

AGENDA

CITY COUNCIL MEETING

Tuesday, March 12, 2024

5:30 P.M.

CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER:

II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda. Limit of three minutes per speaker.

III. CONSENT ITEMS:

- A. 2/27/24 regular Council minutes.
- B. Approval of monthly bills.

IV. NEW BUSINESS:

- A. PUBLIC HEARING: CDBG Centennial Block Upper Story Housing Project.
- B. RESOLUTION Adopting Plans, Specification, Form of Contract and Authorization to Bid for the CDBG Centennial Block Upper Story Housing Grant Project (IEDA Project #23-HSGU-003).
- C. ORDINANCE Changing Zoning Classification for Property North of Railroad Tracks Between North Maple Street and North Elm Street.
- D. RESOLUTION Awarding Contract and Approving Contract and Bond for the Jefferson East Lincoln Way Resurfacing Project.
- E. Consider approval of Pay Estimate #13 to Shank Constructors, Inc of \$ 934,255.65 for Wastewater Treatment Plant project.

V. REPORTS:

- A. Engineer, City Clerk, Attorney, City Administrator
- B. Departments
- C. Council & Committees
- D. Mayor

VI. ADJOURN.

TO: Mayor and City Council Members
FROM: Scott Peterson, City Administrator
SUBJECT: General Information Memo
Regular City Council Session
Tuesday, March 12, 2024 5:30 p.m.

Centennial CDBG Public Hearing: The second story residential project at the Centennial is partially funded by a Community Development Block Grant. As the City is the fiscal agent for the grant, the City Council needs to hold a public hearing on the proposed project.

Following the public hearing, the Council will consider the resolution on page 3 approving the plans and specs, form of contract, and authorizing the taking of bids. The plans were e-mailed to you. All phases of this construction project are private. This is a procedural resolution since the City is the fiscal agent for the CDBG grant.

Re-zoning KCG Housing Project: The Council will consider the third reading of the ordinance to re-zone the land south of Ace Hardware from LI to RM3. CJ Lintner from KCG will again be at the meeting.

As a protest has been filed by adjacent property owners, four affirmative votes are required for passage of the ordinance.

East Lincoln Way Project: The City received three bids for this project:

InRoads, LLC from Des Moines	\$ 833,555
Fort Dodge Asphalt	\$ 857,820
Grimes Asphalt & Paving	\$ 919,0460

The engineer's estimate was \$764,050. The low bid is 9.1% higher than engineer's estimate. On page 14 is a recommendation from Bolten & Menk recommending the award of the project, if economically feasible, to InRoads. The bid tab is on page 15.

The City is issuing \$1.7 million in debt to cover the following costs:

Automated garbage truck	\$ 387,500
Rear-load garbage packer	\$ 228,800
1,500 recycling cans	\$ 112,604
Lincoln Way Project	\$ 833,555
<u>Lincoln Way Engineering</u>	<u>\$ 141,400</u>
TOTAL	\$ 1,703,895

WWTP Pay Application #13 in the amount of \$934,255.65 includes:

- Excavation and piping around the rapid mix tank
- Below grade piping around the lift station
- Concrete and masonry for the biosolids loadout building footing and foundation
- Coatings for the anoxic basin and coatings prep for the lift station
- Equipment delivery
- Clarifier 2 startup

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RESOLUTION

ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND
AUTHORIZATION TO BID FOR THE CDBG CENTENNIAL BLOCK UPPER
STORY HOUSING GRANT PROJECT (IEDA PROJECT #23-HSGU-003).

Whereas, on February 27, 2024 the Jefferson City Council passed a resolution scheduling a public hearing for the purposes of obtaining public comment on the plans, specifications, form of contract for the CDBG Centennial Block Upper Story Housing Grant Project (IEDA project #23-HSGU-003); and

Whereas, notice of hearing on plans, specifications and form of contract for said public improvement was published as required by law and the hearing held during the published time and date:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JEFFERSON, IOWA:

Section 1. That said plans, specifications, and form of contract for said public improvements, as described in the preamble of this resolution, are hereby approved.

