCO#22 18" DIP Underground Removal	\$ 15,375.60		\$ 15,375.60	\$	100.00%	\$ -		
	PCO#25 Reroute AT#3 EDI (Sump Pit)	\$ 7,252.16		\$ 7,252.16	\$	100.00%	\$ -		
	PCO#27 Underground Rework Add 45	\$ 4,489.47		\$ 4,489.47	\$	100.00%	\$ -		
	PCO#28 V-WAS-24&25 Relocate	\$ 4,111.86		\$ 4,111.86	\$	100.00%	\$ -		
	PCO#29 Stainless Sleeves Control Complex	\$ 3,718.77		\$ 3,718.77	\$	100.00%	\$ -		
	PCO#31 V-PP-1 Operator Access	\$ 1,565.44		\$ 1,565.44	\$	100.00%	\$ -		
	PCO#34 Pretreatment Slide Gate	\$ 862.03			\$	0.00%	\$ 862.03		
	PCO#35 Control Complex Roofing Mod.	\$ 1,226.30		\$ 1,226.30	\$	100.00%	\$ -		
	PCO#36 Clarifier 1 Center Pier Plumbing	\$ 11,464.13		\$ 11,464.13	\$	100.00%	\$ -		
					\$	#DIV/0!	\$ -		
Division 02									
	Site Removals	\$ 86,400.00	\$ 80,400.00	\$ 3,540.00	\$	97.15%	\$ 2,460.00		
	Demo SST Tank	\$ 445,800.00	\$ 445,800.00		\$	100.00%	\$ -		
	Strip Top Soil	\$ 25,700.00	\$ 25,700.00		\$	100.00%	\$ -		
	Site Prep Sludge Tank	\$ 215,500.00	\$ 215,500.00		\$	100.00%	\$ -		
	Excavation Sludge Tank	\$ 338,700.00	\$ 338,700.00		\$	100.00%	\$ -		
	Excavation Sludge Loadout	\$ 78,400.00	\$ 78,400.00		\$	100.00%	\$ -		
	Excavation AET Lift Station	\$ 326,185.00	\$ 326,185.00		\$	100.00%	\$ -		
	Excavation Rapid Mix Tank	\$ 98,200.00	\$ 98,200.00		\$	100.00%	\$ -		
	Excavation Ferric Slab	\$ 9,500.00	\$ 9,500.00		\$	100.00%	\$ -		



Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E	F		G Balance to Finish (B - F)
			C From Previous Application (C+D)	D This Period		Total Completed to Date (C + D)	% (F/B)	
	Splitter Box Bypass	\$ 55,100.00	\$ 27,550.00			\$ 27,550.00	50.00%	\$ 27,550.00
	Grading Sidewalks	\$ 9,900.00	\$ 3,200.00	\$ 1,750.00		\$ 4,950.00	50.00%	\$ 4,950.00
	Top Soil Placement	\$ 12,900.00	\$ -			\$ -	0.00%	\$ 12,900.00
2370.0	Erosion Control	\$ 20,000.00	\$ 19,300.00			\$ 19,300.00	96.50%	\$ 700.00
2920.0	Site Concrete	\$ 75,600.00	\$ 18,500.00	\$ 12,600.00		\$ 31,100.00	41.14%	\$ 44,500.00
	Seeding	\$ 5,000.00	\$ 2,300.00			\$ 2,300.00	46.00%	\$ 2,700.00
	30" & 24" PP to Splitter Box	\$ 444,950.00	\$ 444,950.00			\$ 444,950.00	100.00%	\$ -
	6" & 8" ST & 4" PD East	\$ 155,920.00	\$ 127,200.00	\$ 14,360.00		\$ 141,560.00	90.79%	\$ 14,360.00
	Piping Rapid Mix Area	\$ 253,380.00	\$ 112,750.00			\$ 112,750.00	44.50%	\$ 140,630.00
	6" ST & 12" RAS by AET Lift Station	\$ 172,880.00	\$ 172,880.00			\$ 172,880.00	100.00%	\$ -
	16" MLR to Aeration	\$ 558,620.00	\$ 405,490.00	\$ 102,600.00		\$ 508,090.00	90.95%	\$ 50,530.00
	HDPE/Utility Water	\$ 161,250.00	\$ 86,500.00	\$ 34,800.00		\$ 121,300.00	75.22%	\$ 39,950.00
	Aeration Tank Demo	\$ 28,770.00	\$ 19,190.00			\$ 19,190.00	66.70%	\$ 9,580.00
	Headworks Demo	\$ 11,150.00	\$ 8,000.00	\$ 2,060.00		\$ 10,060.00	90.22%	\$ 1,090.00
	Blower Building Demo	\$ 8,150.00	\$ 2,000.00	\$ 6,150.00		\$ 8,150.00	100.00%	\$ -
	Clarifiers Demo	\$ 421,920.00	\$ 421,920.00			\$ 421,920.00	100.00%	\$ -
	Biosolids Demo	\$ 83,510.00	\$ 83,510.00			\$ 83,510.00	100.00%	\$ -
	Disinfection Demo	\$ 6,500.00	\$ -			\$ -	0.00%	\$ 6,500.00



Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E	F		G Balance to Finish (B - F)
			C From Previous Application (C+D)	D This Period		Total Completed to Date (C + D)	% (F/B)	
Division 03								
	Concrete - Anoxic Basin	\$ 1,155,800.00	\$ 1,155,800.00			\$ 1,155,800.00	100.00%	\$ -
	Concrete - Biosolids Loadout	\$ 132,700.00	\$ 132,700.00			\$ 132,700.00	100.00%	\$ -
	Concrete - Rapid Mix	\$ 127,900.00	\$ 127,900.00			\$ 127,900.00	100.00%	\$ -
	Concrete - Biosolids Control	\$ 33,600.00	\$ 33,600.00			\$ 33,600.00	100.00%	\$ -
	Concrete - Ferric Chloride	\$ 33,600.00	\$ 33,600.00			\$ 33,600.00	100.00%	\$ -
	Concrete - Misc	\$ 39,395.00	\$ 34,460.00			\$ 34,460.00	87.47%	\$ 4,935.00
	Precast Plank	\$ 30,500.00	\$ 30,500.00			\$ 30,500.00	100.00%	\$ -
Division 04								
	Masonry	\$ 155,440.00	\$ 155,440.00			\$ 155,440.00	100.00%	\$ -
Division 05								
	Metals Installation	\$ 44,650.00	\$ 41,100.00			\$ 41,100.00	92.05%	\$ 3,550.00
	Misc Metals Supply	\$ 111,960.00	\$ 111,960.00			\$ 111,960.00	100.00%	\$ -
Division 06								
	Wood Blocking	\$ 56,600.00	\$ 56,600.00			\$ 56,600.00	100.00%	\$ -
Division 07								
7535.0	Roofing & Sheet metal	\$ 169,000.00	\$ 169,000.00			\$ 169,000.00	100.00%	\$ -
	Sealants	\$ 33,500.00	\$ -	\$ 3,350.00		\$ 3,350.00	10.00%	\$ 30,150.00
Division 08								
	HM Doors & Frames	\$ 6,705.00	\$ 6,705.00			\$ 6,705.00	100.00%	\$ -
	Hatches & Door Installation	\$ 39,500.00	\$ 39,500.00			\$ 39,500.00	100.00%	\$ -
	Hatches & Door Installation	\$ 25,000.00	\$ 25,000.00			\$ 25,000.00	100.00%	\$ -
Division 09								
	Clarifier 1	\$ 98,560.00	\$ 98,560.00			\$ 98,560.00	100.00%	\$ -
	Clarifier 2	\$ 102,070.00	\$ 102,070.00			\$ 102,070.00	100.00%	\$ -
	Clarifier 3	\$ 98,560.00	\$ 64,064.00			\$ 64,064.00	65.00%	\$ 34,496.00
	Sludge Storage Tank	\$ 160,373.00	\$ 160,373.00			\$ 160,373.00	100.00%	\$ -
	Anoxic Basin	\$ 56,328.00	\$ 56,328.00			\$ 56,328.00	100.00%	\$ -
	Aeration Lift Station	\$ 78,692.00	\$ 78,692.00			\$ 78,692.00	100.00%	\$ -
	Biosolids Building	\$ 33,512.00	\$ 21,054.00	\$ 9,850.00		\$ 30,904.00	92.22%	\$ 2,608.00
	Operations Building	\$ 68,924.00	\$ 17,231.00			\$ 17,231.00	25.00%	\$ 51,693.00
	Pump room	\$ 36,941.00	\$ 18,900.00	\$ 18,041.00		\$ 36,941.00	100.00%	\$ -
	Rapid Mix Tank	\$ 31,590.00	\$ 31,590.00			\$ 31,590.00	100.00%	\$ -
Division 11								
11000.0	Vessco direct Supplied Equipment	\$ 1,348,516.00	\$ 1,274,922.00			\$ 1,274,922.00	94.54%	\$ 73,594.00
11266.0	UV Disinfection Equipment	\$ 247,600.00	\$ 247,600.00			\$ 247,600.00	100.00%	\$ -
11315.0	Rotary Lobe Pumps	\$ 114,118.00	\$ 114,118.00			\$ 114,118.00	100.00%	\$ -
11330/31	Bar Screens & Dewatering Press	\$ 88,677.00	\$ 88,677.00			\$ 88,677.00	100.00%	\$ -
11351.0	Clarifier Equipment	\$ 356,634.00	\$ 356,634.00			\$ 356,634.00	100.00%	\$ -