Section 2. That the Architect is hereby authorized to seek bids as required by law, and hold a bid opening on April 11, 2024 at 2:00pm.

Passed and approved on March 12, 2024.

Craig J. Berry, Mayor

Attest:

Roxanne Gorsuch, City Clerk



Form of Contract for Public Hearing

AIA A-101 2017 Standard Form of Agreement where the basis of payment
is a Stipulated Sum

CDBG Centennial Block Upper Story Housing Project

Jefferson, Iowa

12 March 2024

The Franks Design Group, P. C.

The Franks Design Group, P. C.
410 First Street
Glenwood, Iowa 51534
Phone 712-527-3996

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AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the ___ day of ___ in the year
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Why Not Us, LLC
114 South Wilson
P. O. Box 310
Jefferson, Iowa 50129

and the Contractor:
(Name, legal status, address and other information)

for the following Project:
(Name, location and detailed description)

Centennial Block Upper Story Housing Project
Upper story of the existing building located at 100 East State Street; Jefferson, Iowa – approximately 1,400 square feet.
Rehabilitation of the upper story of a two-story historic building for two new apartments..

The Architect:
(Name, legal status, address and other information)

The Franks Design Group, P. C.
410 First Street
Glenwood, Iowa 51534
Telephone Number: (712) 527-3996

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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TABLE OF ARTICLES

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- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

The date of this Agreement.

A date set forth in a notice to proceed issued by the Owner.

Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

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(Check one of the following boxes and complete the necessary information.)

[] Not later than () calendar days from the date of commencement of the Work.

[] By the following date:

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
-----------------	-----------------------------

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be (\$), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
------	-------

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
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§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price
------	-------

§ 4.4 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
------	-----------------------	-------------------------

§ 4.5 Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

§ 4.6 Other:
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the day of the month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than () days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™-2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201-2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201-2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

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§ 5.1.7.1.1 The following items are not subject to retainage:
(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:
(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
(Insert any other conditions for release of retainage upon Substantial Completion.)

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

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ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.
(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

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§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201-2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

- Arbitration pursuant to Section 15.4 of AIA Document A201-2017
- Litigation in a court of competent jurisdiction
- Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201-2017.

§ 7.1.1 If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201-2017, then the Owner shall pay the Contractor a termination fee as follows:
(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201-2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201-2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:
(Name, address, email address, and other information)

Peg Raney
114 South Wilson
P. O. Box 310
Jefferson, Iowa 50129

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™-2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201-2017, may be given in accordance with AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203-2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™-2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™-2017, General Conditions of the Contract for Construction
- .4 AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
(Insert the date of the E203-2013 incorporated into this Agreement.)

.5 Drawings

Number	Title	Date
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.6 Specifications

Section	Title	Date	Pages
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.7 Addenda, if any:

Number	Date	Pages
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Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

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(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

The Sustainability Plan:

Title	Date	Pages
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Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
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.9 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

Peg Raney, Project Manager

(Printed name and title)

CONTRACTOR (Signature)

(Printed name and title)

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ORDINANCE NO. _____
AN ORDINANCE CHANGING ZONING CLASSIFICATION FOR
PROPERTY NORTH OF RAILROAD TRACKS BETWEEN
NORTH MAPLE STREET AND NORTH ELM STREET

WHEREAS, pursuant to an application for zoning change made by KCG Development, LLC, and consented to by the owner, SS Properties, LLC, of the property described below the Planning and Zoning Commission has recommended to the City Council that the zoning district classification for the property described below be changed from Light Industrial (LI) District to Residential Multi-Family 3 (RM 3) District under the Jefferson Zoning Regulations; and

WHEREAS, a public hearing on this proposed zoning amendment was held at the regularly scheduled City Council meeting on February 13, 2024, pursuant to notice given in the manner required by law; and

WHEREAS, the City Council feels that it is in the best interests of the City of Jefferson that this zoning change be made.

NOW, THEREFORE, Be It Ordained by the City Council of the City of Jefferson, Iowa, as follows:

SECTION 1. Amendment. The zoning classification for the following described property:

Lot 2 of the S 3/4 E 1/2 SE 1/4 SE 1/4 of Section 6, Township 83 North, Range 30
West of the 5th P.M., Greene County, Iowa,

is changed from Light Industrial (LI) District to Residential Multi-Family 3 (RM 3) District.

SECTION 2. Repealer. Any and all resolutions and ordinances, or parts thereof, in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. Severability. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. When effective. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Finally passed by the Council and approved on _____, 2024.

Craig J. Berry, Mayor

Attest:

Roxanne M. Gorsuch, City Clerk

B



**BOLTON
& MENK**

Real People. Real Solutions.

300 W McKinley Street
PO Box 68
Jefferson, IA 50129

Ph: [515] 386-4101
Bolton-Menk.com

March 6, 2024

City of Jefferson
Attn: Scott Peterson, City Administrator
220 North Chestnut Street
Jefferson, Iowa 50129

RE: East Lincoln Way Resurfacing Improvements
Recommendation of Award
Project No.: 0A1.131624

Dear Mr. Peterson:

At 10:00 a.m. on March 5th, 2024, bids were received for the East Lincoln Way Resurfacing Improvements project. The Engineer's Estimate for the base bid of the project was \$759,150.00, updated by addendum during bidding due to a quantity revision to \$764,050.00. Three bids were received, the bidders were responsive, and bids for total base bid are summarized as follows:

Bidder	City, State	Amount
InRoads LLC	Des Moines, Iowa	\$833,555.00
Fort Dodge Asphalt Company	Fort Dodge, Iowa	\$857,820.00
Grimes Asphalt and Paving Corporation	Des Moines, Iowa	\$919,046.00

There were five plan holders listed as prime bidders and six additional plan holders listed as subcontractors. No errors were found in any of the bids. The bid received from InRoads LLC from Des Moines, Iowa, was just over 9% above the Engineer's final estimate for the project. Bolton & Menk, Inc. has reviewed the bid documents and bonds submitted, and was satisfied with the information provided.

Therefore, if deemed economically feasible, Bolton & Menk, Inc. recommends award of the East Lincoln Way Resurfacing Improvements project to InRoads LLC for the bid amount of \$833,555.00 (Eight Hundred Thirty-Three Thousand, Five Hundred Fifty-Five and 00/100 Dollars).

The Bid Tabulation is attached for your use.

Feel free to contact me should there be any questions related to this project.

Sincerely,

Bolton & Menk, Inc.

James D. Leiding
James D. Leiding, P.E.

Project Manager
0A1.131624

enclosure

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BOLTON & MENK
Real People. Real Solutions.

TABULATION OF BIDS
MARCH 5TH, 2024 AT 10:00 A.M.
EAST LINCOLN WAY RESURFACING IMPROVEMENTS
CITY OF JEFFERSON, IOWA
PROJECT NO. 0A1.131624