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Specification Section Number	A Description	B Scheduled Value (\$)	C Work Completed		E	F		G
			From Previous Application (C+D)	This Period		Total Completed to Date (C + D)	% (F/B)	
11372.0	Blowers	\$ 129,230.00	\$ 129,230.00			\$ 129,230.00	100.00%	\$ -
11374/75	Fine Pore Membrane Aeration Equip	\$ 159,150.00	\$ 79,660.00			\$ 79,660.00	50.05%	\$ 79,490.00
Division 11	Installation							
	Aeration Splitter Box	\$ 3,900.00	\$ -			\$ -	0.00%	\$ 3,900.00
	Secondary Splitter Box	\$ 3,900.00	\$ -			\$ -	0.00%	\$ 3,900.00
	Aeration Tank Install	\$ 56,700.00	\$ 18,875.00	\$ 8,700.00		\$ 27,575.00	48.63%	\$ 29,125.00
	MLR 1, 2, 3	\$ 7,100.00	\$ 2,400.00	\$ 2,380.00		\$ 4,780.00	67.32%	\$ 2,320.00
	Headworks Equipment	\$ 20,500.00	\$ 11,000.00	\$ 4,980.00		\$ 15,980.00	77.95%	\$ 4,520.00
	Blower Building Equipment	\$ 31,300.00	\$ 24,500.00	\$ 6,800.00		\$ 31,300.00	100.00%	\$ -
	Clarifiers Install	\$ 71,600.00	\$ 47,734.00			\$ 47,734.00	66.67%	\$ 23,866.00
	Was Pumps	\$ 4,830.00	\$ 4,830.00			\$ 4,830.00	100.00%	\$ -
	Disinfection Install	\$ 3,990.00	\$ 3,990.00			\$ 3,990.00	100.00%	\$ -
	RAS/pST Pumps	\$ 49,350.00	\$ 39,300.00	\$ 2,400.00		\$ 41,700.00	84.50%	\$ 7,650.00
	Flexzone - Anoxic Basin	\$ 20,680.00	\$ 20,680.00			\$ 20,680.00	100.00%	\$ -
	Flexzone - Storage Tank	\$ 68,550.00	\$ 68,550.00			\$ 68,550.00	100.00%	\$ -
	Flexzone - Aeration	\$ 61,450.00	\$ 36,600.00			\$ 36,600.00	59.56%	\$ 24,850.00
	Course Bubble Digester	\$ 17,800.00	\$ -			\$ -	0.00%	\$ 17,800.00
	Course Bubble WAS	\$ 4,800.00	\$ 4,800.00			\$ 4,800.00	100.00%	\$ -
	Aeration Overflows	\$ 12,350.00	\$ 4,133.00			\$ 4,133.00	33.47%	\$ 8,217.00
Division 13								
13216.0	Tank Mobilization	\$ 120,000.00	\$ 120,000.00			\$ 120,000.00	100.00%	\$ -
13216.0	Tank De-Mobilization	\$ 40,000.00	\$ 40,000.00			\$ 40,000.00	100.00%	\$ -
13216.0	Design Drawings & Calcs	\$ 104,000.00	\$ 104,000.00			\$ 104,000.00	100.00%	\$ -
13216.0	Footing Forms	\$ 24,000.00	\$ 24,000.00			\$ 24,000.00	100.00%	\$ -
13216.0	Reinforcing	\$ 56,000.00	\$ 56,000.00			\$ 56,000.00	100.00%	\$ -
13216.0	Place Floor/Footing Concrete	\$ 80,000.00	\$ 80,000.00			\$ 80,000.00	100.00%	\$ -
13216.0	Install Beds	\$ 29,000.00	\$ 29,000.00			\$ 29,000.00	100.00%	\$ -
13216.0	Form/Reinforce/Pour Panels	\$ 129,000.00	\$ 129,000.00			\$ 129,000.00	100.00%	\$ -
13216.0	Erect Panels	\$ 72,000.00	\$ 72,000.00			\$ 72,000.00	100.00%	\$ -
13216.0	Joints and Curb	\$ 29,000.00	\$ 29,000.00			\$ 29,000.00	100.00%	\$ -
13216.0	Shotcrete Diaphragm	\$ 29,000.00	\$ 29,000.00			\$ 29,000.00	100.00%	\$ -
13216.0	Erect Shoring	\$ 31,000.00	\$ 31,000.00			\$ 31,000.00	100.00%	\$ -
13216.0	Erect Formwork	\$ 23,000.00	\$ 23,000.00			\$ 23,000.00	100.00%	\$ -
13216.0	Reinforcing	\$ 54,000.00	\$ 54,000.00			\$ 54,000.00	100.00%	\$ -
13216.0	Place Dome Concrete	\$ 16,000.00	\$ 16,000.00			\$ 16,000.00	100.00%	\$ -
13216.0	Remove Formwork	\$ 23,000.00	\$ 23,000.00			\$ 23,000.00	100.00%	\$ -
13216.0	Prestress	\$ 45,000.00	\$ 45,000.00			\$ 45,000.00	100.00%	\$ -
13216.0	Wire Coat	\$ 19,000.00	\$ 19,000.00			\$ 19,000.00	100.00%	\$ -
13216.0	Body Coat	\$ 17,000.00	\$ 17,000.00			\$ 17,000.00	100.00%	\$ -

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Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E	F		G Balance to Finish (B - F)
			C From Previous Application (C+D)	D This Period		Total Completed to Date (C + D)	% (F/B)	
13216.0	Final Coat	\$ 4,000.00	\$ 4,000.00			\$ 4,000.00	100.00%	\$ -
13216.0	Tank Pipe, Fittings & Appurtenances	\$ 64,000.00	\$ 64,000.00			\$ 64,000.00	100.00%	\$ -
13216.0	Decorative Paint - Exterior	\$ 23,000.00	\$ 23,000.00			\$ 23,000.00	100.00%	\$ -
Division 14								
14620.0	Hoists	\$ 9,620.00	\$ 9,620.00			\$ 9,620.00	100.00%	\$ -

Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E	F		G
			C From Previous Application (C+D)	D This Period		Total Completed to Date (C + D)	% (F/B)	
Division 15								
	Grit Separation Piping	\$ 34,900.00	\$ -	\$ 27,600.00		\$ 27,600.00	79.08%	\$ 7,300.00
	Process Piping (Valve Repl)	\$ 290,100.00	\$ 261,700.00	\$ 14,500.00		\$ 276,200.00	95.21%	\$ 13,900.00
	Mixed Liquor Return Piping	\$ 289,560.00	\$ 151,400.00	\$ 68,900.00		\$ 220,300.00	76.08%	\$ 69,260.00
	Sludge Transfer Piping	\$ 50,080.00	\$ 45,000.00	\$ 5,080.00		\$ 50,080.00	100.00%	\$ -
	Aeration Piping	\$ 391,900.00	\$ 130,633.33	\$ 68,900.00		\$ 199,533.33	50.91%	\$ 192,366.67
	RAS Piping	\$ 121,280.00	\$ 60,640.00			\$ 60,640.00	50.00%	\$ 60,640.00
	WAS Piping	\$ 68,040.00	\$ 68,040.00			\$ 68,040.00	100.00%	\$ -
	Supernatant Piping	\$ 5,520.00	\$ 5,520.00			\$ 5,520.00	100.00%	\$ -
	Chemical Piping	\$ 158,881.00	\$ 16,300.00	\$ 16,400.00		\$ 32,700.00	20.58%	\$ 126,181.00
	Mechanical Mobilization	\$ 93,320.00	\$ 93,320.00			\$ 93,320.00	100.00%	\$ -
	Plumbing Demolition	\$ 12,995.00	\$ 12,995.00			\$ 12,995.00	100.00%	\$ -
	HVAC Demolition	\$ 40,565.00	\$ 40,565.00			\$ 40,565.00	100.00%	\$ -
	Plumbing Rough-In	\$ 51,605.00	\$ 41,280.00			\$ 41,280.00	79.99%	\$ 10,325.00
	Plumbing Insulation	\$ 6,300.00	\$ 2,100.00			\$ 2,100.00	33.33%	\$ 4,200.00
	HVAC Ductwork Rough-In	\$ 78,125.00	\$ 71,900.00	\$ 6,225.00		\$ 78,125.00	100.00%	\$ -
	HVAC Equipment	\$ 643,105.00	\$ 623,700.00	\$ 2,400.00		\$ 626,100.00	97.36%	\$ 17,005.00
	Temperature Controls	\$ 54,935.00	\$ 42,500.00			\$ 42,500.00	77.36%	\$ 12,435.00
	Ductwork Insulation	\$ 4,400.00	\$ -			\$ -	0.00%	\$ 4,400.00
	Testing and Balancing	\$ 13,750.00	\$ -			\$ -	0.00%	\$ 13,750.00
Division 16								
	Preliminary Documents and Submittals	\$ 25,000.00	\$ 25,000.00			\$ 25,000.00	100.00%	\$ -
	Mobilization	\$ 35,000.00	\$ 35,000.00			\$ 35,000.00	100.00%	\$ -
	Temporary Power	\$ 20,000.00	\$ 20,000.00			\$ 20,000.00	100.00%	\$ -
	Integration Engineering	\$ 100,000.00	\$ 100,000.00			\$ 100,000.00	100.00%	\$ -
	Site Electrical Labor	\$ 150,000.00	\$ 88,000.00			\$ 88,000.00	58.67%	\$ 62,000.00
	Site Electrical Materials	\$ 210,000.00	\$ 146,700.00			\$ 146,700.00	69.86%	\$ 63,300.00
	Generator Labor	\$ 65,000.00	\$ -			\$ -	0.00%	\$ 65,000.00
	Generator Materials	\$ 448,000.00	\$ 77,000.00			\$ 77,000.00	17.19%	\$ 371,000.00
	Blower Building Labor	\$ 80,000.00	\$ 46,000.00			\$ 46,000.00	57.50%	\$ 34,000.00
	Blower Building Materials	\$ 285,000.00	\$ 165,000.00	\$ 45,000.00		\$ 210,000.00	73.68%	\$ 75,000.00
	Final Clarifiers Labor	\$ 37,000.00	\$ 25,500.00			\$ 25,500.00	68.92%	\$ 11,500.00
	Final Clarifiers Materials	\$ 15,000.00	\$ 15,000.00			\$ 15,000.00	100.00%	\$ -
	Bio Solids Control Complex Labor	\$ 50,000.00	\$ 17,800.00	\$ 10,000.00		\$ 27,800.00	55.60%	\$ 22,200.00
	Bio Solids Control Complex Materials	\$ 155,000.00	\$ 30,500.00	\$ 40,000.00		\$ 70,500.00	45.48%	\$ 84,500.00
	Disinfection Building Labor	\$ 40,000.00	\$ 15,000.00			\$ 15,000.00	37.50%	\$ 25,000.00
	Disinfection Building Materials	\$ 95,000.00	\$ 48,500.00	\$ 20,000.00		\$ 68,500.00	72.11%	\$ 26,500.00
	Preliminary Treatment Building Labor	\$ 25,000.00	\$ 7,000.00	\$ 5,000.00		\$ 12,000.00	48.00%	\$ 13,000.00
	Preliminary Treatment Building Materials	\$ 75,000.00	\$ 60,000.00	\$ 10,000.00		\$ 70,000.00	93.33%	\$ 5,000.00

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Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E	F		G Balance to Finish (B - F)
			C From Previous Application (C+D)	D This Period		Total Completed to Date (C + D)	% (F/B)	
	Rapid Mix Structure Labor	\$ 20,000.00	\$ -			\$ -	0.00%	\$ 20,000.00
	Rapid Mix Structure Materials	\$ 10,000.00	\$ 2,000.00			\$ 2,000.00	20.00%	\$ 8,000.00
	Aeration Tanks Labor	\$ 20,000.00	\$ 1,500.00			\$ 1,500.00	7.50%	\$ 18,500.00
	Aeration Tanks Materials	\$ 10,000.00	\$ 3,000.00			\$ 3,000.00	30.00%	\$ 7,000.00
	Bio Solids Loadout Building Labor	\$ 75,000.00	\$ 15,250.00	\$ 15,000.00		\$ 30,250.00	40.33%	\$ 44,750.00
	Bio Solids Loadout Building Materials	\$ 185,000.00	\$ 40,700.00	\$ 90,000.00		\$ 130,700.00	70.65%	\$ 54,300.00
	Anoxic Basin Labor	\$ 35,000.00	\$ 6,100.00	\$ 10,000.00		\$ 16,100.00	46.00%	\$ 18,900.00
	Anoxic Basin Materials	\$ 75,000.00	\$ 7,300.00	\$ 30,000.00		\$ 37,300.00	49.73%	\$ 37,700.00
	Communication/Fiber Labor	\$ 45,000.00	\$ 8,100.00			\$ 8,100.00	18.00%	\$ 36,900.00
	Communication/Fiber Materials	\$ 100,000.00	\$ 17,500.00	\$ 40,000.00		\$ 57,500.00	57.50%	\$ 42,500.00
	Demobilization	\$ 10,000.00	\$ -			\$ -	0.00%	\$ 10,000.00
	As-Builts/Close Out Documents	\$ 5,509.00	\$ -			\$ -	0.00%	\$ 5,509.00
	Approved Project Change Orders							
CO 1	Unknown Tank Demo & Removal	\$ 185,359.09	\$ 185,359.09			\$ 185,359.09	100.00%	\$ -
CO 2	Clarifier Metal Coatings	\$ 62,089.77	\$ 45,630.00			\$ 45,630.00	73.49%	\$ 16,459.77
CO 3	Electrical Upgrades VFD's & Metering	\$ 117,779.30	\$ 60,000.00			\$ 60,000.00	50.94%	\$ 57,779.30
CO 4	UV Epoxy Injection & Keegaard Roof Edge	\$ 51,468.45	\$ 51,468.45			\$ 51,468.45	100.00%	\$ -
	Total	\$ 17,921,396.61	\$ 13,673,887.87	\$ 936,947.93	\$ 495,616.48	\$ 15,106,452.28	84.29%	\$ 2,814,944.33