300 W. McKinley Street
PO Box 68
Jefferson, Iowa 50129
Phone: (515) 766-4423
E-Mail: jefferson@bolton-menk.com

Item No.	Description	Unit	Quantity	Engineer's Estimate		InRoads LLC Des Moines, Iowa		Fort Dodge Asphalt Company Fort Dodge, Iowa		Grimes Asphalt and Paving Corp Des Moines, Iowa	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	TOPSOIL, OFF-SITE	CY	40	\$15.00	\$600.00	\$72.00	\$2,880.00	\$100.00	\$4,000.00	\$142.00	\$5,680.00
2	EXCAVATION, CLASS 13	CY	880	\$25.00	\$22,000.00	\$35.50	\$31,240.00	\$40.00	\$35,200.00	\$60.00	\$52,800.00
3	SUBBASE, MODIFIED, 6"	SY	2,950	\$18.00	\$53,100.00	\$20.00	\$59,000.00	\$23.00	\$67,850.00	\$23.00	\$67,850.00
4	VALVE OX ADJUSTMENT, MINOR	EA	5	\$1,000.00	\$5,000.00	\$220.00	\$1,100.00	\$550.00	\$2,750.00	\$300.00	\$1,500.00
5	MANHOLE ADJUSTMENT, MINOR	EA	6	\$2,200.00	\$13,200.00	\$1,450.00	\$8,700.00	\$2,500.00	\$15,000.00	\$2,500.00	\$15,000.00
6	INTAKE ADJUSTMENT, MINOR	EA	6	\$2,500.00	\$15,000.00	\$1,050.00	\$6,300.00	\$2,500.00	\$15,000.00	\$2,500.00	\$15,000.00
7	SANITARY SEWER MANHOLE ADJUSTMENT, MAJOR	EA	4	\$3,500.00	\$14,000.00	\$3,190.00	\$12,760.00	\$4,000.00	\$16,000.00	\$3,500.00	\$14,000.00
8	CURB AND GUTTER, 2.5', 6"	LF	490	\$30.00	\$14,700.00	\$48.00	\$23,520.00	\$45.00	\$22,050.00	\$53.00	\$25,970.00
9	PCC PAVEMENT WIDENING, 6" MIN	SY	2,650	\$65.00	\$172,250.00	\$72.50	\$192,125.00	\$75.00	\$198,750.00	\$63.00	\$166,950.00
10	HMA ST LEVELING, 1/2" MIX, PG 58-28H	TN	520	\$100.00	\$52,000.00	\$134.00	\$69,680.00	\$125.00	\$65,000.00	\$137.00	\$71,240.00
11	HMA ST SURFACE, 1/2" MIX, NO FRIC, PG 58-28H	TN	1,600	\$125.00	\$200,000.00	\$134.00	\$214,400.00	\$125.00	\$200,000.00	\$130.00	\$208,000.00
12	REMOVAL OF SIDEWALK	SY	160	\$20.00	\$3,200.00	\$8.00	\$1,280.00	\$12.00	\$1,920.00	\$32.00	\$5,120.00
13	REMOVAL OF CURB	LF	490	\$10.00	\$4,900.00	\$16.50	\$8,085.00	\$12.00	\$5,880.00	\$32.00	\$15,680.00
14	SIDEWALK, PCC, 6"	SY	260	\$65.00	\$16,900.00	\$84.00	\$21,840.00	\$87.50	\$22,750.00	\$100.00	\$26,000.00
15	DETECTABLE WARNING	SF	222	\$50.00	\$11,100.00	\$60.00	\$13,320.00	\$60.00	\$13,320.00	\$60.00	\$13,320.00
16	FULL DEPTH PATCHES	SY	100	\$200.00	\$20,000.00	\$200.00	\$20,000.00	\$75.00	\$7,500.00	\$188.00	\$18,800.00
17	MILLING, 2"	SY	11,500	\$4.00	\$46,000.00	\$2.50	\$28,750.00	\$7.50	\$86,250.00	\$5.00	\$57,500.00
18	PAVEMENT REMOVAL	SY	410	\$20.00	\$8,200.00	\$17.50	\$7,175.00	\$12.00	\$4,920.00	\$36.00	\$14,760.00
19	AGGREGATE CLASS A	TN	250	\$18.00	\$4,500.00	\$45.00	\$11,250.00	\$45.00	\$11,250.00	\$90.00	\$22,500.00
20	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA	70	\$250.00	\$17,500.00	\$100.00	\$7,000.00	\$110.00	\$7,700.00	\$130.00	\$9,100.00
21	PAINTED SYMBOLS AND LEGENDS	EA	12	\$500.00	\$6,000.00	\$150.00	\$1,800.00	\$165.00	\$1,980.00	\$165.00	\$1,980.00
22	TEMPORARY TRAFFIC CONTROL	LS	1	\$15,000.00	\$15,000.00	\$33,000.00	\$33,000.00	\$25,000.00	\$25,000.00	\$17,100.00	\$17,100.00
23	CONVENTIONAL SEEDING, SEEDING, FERTILIZING, AND MULCHING	AC	0.15	\$10,000.00	\$1,500.00	\$20,000.00	\$3,000.00	\$25,000.00	\$3,750.00	\$24,000.00	\$3,600.00
24	MOBILIZATION	LS	1	\$43,000.00	\$43,000.00	\$50,000.00	\$50,000.00	\$18,000.00	\$18,000.00	\$62,000.00	\$62,000.00
25	REMOVE AND REPLACE POSTAL SERVICE BOX AND POST	EA	3	\$800.00	\$2,400.00	\$700.00	\$2,100.00	\$1,500.00	\$4,500.00	\$902.00	\$2,706.00
26	MAINTENANCE OF POSTAL SERVICE	LS	1	\$1,000.00	\$1,000.00	\$1,650.00	\$1,650.00	\$750.00	\$750.00	\$2,200.00	\$2,200.00
27	MAINTENANCE OF SOLID WASTE COLLECTION	LS	1	\$1,000.00	\$1,000.00	\$1,600.00	\$1,600.00	\$750.00	\$750.00	\$12,000.00	\$12,000.00
TOTAL BASE BID					\$764,050.00		\$883,555.00		\$857,820.00		\$919,046.00