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Stored Material Summary

Contractor's Application

For (Contract): 0		Application Number: 20 (Twenty)									
Application Period: 9/1/2024 to 9/30/2024		Application Date: 9/30/2024									
A Specification Section / Bid Item No.	B Supplier Invoice Number	C Description of Materials or Equipment Stored	Storage Location	D Stored Previously		E Amount Stored this Month (\$)	Subtotal Amount Completed and Stored to Date (D + E)	F Incorporated in Work		G Materials Remaining in Storage (\$) (D + E - F)	
				Date Placed into Storage (Month/Year)	Amount (\$)			Date (Month/Year)	Amount (\$)		
	54071	Wall Sleeves	Onsite	Mar-2023	\$ 31,649.05	\$ 31,649.05	\$ 31,649.05		\$ 31,649.05	\$ -	
	54207	6" & 8" TR Flex	Onsite	Mar-2023	\$ 5,357.24	\$ 5,357.24	\$ 5,357.24		\$ 5,357.24	\$ -	
	54255	4" Perf HDPE	Onsite	Mar-2023	\$ 629.02	\$ 629.02	\$ 629.02		\$ 629.02	\$ -	
	5639	6" SST Wall Pipe	Onsite	Mar-2023	\$ 654.00	\$ 654.00	\$ 654.00		\$ 654.00	\$ -	
	54056	4, 6, 8, 12, 18, 24, 30 MJ DIP	Onsite	Mar-2023	\$ 167,849.35	\$ 167,849.35	\$ 167,849.35		\$ 167,849.35	\$ -	
	54056-001	6, 16, 24, 30 MJ DIP	Onsite	Mar-2023	\$ 4,299.02	\$ 4,299.02	\$ 4,299.02		\$ 4,299.02	\$ -	
	54063	4, 6, 8, 10, 12, 16, 18 FLG MJ DIP	Onsite	Mar-2023	\$ 48,552.33	\$ 48,552.33	\$ 48,552.33		\$ 48,552.33	\$ -	
	54058	4, 6, 12, 16, 18, 24, 30 MJ DIP	Onsite	Mar-2023	\$ 57,401.82	\$ 57,401.82	\$ 57,401.82		\$ 57,401.82	\$ 17,551.82	
	54056-002	6, 16, 24, 30 MJ DIP	Onsite	Apr-2023	\$ 10,100.00	\$ 10,100.00	\$ 10,100.00		\$ 10,100.00	\$ -	
	54056-004	24" MJ DIP	Onsite	Apr-2023	\$ 8,802.47	\$ 8,802.47	\$ 8,802.47		\$ 8,802.47	\$ -	
	54063-002	12" & 18" Flg Fitting	Onsite	Apr-2023	\$ 3,594.17	\$ 3,594.17	\$ 3,594.17		\$ 1,890.00	\$ 1,704.17	
	228481	Concrete Reinforcement	Onsite	Apr-2023	\$ 32,243.00	\$ 32,243.00	\$ 32,243.00		\$ 32,243.00	\$ -	
	54056-007	30" DI 90 & 45 Degree Elbows	Onsite	May-2023	\$ 48,065.56	\$ 48,065.56	\$ 48,065.56		\$ 48,065.56	\$ -	
	54592-000	LS475 Link Seal	Onsite	May-2023	\$ 1,405.44	\$ 1,405.44	\$ 1,405.44		\$ 1,405.44	\$ -	
	54063-004	18, 24, 16, 8, 10 Flange Fittings	Onsite	May-2023	\$ 62,911.64	\$ 62,911.64	\$ 62,911.64		\$ 53,650.00	\$ 9,261.64	
	229978	Concrete Reinforcement	Onsite	May-2023	\$ 35,916.00	\$ 35,916.00	\$ 35,916.00		\$ 32,560.00	\$ 3,356.00	
	54063-005	18" Reducer & Tee	Onsite	Jun-2023	\$ 15,932.92	\$ 15,932.92	\$ 15,932.92		\$ 7,620.00	\$ 8,312.92	
	573136	Pipe 304 SS	Onsite	Jun-2023	\$ 29,529.16	\$ 29,529.16	\$ 29,529.16		\$ 16,850.00	\$ 12,679.16	
	54056-008	30"x12" DI Tee	Onsite	Jun-2023	\$ 6,804.43	\$ 6,804.43	\$ 6,804.43		\$ 6,804.43	\$ -	
	231525	Concrete Reinforcement	Onsite	Jun-2023	\$ 32,482.00	\$ 32,482.00	\$ 32,482.00		\$ 32,482.00	\$ -	
	8804844	3" Sch. 80 PVC	Onsite	Jun-2023	\$ 1,860.38	\$ 1,860.38	\$ 1,860.38		\$ 1,860.38	\$ -	
	80098	Gaskets	Onsite	Jul-2023	\$ 3,685.13	\$ 3,685.13	\$ 3,685.13		\$ 3,685.13	\$ -	
	232637	Concrete Reinforcement	Onsite	Jul-2023	\$ 23,376.00	\$ 23,376.00	\$ 23,376.00		\$ 23,376.00	\$ -	
	20054911	HDPE Water Pipe	Onsite	Jul-2023	\$ 1,221.63	\$ 1,221.63	\$ 1,221.63		\$ 1,221.63	\$ -	
	20055196	Tracer Wire	Onsite	Jul-2023	\$ 1,425.81	\$ 1,425.81	\$ 1,425.81		\$ 1,425.81	\$ -	
	905984490	Clarifiers	Onsite	Jul-2023	\$ 303,138.90	\$ 303,138.90	\$ 303,138.90		\$ 202,000.00	\$ 101,138.90	
	233451	Concrete Reinforcement	Onsite	Aug-2023	\$ 23,713.00	\$ 23,713.00	\$ 23,713.00		\$ 23,713.00	\$ -	
	6161808	Flange Bolts n Nuts	Onsite	Aug-2023	\$ 53,565.01	\$ 53,565.01	\$ 53,565.01		\$ 47,690.00	\$ 5,875.01	
	54058-001	4, 6, 12, 18, 24, 30" SJ & RJ DIP	Onsite	Sep-2023	\$ 57,133.86	\$ 57,133.86	\$ 57,133.86		\$ 49,850.00	\$ 7,283.86	
	55884-000	8" MJ DIP	Onsite	Sep-2023	\$ 2,051.04	\$ 2,051.04	\$ 2,051.04		\$ 2,051.04	\$ -	
	301992	Sludge Tank Aeration	Onsite	Sep-2023	\$ 25,647.00	\$ 25,647.00	\$ 25,647.00		\$ 25,647.00	\$ -	