Denotes Low Bid
Denotes Math Error on Proposal

5-Mbr-24
H:\JEFFERSO_C\JA\0A1131624\G_Plans-Specs\0_VBid Documents\0_VBid Documents\0A1.131624_BidTab.xlsx Bid Tabulation

15

RESOLUTION NO. _____

A RESOLUTION AWARDDING CONTRACT AND APPROVING
CONTRACT AND BOND FOR THE JEFFERSON EAST LINCOLN WAY
RESURFACING PROJECT

WHEREAS, pursuant to notice duly published in the manner and form prescribed by resolution of this Council and as required by law bids and proposals were received by the City Engineer and reported to this Council for the Jefferson East Lincoln Way Resurfacing Project (the "Project"); and

WHEREAS, all of the bids and proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the Project; and

WHEREAS, the City Engineer has recommended that the bid be accepted, and the City Council finds that it is in the best interests of the City of Jefferson that it award a contract for that part of the Project.

NOW, THEREFORE, It Is Resolved by the City Council of the City of Jefferson, Iowa, as follows:

Section 1. The bid for the Project submitted by the following contractor is fully responsive to the plans and specifications for the Project previously approved by the Council and is the lowest responsible bid received, such bid being as follow:

<u>Name and Address of Contractor</u>	<u>Amount of Bid</u>
<u>InRoads, LLC</u>	
<u>4761 NE 20th Lane</u>	
<u>Des Moines, IA 50313</u>	<u>\$833,555.00</u>

Section 2. The contract for the bid part of the Project is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice of hearing and letting, the plans and specifications, and the terms of the bidder's written proposal.

Section 3. The amount of the contractor's performance and/or payment bonds is hereby fixed and determined to be 100% of the amount of the contract.

Section 4. The City Engineer shall arrange for the execution of the contract and bond by the successful bidder and its surety, and upon review of said contract and bond by the City Administrator and City Attorney and their recommendation that it be signed by the City, the Mayor and City Clerk are authorized and ordered to execute said contract.

Section 5. All resolutions and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be in full force and effect immediately upon its adoption and approval.

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Passed and approved on March 12, 2024.

Craig J. Berry, Mayor

Attest:

Roxanne Gorsuch, City Clerk



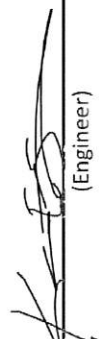
Contractor's Application for Payment No. 13 (thirteen)

Application Period: 2/1/2024 to 2/29/2024		Application Date: 2/29/2024	
To (Owner): 200 N Chestnut St, Jefferson, IA	From (Contractor): Shank Constructors, Inc. 3501 85th Avenue North, Brooklyn Park, MN	Via (Engineer): Bolton & Menk Ames, IA	Engineer's Project Number: 134997
Owner's DWSRF Number: 1445	Contractor's Contract Number: 1316		
Project: Jefferson WWTP			

Application For Payment - Change Order Summary			
Approved Change Orders			
Number	Additions	Deductions	
CO 1	\$ 185,359.09		
CO 2	\$ 62,089.77		
CO 3	\$ 117,779.30		
Totals:	\$ 365,228.16	\$ -	
Net Change by Change Order:	\$ 365,228.16		

1. Original Contract Price.....	\$ 17,504,700.00
2. Net change by Change Orders.....	\$ 365,228.16
3. Current Contract Price (Line 1 + 2).....	\$ 17,869,928.16
4. Total Completed and Stored to Date (Column F on Progress Estimate).....	\$ 9,962,961.92
5. Retainage	
a. 5.0% X \$ 7,578,006.09 Work Completed.....	\$ 378,900.30
b. 5.0% X \$ 2,384,955.83 Stored Material.....	\$ 119,247.79
c. Early Release of Retainage.....	\$ -
d. Total Retainage (Line 5a + Line 5b - Line 5c).....	\$ 498,148.09
6. Amount Eligible to Date (Line 4 - Line 5d).....	\$ 9,464,813.83
7. Less Previous Payments (Line 6 from prior Application).....	\$ 8,530,558.18
8. Amount Due This Application.....	\$ 934,255.65
9. Balance to Finish, Plus Retainage (Column G on Progress Estimate + Line 5 above).....	\$ 8,405,114.33

Payment of: \$934,255.65
(Line 8 or other - attach explanation of the other amount)

is recommended by:  (Engineer) 03/01/2024 (Date)

Payment of: \$934,255.65
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ Funding Agency (if applicable) _____ (Date)

Contractor's Certification
The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 2/29/2024

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): 0		Application Number: 13 (thirteen)					
Application Period: 2/1/2024 to 2/29/2024		Application Date: 2/29/2024					
Specification Section Number	Description	Scheduled Value (\$)	Work Completed		Total Completed to Date (C + D)	% (F/B)	Balance to Finish (B - F)
			C	D			
Division 01 - General Requirements							
	Mobilization	\$ 525,200.00	\$ 525,200.00		\$ 525,200.00	100.00%	\$ -
	Allowances	\$ 550,000.00	\$ 1,982.00		\$ 1,982.00	0.36%	\$ 548,018.00
	Allowances - Enviromix	\$ 525,000.00	\$ 52,500.00		\$ 52,500.00	10.00%	\$ 472,500.00
Division 02							
	Site Removals	\$ 86,400.00	\$ 72,900.00		\$ 72,900.00	84.38%	\$ 13,500.00
	Demo SST Tank	\$ 445,800.00	\$ 445,800.00		\$ 445,800.00	100.00%	\$ -
	Strip Top Soil	\$ 25,700.00	\$ 25,100.00		\$ 25,100.00	97.67%	\$ 600.00
	Site Prep Sludge Tank	\$ 215,500.00	\$ 215,500.00		\$ 215,500.00	100.00%	\$ -
	Excavation Sludge Tank	\$ 338,700.00	\$ 338,700.00		\$ 338,700.00	100.00%	\$ -
	Excavation Sludge Loadout	\$ 78,400.00	\$ 78,400.00		\$ 78,400.00	100.00%	\$ -
	Excavation AET Lift Station	\$ 326,185.00	\$ 326,185.00		\$ 326,185.00	100.00%	\$ -
	Excavation Rapid Mix Tank	\$ 98,200.00	\$ 88,200.00	\$ 10,000.00	\$ 98,200.00	100.00%	\$ -
	Excavation Ferric Slab	\$ 9,500.00	\$ 9,500.00		\$ 9,500.00	100.00%	\$ -
	Splitter Box Bypass	\$ 55,100.00	\$ -		\$ -	0.00%	\$ 55,100.00
	Grading Sidewalks	\$ 9,900.00	\$ -		\$ -	0.00%	\$ 9,900.00
	Top Soil Placement	\$ 12,900.00	\$ -		\$ -	0.00%	\$ 12,900.00
2370.0	Erosion Control	\$ 20,000.00	\$ 16,300.00	\$ 3,000.00	\$ 19,300.00	96.50%	\$ 700.00
	Site Concrete	\$ 75,600.00	\$ -		\$ -	0.00%	\$ 75,600.00
2920.0	Seeding	\$ 5,000.00	\$ -	\$ 2,300.00	\$ 2,300.00	46.00%	\$ 2,700.00
	30" & 24" PP to Splitter Box	\$ 444,950.00	\$ -		\$ -	0.00%	\$ 444,950.00
	6" & 8" ST & 4" PD East	\$ 155,920.00	\$ 123,400.00		\$ 123,400.00	79.14%	\$ 32,520.00
	Piping Rapid Mix Area	\$ 253,380.00	\$ -	\$ 112,750.00	\$ 112,750.00	44.50%	\$ 140,630.00
	6" ST & 12" RAS by AET Lift Station	\$ 172,880.00	\$ 42,500.00	\$ 43,500.00	\$ 86,000.00	49.75%	\$ 86,880.00
	16" MLR to Aeration	\$ 558,620.00	\$ -		\$ -	0.00%	\$ 558,620.00
	HDPE/Utility Water	\$ 161,250.00	\$ -		\$ -	0.00%	\$ 161,250.00
	Aeration Tank Demo	\$ 28,770.00	\$ -		\$ -	0.00%	\$ 28,770.00
	Headworks Demo	\$ 11,150.00	\$ -		\$ -	0.00%	\$ 11,150.00
	Blower Building Demo	\$ 8,150.00	\$ -		\$ -	0.00%	\$ 8,150.00
	Clarifiers Demo	\$ 421,920.00	\$ 140,640.00		\$ 140,640.00	33.33%	\$ 281,280.00
	Biosolids Demo	\$ 83,510.00	\$ -	\$ 36,860.00	\$ 36,860.00	44.14%	\$ 46,650.00