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C3139-4	Partial TCF Fans	Johnston	Oct-2023	\$ 7,388.00	\$ 7,388.00	\$ 7,388.00	\$ -
C3129-1	Unit Heat & Curbs	Johnston	Aug-2023	\$ 28,300.00	\$ 28,300.00	\$ 28,300.00	\$ 28,300.00
C3139-2	Electric Heat	Johnston	Sep-2023	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
C3139-3	Louvers	Johnston	Oct-2023	\$ 10,000.00	\$ 10,000.00	\$ 5,650.00	\$ 4,350.00
17228	UV Equipment	Onsite	Oct-2023	\$ 222,840.00	\$ 222,840.00	\$ 222,840.00	\$ -
5284	Rotary Lobe Pumps	Onsite	Oct-2023	\$ 114,118.00	\$ 114,118.00	\$ 114,118.00	\$ -
54063-6	DIP Flanged Fittings	Onsite	Nov-2023	\$ 11,437.45	\$ 11,437.45	\$ 11,437.45	\$ -
137622	Portable Hoist	Onsite	Dec-2023	\$ 9,456.00	\$ 9,456.00	\$ 9,456.00	\$ -
181121	BarScreen&Wash	Onsite	Dec-2023	\$ 88,677.00	\$ 88,677.00	\$ 88,677.00	\$ -
303119	Fine & course Aeration	Onsite	Dec-2023	\$ 71,618.00	\$ 71,618.00	\$ 35,560.00	\$ 36,058.00
C3139-7	HRU-1,2	Onsite	Jan-2024	\$ 298,500.00	\$ 298,500.00	\$ 298,500.00	\$ -
PayApp2	Nozzles, Headers, Piping, Anchors, & Supports (Eviro Mix)	Onsite	Feb-2024	\$ 307,125.00	\$ 307,125.00	\$ 203,080.00	\$ 104,045.00
PayApp3	Valves Modules & MCP	Onsite	Feb-2024	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00
PayApp7	Dampers	Onsite	Mar-2024	\$ 40,000.00	\$ 40,000.00	\$ 23,800.00	\$ 16,200.00
PayApp4	Enviro mix Compressor	Onsite	Apr-2024	\$ 15,611.84	\$ 15,611.84	\$ 15,611.84	\$ -
V11769	Vortex Pumps	Onsite	Jun-2024	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
				\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -
	Totals			\$ 2,465,567.67	\$ 2,465,567.67	\$ 1,969,951.19	\$ 495,616.48

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Bolton & Menk

Detailed Payment

Jefferson - Pickle Ball Court. - 0A1-132775

Description
Payment Number 1
Pay Period 08/19/2024 to 09/27/2024
Prime Contractor CALIBER CONCRETE, LLC
Payment Status Approved
Awarded Project Amount \$217,301.20
Authorized Amount \$217,301.20

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
Section: 1 - Description										
0001	2010-E	CY	\$25.000	115.000	115.000	0.000	115.000	115.000	\$2,875.00	\$2,875.00
EXCAVATION, CLASS 13										
0002	2010-G	SY	\$2.300	600.000	605.000	0.000	605.000	605.000	\$1,391.50	\$1,391.50
SUBGRADE PREPARATION										
0003	2010-J	SY	\$25.240	630.000	605.000	0.000	605.000	605.000	\$15,270.20	\$15,270.20
SUBBASE, MODIFIED, 12"										
0004	4040-A	LF	\$32.000	255.000	253.800	0.000	253.800	253.800	\$8,121.60	\$8,121.60
SUBDRAIN, PERFORATED PVC, 6"										

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Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0005	4040-C-1	EA	\$500.000	2.000	2.000	0.000	2.000	2.000	\$1,000.00	\$1,000.00
SUBDRAIN CLEANOUT, PVC, 6"										
0006	7030-A-2	SY	\$25.000	55.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REMOVAL OF AGGREGATE PATH										
0007	7030-E	SY	\$90.000	36.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
SIDEWALK, PCC, 4"										
0008	7070-B-1	TON	\$75.000	12.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
TRAIL AGGREGATE, 3/8" CRUSHED STONE										
0009	9010-A	AC	\$15,000.000	0.150	0.000	0.000	0.000	0.000	\$0.00	\$0.00
CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING, TYPE 1 - PERMANENT LAWN										
0010	9040-F-1	LF	\$10.000	150.000	150.000	0.000	150.000	150.000	\$1,500.00	\$1,500.00
WATTLE, STRAW, 9", INSTALL, MAINTAIN AND REMOVE										
0011	9060-A-1	LF	\$40.000	272.000	136.000	0.000	136.000	136.000	\$5,440.00	\$5,440.00
CHAIN LINK FENCE, BLACK VINYL, 6'										
0012	9060-A-2	LF	\$40.000	44.000	22.000	0.000	22.000	22.000	\$880.00	\$880.00
CHAIN LINK FENCE, BLACK VINYL, 4'										
0013	9060-B	EA	\$665.000	2.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
GATES, BLACK VINYL, 5' X 6'										
0014	11020-A	LS	\$10,200.000	1.000	1.000	0.000	1.000	1.000	\$10,200.00	\$10,200.00
MOBILIZATION										
0015	12040-X-1	LS	\$73,500.000	1.000	1.000	0.000	1.000	1.000	\$73,500.00	\$73,500.00
PICKLEBALL POST TENSION COURT (68' X 64')										

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Detailed Payment:

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date	
0016	12040-X-1	LS	\$13,800.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00	
PICKLEBALL COURT CONCRETE MAINTENANCE STRIP											
0017	12040-X-2	LS	\$6,800.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00	
REMOVABLE PICKLEBALL POSTS AND NETS											
0018	12040-X-3	LS	\$18,150.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00	
PICKLEBALL COURT SURFACING											
AI	12030-X-1	LS	\$42,300.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00	
PICKLEBALL COURTH LIGHTING											
									Section Totals:	\$120,178.30	\$120,178.30
									Total Payments:	\$120,178.30	\$120,178.30

Time Charges

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date	
Final Completion	11/27/2024	11/27/2024	N/A	\$0.00	N/A	61.0 Days	\$0.00	
Substantial Completion	10/18/2024	10/18/2024	N/A	\$0.00	N/A	21.0 Days	\$0.00	
							Total Damages:	\$0.00

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Summary

Current Approved Work:	\$120,178.30	Approved Work To Date:	\$120,178.30
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$6,008.92	Retainage To Date:	\$6,008.92
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$114,169.38	Payments To Date:	\$114,169.38
Previous Payment:	\$0.00	Previous Payments To Date:	\$0.00

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ENGINEER'S CERTIFICATION:

In accordance with the Contract Documents, based on on-site observations and the data comprising this Payment Application, the Construction Project Manager certifies to the City of Jefferson that to the best of the Construction Project Manager's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and Contractor is entitled to payment of Amount Certified.

AMOUNT CERTIFIED: \$ 114,169.38

Signed by: James Leiding Date: October 2, 2024
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CONTRACTOR'S CERTIFICATION:

Contractor certifies that to the best of Contractor's knowledge, information and belief, the Work covered by this Payment Application has been completed in accordance with the Contract Documents, that all amounts have been paid by Contractor for Work for which payments were issued and payments received from the City of Jefferson, and that the current payment applied herein is now due.

Signed by: Jason Guttler Date: October 2, 2024
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APPROVED BY JEFFERSON CITY COUNCIL:

Sy: _____ Date: _____

MAYOR

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Increases/Decreases

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
Section: 1 - Description									
0020	2010-108-E-2	CY	\$35.500	880.000	\$31,240.00	75.000	\$2,662.50	955.000	\$33,902.50
EXCAVATION, CLASS 13									
0030	2010-108-I-0	SY	\$20.000	2,950.000	\$59,000.00	241.000	\$4,820.00	3,191.000	\$63,820.00
SUBBASE, MODIFIED, 6-INCH:									
0040	2554-0212040	EACH	\$220.000	5.000	\$1,100.00	-3.000	-\$660.00	2.000	\$440.00
VALVE BOX ADJUSTMENT, MINOR									
0050	2435-0600010	EACH	\$1,450.000	6.000	\$8,700.00	1.000	\$1,450.00	7.000	\$10,150.00
MANHOLE ADJUSTMENT, MINOR									
0060	6010-108-E-0	EA	\$1,050.000	6.000	\$6,300.00	-2.000	-\$2,100.00	4.000	\$4,200.00
INTAKE ADJUSTMENT, MINOR									
0070	6010-108-F-1	EA	\$3,190.000	4.000	\$12,760.00	-4.000	-\$12,760.00	0.000	\$0.00
MANHOLE ADJUSTMENT, MAJOR: SANITARY SEWER									
0080	7010-108-E-0	LF	\$48.000	490.000	\$23,520.00	-5.000	-\$240.00	485.000	\$23,280.00
CURB AND GUTTER, ___ (WIDTH), ___ (THICKNESS): 2.5', 6"									
0090	7010-108-K-0	SY	\$72.500	2,650.000	\$192,125.00	50.000	\$3,625.00	2,700.000	\$195,750.00
PCC PAVEMENT WIDENING, ___ (THICKNESS): 6"									
0100	7021-108-A-1	TON	\$134.000	520.000	\$69,680.00	-355.760	-\$47,671.84	164.240	\$22,008.16
HMA ST LEVELING, 1/2" MIX, PG 58-28h									

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Change Order Details:

Jefferson - East Lincoln Way - 0A1.131624

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
0110	7021-108-A-2	TON	\$134.000	1,600.000	\$214,400.00	134.720	\$18,052.48	1,734.720	\$232,452.48
HMA ST SURFACE, 1/2" MIX, NO FRIC, PG 58-28H									
0120	7030-108-A-1	SY	\$8.000	160.000	\$1,280.00	43.100	\$344.80	203.100	\$1,624.80
REMOVAL OF SIDEWALK									
0130	7030-108-B-0	LF	\$16.500	490.000	\$8,085.00	-17.100	-\$282.15	472.900	\$7,802.85
REMOVAL OF CURB									
0140	7030-108-E-0	SY	\$84.000	260.000	\$21,840.00	388.800	\$32,659.20	648.800	\$54,499.20
SIDEWALK, PCC, 6-INCH:									
0160	7040-108-A-0	SY	\$200.000	100.000	\$20,000.00	-100.000	-\$20,000.00	0.000	\$0.00
FULL DEPTH PATCHES									
0170	7040-108-G-0	SY	\$2.500	11,500.000	\$28,750.00	605.000	\$1,512.50	12,105.000	\$30,262.50
MILLING									
0180	7040-108-H-0	SY	\$17.500	410.000	\$7,175.00	168.000	\$2,940.00	578.000	\$10,115.00
PAVEMENT REMOVAL									
0190	7070-108-B-1	TON	\$45.000	250.000	\$11,250.00	7.160	\$322.20	257.160	\$11,572.20
AGGREGATE, ____ (SIZE): CLASS A									
0200	8020-108-B-0	STA	\$100.000	70.000	\$7,000.00	34.713	\$3,471.30	104.713	\$10,471.30
PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE									
0210	8020-108-G-0	EA	\$150.000	12.000	\$1,800.00	12.000	\$1,800.00	24.000	\$3,600.00
PAINTED SYMBOLS AND LEGENDS									

Line Number	Item ID	Unit	Unit Price	Current Quantity	Current Amount	Change Quantity	Change Amount	Revised Quantity	Revised Amount
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0230	9010-108-A-0	AC	\$20,000.000	0.150	\$3,000.00	0.060	\$1,200.00	0.210	\$4,200.00
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CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING

20 items
Totals \$729,005.00 -\$8,854.01 \$720,150.99

AGREED BY CONTRACTOR:

By: *Bud Kent* Date: 10/3/2024

RECOMMENDED BY ENGINEER:

By: *James D. Leiding* Date: 10/3/24

APPROVED BY JEFFERSON CITY COUNCIL:

By: _____ Date: _____

MAYOR

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Change Order Details:

Jefferson - East Lincoln Way - 0A1.131624



Bolton & Menk

Change Order Details

Jefferson - East Lincoln Way - 0A1.131624

Description Milling, C&G Replacement, Ped Ramps, Widening to Install Curbs, Overlay All Pavement Areas

Prime Contractor INROADS, LLC.

Change Order 1

Status Approved

Date Created 09/27/2024

Type Local Funding

Summary Balancing Change Order

Awarded Project Amount \$833,555.00

Authorized Project Amount \$833,555.00

Change Order Amount -\$8,854.01

Revised Project Amount \$824,700.99

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Bolton & Menk

Detailed Payment

Jefferson - East Lincoln Way - 0A1.131624

Description Milling, C&G Replacement, Ped Ramps, Widening to Install Curbs, Overlay All Pavement Areas

Payment Number 3

Pay Period 08/31/2024 to 09/25/2024

Prime Contractor INROADS, LLC.

Payment Status Approved

Awarded Project Amount \$833,555.00

Authorized Amount \$824,700.99

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
Section: 1 - Description										
0010	2010-108-D-3	CY	\$72.000	40.000	0.000	40.000	40.000	40.000	\$0.00	\$2,880.00
TOPSOIL, OFF-SITE										
0020	2010-108-E-2	CY	\$35.500	955.000	0.000	955.000	955.000	955.000	\$0.00	\$33,902.50
EXCAVATION, CLASS I3										
0030	2010-108-I-0	SY	\$20.000	3,191.000	0.000	3,191.000	3,191.000	3,191.000	\$0.00	\$63,820.00
SUBBASE, MODIFIED, 6-INCH										

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Detailed Payment:

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0040	2554-0212040	EACH	\$220.000	2.000	0.000	2.000	2.000	2.000	\$0.00	\$440.00
VALVE BOX ADJUSTMENT, MINOR										
0050	2435-0600010	EACH	\$1,450.000	7.000	0.000	7.000	7.000	7.000	\$0.00	\$10,150.00
MANHOLE ADJUSTMENT, MINOR										
0060	6010-108-E-0	EA	\$1,050.000	4.000	0.000	4.000	4.000	4.000	\$0.00	\$4,200.00
INTAKE ADJUSTMENT, MINOR										
0070	6010-108-F-1	EA	\$3,190.000	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
MANHOLE ADJUSTMENT, MAJOR: SANITARY SEWER										
0080	7010-108-E-0	LF	\$48.000	485.000	0.000	485.000	485.000	485.000	\$0.00	\$23,280.00
CURB AND GUTTER, ____ (WIDTH), ____ (THICKNESS): 2.5', 6"										
0090	7010-108-K-0	SY	\$72.500	2,700.000	0.000	2,700.000	2,700.000	2,700.000	\$0.00	\$195,750.00
PCC PAVEMENT WIDENING, ____ (THICKNESS): 6"										
0100	7021-108-A-1	TON	\$134.000	164.240	0.000	164.240	164.240	164.240	\$0.00	\$22,008.16
HMA ST LEVELING, 1/2" MIX, PG 58-28h										
0110	7021-108-A-2	TON	\$134.000	1,734.720	0.000	1,734.720	1,734.720	1,734.720	\$0.00	\$232,452.48
HMA ST SURFACE, 1/2" MIX, NO FRIC, PG 58-28H										
0120	7030-108-A-1	SY	\$8.000	203.100	0.000	203.100	203.100	203.100	\$0.00	\$1,624.80
REMOVAL OF SIDEWALK										
0130	7030-108-B-0	LF	\$16.500	472.900	0.000	472.900	472.900	472.900	\$0.00	\$7,802.85
REMOVAL OF CURB										

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Detailed Payment:

Jefferson - East Lincoln Way - 0A1.131624

10/03/2024

Page 2 of 6

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0140	7030-108-E-0	SY	\$84.000	648.800	0.000	648.800	648.800	648.800	\$0.00	\$54,499.20
SIDEWALK, PCC, 6-INCH										
0150	7030-108-G-0	SF	\$60.000	222.000	0.000	222.000	222.000	222.000	\$0.00	\$13,320.00
DETECTABLE WARNING										
0160	7040-108-A-0	SY	\$200.000	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
FULL DEPTH PATCHES										
0170	7040-108-G-0	SY	\$2.500	12,105.000	0.000	12,105.000	12,105.000	12,105.000	\$0.00	\$30,262.50
MILLING										
0180	7040-108-H-0	SY	\$17.500	578.000	0.000	578.000	578.000	578.000	\$0.00	\$10,115.00
PAVEMENT REMOVAL										
0190	7070-108-B-1	TON	\$45.000	257.160	0.000	257.160	257.160	257.160	\$0.00	\$11,572.20
AGGREGATE, ____ (SIZE): CLASS A										
0200	8020-108-B-0	STA	\$100.000	104.713	0.140	104.573	104.713	104.713	\$14.00	\$10,471.30
PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE										
0210	8020-108-G-0	EA	\$150.000	24.000	12.000	12.000	24.000	24.000	\$1,800.00	\$3,600.00
PAINTED SYMBOLS AND LEGENDS										
0220	8030-108-A-0	LS	\$33,000.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$33,000.00
TEMPORARY TRAFFIC CONTROL										
0230	9010-108-A-0	AC	\$20,000.000	0.210	0.060	0.150	0.210	0.210	\$1,200.00	\$4,200.00
CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING										

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Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date	
0240	11020-108-A	LS	\$50,000.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$50,000.00	
MOBILIZATION											
0250	11030-108-A-0	EA	\$700.000	3.000	3.000	0.000	3.000	3.000	\$2,100.00	\$2,100.00	
REMOVE AND REPLACE POSTAL SERVICE BOX AND POST											
0260	11030-108-A-1	LS	\$1,650.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,650.00	
MAINTENANCE OF POSTAL SERVICE											
0270	11030-108-B-0	LS	\$1,600.000	1.000	0.000	1.000	1.000	1.000	\$0.00	\$1,600.00	
MAINTENANCE OF SOLID WASTE COLLECTION											
									Section Totals:	\$5,114.00	\$824,700.99
									Total Payments:	\$5,114.00	\$824,700.99

Time Charges

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date	
Final Completion	10/25/2024	10/25/2024	N/A	\$0.00	N/A	30.0 Days	\$0.00	
Substantial Completion	09/27/2024	09/27/2024	N/A	\$0.00	N/A	2.0 Days	\$0.00	
							Total Damages:	\$0.00

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Summary

Current Approved Work:	\$5,114.00	Approved Work To Date:	\$824,700.99
Current Stockpile Advancement:	\$0.00	Stockpile Advancement To Date:	\$0.00
Current Stockpile Recovery:	\$0.00	Stockpile Recovery To Date:	\$0.00
Current Retainage:	\$255.70	Retainage To Date:	\$41,235.05
Current Retainage Released:	\$0.00	Retainage Released To Date:	\$0.00
Current Liquidated Damages:	\$0.00	Liquidated Damages To Date:	\$0.00
Current Adjustment:	\$0.00	Adjustments To Date:	\$0.00
Current Payment:	\$4,858.30	Payments To Date:	\$783,465.94
Previous Payment:	\$595,841.70	Previous Payments To Date:	\$778,607.64

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ENGINEER'S CERTIFICATION:

In accordance with the Contract Documents, based on on-site observations and the data comprising this Payment Application, the Construction Project Manager certifies to the City of Jefferson that to the best of the Construction Project Manager's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and Contractor is entitled to payment of Amount Certified.

AMOUNT CERTIFIED: \$ 4,858.30

By: James D. Leiding Date: 10/3/24

CONTRACTOR'S CERTIFICATION:

Contractor certifies that to the best of Contractor's knowledge, information and belief, the Work covered by this Payment Application has been completed in accordance with the Contract Documents, that all amounts have been paid by Contractor for Work for which payments were issued and payments received from the City of Jefferson, and that the current payment applied herein is now due.

By: Earl Kirk Date: 10/3/2024

APPROVED BY JEFFERSON CITY COUNCIL:

By: _____ Date: _____

MAYOR

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Detailed Payment:

Jefferson - East Lincoln Way - 0A1.131624

**FINAL ACCEPTANCE
AND
CERTIFICATE OF COMPLETION**

East Lincoln Way Resurfacing Improvements Project
City of Jefferson, Iowa

InRoads, LLC
4761 NE 20th Lane
Des Moines, IA 50313

I hereby declare that this project has been completed in substantial compliance with the plans, specifications, contract documents, and change orders governing this project and recommend that the work completed be accepted by the Owner, with the following exceptions and conditions:

Exceptions – None

Date of Final Completion – September 25, 2024

The undersigned accepts the work constructed under the conditions and guarantee of the contract with the exceptions noted above.

The final contract amount is \$824,700.99

Dated this 4th of October 2024

Recommended by Engineer, Bolton & Menk, Inc.

By James D. Leiding
James D. Leiding, P.E.
Bolton & Menk, Inc.

Accepted by Owner, City of Jefferson

By _____
Craig Berry Mayor Date

Attest _____
Roxanne Gorsuch City Clerk Date

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STRATEGIC PLANNING UPDATE

The Mayor, City Council, and Department heads participated in a Strategic Planning exercise in November, 2023. Below are the priorities identified during this planning (in bold print) and the work done this year to address that priority.

INITIATIVES AND PROGRAMS - 2024-2025

The Mayor and City Council identified the following initiatives and programs as the most urgent or important.

1. **Police Officer Retention Program**

Amended Union pay schedule. This has helped with officer recruitment – now have seven officers, beginning search for 8th to be fully staffed.

2. **Continue to support departments in attracting and retaining qualified employees and doing succession planning.**

Internal promotions: Water Department and Park & Rec.

Water Superintendent: Recruited outside candidates, but did not get any outside applicants for this difficult-to-fill position. Promoted a qualified internal candidate.

P&R Director: Initiated a thorough recruitment process to fill this Department Head position. Interview four candidates, promoted Assistant to Director

Thorough recruitment process for Assistant. Look for “best fit” not necessarily most qualified.

Implement training for staff member who have assumed a managerial position.

Have not filled Streets position from when Mike Wallace transferred to Garbage.

3. **Consider hiring an animal control officer.**

Explored, but no feasible options identified.

Looking to implement a thorough administrative review prior to appealing animal complaints to the Council.

4. **Citizen engagement — information flow to and from citizens and an outreach initiative that has the City making an effort to communicate with citizens — Regular reminders about trash/recycling, monetary programs updates on projects, etc.**

Re-energized City Facebook page; regular postings from various departments.

Instituted TextMyGov mass texting service.

City Hall window displays – promote single-stream recycling.

City Hall participation in community events: Spook the Loop, Java and Juice

5. **Employee Handbook Update:**

Created an employee committee with Councilor Zmolek to review and update Employee Handbook. Review is complete and is in the process of legal review.

- **Review, evaluate, and update personnel policies** – Completed – in legal review.
- **Health Insurance Sinking Policy** – Incorporated into Handbook.
- **Longevity (non-union) Policy** – No change.
- **Remote Work Policy** – Incorporated into Handbook.
- **Sick leave and complaint policy** – Updated in Handbook.
- **Universal time clock system** – Discussed – no action taken.

6. **Implement a capital improvements plan (CIP) and capital purchase process and develop an overall equipment replacement plan.**

Hired Bolten & Menk to prepare a CIP. Draft CIP is complete and is currently being reviewed for financial feasibility.

7. **Job description updates — ordinance changes on jobs that have been added/changed.**

Job descriptions updated as needed for hiring: Golf Course Manager & Superintendent; Water Superintendent & Operator. Park & Rec Director and Assistant.

Changed Code of Ordinances for Finance Officer position.

8. **Develop and evaluate a comprehensive housing program to include mixes of single family and multi family considerations that expand availability/affordability for potential new residents.**

Several Housing successes: Thriving Communities; KCG, Origin Homes.

Awarded grant for Rural Housing Readiness Assessment to be done in early 2025.

9. **Quarterly check-in with department heads and their staff.**

Instituted monthly Department Head meetings. Good participation from all Departments including Police & Fire.

10. **Develop program to attract new industries.**

Continue to work with GCDC. No new initiatives specifically headed by the City.

11. **Expand tourist efforts.**

Be an advocate for tourism. City assisted with the Bell Tower Foundation's enhanced marketing efforts. Jefferson named Iowa Tourism Community of the Year for 2024.

CAPITAL IMPROVEMENT PROJECTS - 2024-25

The Mayor and City Council identified the following capital projects and equipment purchases as the most urgent or important.

1. **Sidewalk projects — Westwood Dr. Neighborhood, Chestnut and West Lincoln Way.**
City Council approved a multi-year plan for installing handicap ramps.
City has obtained a cost estimate for sidewalk on Westwood; incorporated into CIP.
2. **Golf Course Improvements**
Installed new air conditioners.
Plant 25 trees in October, 2024.
3. **Water Plant Upgrade - \$12 million**
Developed a plan to focus on plant maintenance and postpone a large rehab or replacement project for a few years; incorporated large plant project into the CIP for around 2034.
4. **Continue to upgrade law enforcement rolling stock and replace car and body cameras.**
Obtained a Grow Greene County grant for new body cameras. Vehicles are now up to date as we received and outfitted two Explorers in 2024. Incorporated vehicle replacement into CIP.
5. **Facilitate new owner transition and rehabilitation assistance for old Penny's building on SE square. Complete building improvements on or near Square that are currently in progress or in the pipeline.**
Tim Heisterkamp has begun the renovation of the old Penny's building. Pub Adventures can begin construction on the restaurant. Other downtown buildings are nearing completion: Nikki Ubell, Jen Badger.
6. **Water main replacement program**
Specific segments of water main are identified for replacement or upgrade in the CIP for the upcoming years.
7. **Daubendiek Park Improvements**
 - **Electricity**
 - **Water**
 - **Paved Road** – Nothing pending on a paved street.

Nathan's goal: modern bathroom in 2025. Submit a Grow Greene County application for water and electric service; septic system, and bathroom.

8. **Bandshell/stage at one of the parks for outdoor music concerts**

Nothing has been done with this pending the Middle School Housing project and the Three-block project.

9. **Refurbish East Lincoln Way from Locust to Cemetery.** Done

COUNCIL MEETING

September 24, 2024

5:30 P.M.

PRESENT: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek
ABSENT: None

Mayor Berry presided.

No citizens spoke during Open Forum.

On motion by Wetrich, second by Sloan, the Council approved the following consent items: September 10, 2024 Council Minutes, BPO Does Toll Road Fundraiser 10/5/2024, Annual Financial Report FY 23-24, Annual Urban Renewal Report FY 23-24, Appoint Mary Pedersen and Doug Meinecke to the Park & Recreation Commission for terms to expire 12/31/2027, Sidewalk reimbursement to Carrie Jensen for \$3,100, Sidewalk repair agreements with Van Sicker at 800 S Chestnut Street, Happe 802 S Chestnut Street, Barron 708 S Chestnut Street, and Smith 712 S Chestnut Street, GAX #2 for Centennial Second Story Residential Project of \$1,972 and Gax #3 for Centennial Second Story Residential Project of \$61,363.

AYE: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek
NAY: None

On motion by Jackson, second by Ahrenholtz, the Council approved the second reading of an Ordinance amending the code of ordinances of the City of Jefferson, Iowa, 2017, by amending provision pertaining to water rates.

AYE: Jackson, Zmolek, Wetrich, Ahrenholtz,
NAY: Sloan

On motion by Wetrich, second by Zmolek, the Council approved Change Order #6 in the amount of \$113,226.99 for Wastewater Treatment Plant Project.

AYE: Wetrich, Ahrenholtz, Jackson, Sloan, Zmolek
NAY: None

On motion by Ahrenholtz, second by Jackson, the Council approved hiring Henry Pohlmeier for Assistant Park and Recreation Director at an annual salary of \$48,000.00 with begin date of October 1, 2024.

AYE: Zmolek, Wetrich, Sloan, Jackson, Ahrenholtz
NAY: None

RESOLUTION NO. 79-24

On motion by Zmolek, second by Sloan, the Council approved Resolution No. 79-24, a resolution approving an agreement for an Iowa Department of Transportation Living Roadway Trust Fund Grant.

AYE: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek
NAY: None

RESOLUTION NO. 80-24

On motion by Wetrich, second by Ahrenholtz, the Council approved Resolution No. 80-24, a resolution approving Greene Community School District Plat of Survey. Greene County Early Learning Center purchasing Parcel B in Block 35, in the Original Town of Jefferson, Greene County, Iowa; located adjacent to the southeast of 306 South Vine Street.

AYE: Wetrich, Jackson, Sloan, Ahrenholtz, Zmolek
NAY: None

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Ken Paxton, GCDC Director and Sarah Huddleston, MFRC Director updated the Council on Multicultural Family Resource Center activity. On motion by Ahrenholtz, second by Wetrich, the Council approved the quarterly payment of \$12,500.00 to GCDC.

AYE: Zmolek, Jackson, Sloan, Ahrenholtz, Wetrich

NAY: None

There being no further business the Council agreed to adjourn at 5:54 p.m.

Craig J. Berry, Mayor

Roxanne Gorsuch, City Clerk

Jefferson Public Library

Meeting of the Board of Trustees
Monday, October 7, 2024 6:30 PM
Library – Adult Department

AGENDA

- I. Call to Order
- II. Open Forum: this is a time for any concerned citizen to speak to the trustees about an item that is not on the agenda.
- III. Approval of Minutes of Previous Meeting
- IV. Approval of Expenditures
- V. Director's Report
 - A. Monthly Circulation & Usage Reports
 - B. Year-to-Date Monthly Financial Reports
 - C. Project updates
 - D. Youth and adult programs
 - E. Friends of the Library report
- VI. Old Business
 - A. Library Expansion: Readiness Study Committee update
–Statement of Need
 - B. Annual Trustee Training – Wed, Nov 6 6:00 pm @ Rippey
Community Center
- VII. New Business
 - A. Greene County libraries annual report
 - B. FY2025-2026 Budget proposal
 - C. Salary matrix
- VIII. Next Meeting – Monday, November 11 at 6:30 pm
- IX. Adjournment