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Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E	F		G
			C From Previous Application (C+D)	D This Period		Total Completed to Date (C + D)	% (F/B)	
	Disinfection Demo	\$ 6,500.00	-			-	0.00%	Balance to Finish (B - F)
		\$ 6,500.00	\$ -			\$ -		\$ 6,500.00

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Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E	F		G
			C From Previous Application (C+D)	D This Period		Total Completed to Date (C + D)	% (F/B)	
Division 03								
	Concrete - Anoxic Basin	\$ 1,155,800.00	\$ 1,155,800.00			\$ 1,155,800.00	100.00%	\$ -
	Concrete - Biosolids Loadout	\$ 132,700.00	\$ 7,700.00	\$ 100,650.00		\$ 108,350.00	81.65%	\$ 24,350.00
	Concrete - Rapid Mix	\$ 127,900.00	\$ 127,900.00			\$ 127,900.00	100.00%	\$ -
	Concrete - Biosolids Control	\$ 33,600.00	\$ 1,700.00			\$ 1,700.00	5.06%	\$ 31,900.00
	Concrete - Ferric Chloride	\$ 33,600.00	\$ 33,600.00			\$ 33,600.00	100.00%	\$ -
	Concrete - Misc	\$ 39,395.00	\$ 2,000.00			\$ 2,000.00	5.08%	\$ 37,395.00
	Precast Plank	\$ 30,500.00	\$ 2,500.00			\$ 2,500.00	8.20%	\$ 28,000.00
Division 04								
	Masonry	\$ 155,440.00	\$ 7,500.00	\$ 8,000.00		\$ 15,500.00	9.97%	\$ 139,940.00
Division 05								
	Metals Installation	\$ 44,650.00	\$ -			\$ -	0.00%	\$ 44,650.00
	Misc Metals Supply	\$ 111,960.00	\$ 31,404.00			\$ 31,404.00	28.05%	\$ 80,556.00
Division 06								
	Wood Blocking	\$ 56,600.00	\$ -			\$ -	0.00%	\$ 56,600.00
Division 07								
	Roofing & Sheet metal	\$ 169,000.00	\$ -			\$ -	0.00%	\$ 169,000.00
	Sealants	\$ 33,500.00	\$ -			\$ -	0.00%	\$ 33,500.00
Division 08								
	HM Doors & Frams	\$ 6,705.00	\$ -			\$ -	0.00%	\$ 6,705.00
	Hatches & Door Instalaltion	\$ 39,500.00	\$ 15,400.00			\$ 15,400.00	38.99%	\$ 24,100.00
	Hatches & Door Instalaltion	\$ 25,000.00	\$ 24,000.00			\$ 24,000.00	96.00%	\$ 1,000.00
Division 09								
	Coatings	\$ 765,550.00	\$ 359,250.00	\$ 47,000.00		\$ 406,250.00	53.07%	\$ 359,300.00
Division 11								
	Equipment							
	Vessco direct Supplied Equipment	\$ 1,348,516.00	\$ 27,000.00	\$ 42,000.00		\$ 69,000.00	5.12%	\$ 1,279,516.00
11000.0	UV Disinfection Equipment	\$ 247,600.00	\$ 247,600.00			\$ 247,600.00	100.00%	\$ -
11266.0	Rotary Lobe Pumps	\$ 114,118.00	\$ 114,118.00			\$ 114,118.00	100.00%	\$ -
11315.0	Bar Screens & Dewatering Press	\$ 88,677.00	\$ 88,677.00			\$ 88,677.00	100.00%	\$ -
11330/31	Clarifier Equipment	\$ 356,634.00	\$ 356,634.00			\$ 356,634.00	100.00%	\$ -
11351.0	Blowers	\$ 129,230.00	\$ 6,460.00			\$ 6,460.00	5.00%	\$ 122,770.00
11372.0	Fine Pore Membrane Aeration Equip	\$ 159,150.00	\$ 39,660.00			\$ 39,660.00	24.92%	\$ 119,490.00
11374/75	Installation							
Division 11								
	Aeration Splitter Box	\$ 3,900.00	\$ -			\$ -	0.00%	\$ 3,900.00
	Secondary Splitter Box	\$ 3,900.00	\$ -			\$ -	0.00%	\$ 3,900.00
	Aeration Tank Install	\$ 56,700.00	\$ -	\$ 5,875.00		\$ 5,875.00	10.36%	\$ 50,825.00

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Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E	F		G
			C From Previous Application (C+D)	D This Period		Total Completed to Date (C + D)	% (F/B)	
	MLR 1, 2, 3	\$ 7,100.00	\$ -			\$ -	0.00%	\$ 7,100.00
	Headworks Equipment	\$ 20,500.00	\$ -			\$ -	0.00%	\$ 20,500.00
	Blower Building Equipment	\$ 31,300.00	\$ -			\$ -	0.00%	\$ 31,300.00
	Clarifiers Install	\$ 71,600.00	\$ 3,500.00	\$ 20,367.00		\$ 23,867.00	33.33%	\$ 47,733.00
	Was Pumps	\$ 4,830.00	\$ 890.00			\$ 890.00	18.43%	\$ 3,940.00
	Disinfection Install	\$ 3,990.00	\$ -			\$ -	0.00%	\$ 3,990.00
	RAS/PST Pumps	\$ 49,350.00	\$ 12,500.00			\$ 12,500.00	25.33%	\$ 36,850.00
	Flexzone - Anoxic Basin	\$ 20,680.00	\$ -			\$ -	0.00%	\$ 20,680.00
	Flexzone - Storage Tank	\$ 68,550.00	\$ -	\$ 5,700.00		\$ 5,700.00	8.32%	\$ 62,850.00
	Flexzone - Aeration	\$ 61,450.00	\$ -			\$ -	0.00%	\$ 61,450.00
	Course Bubble Digester	\$ 17,800.00	\$ -			\$ -	0.00%	\$ 17,800.00
	Course Bubble WAS	\$ 4,800.00	\$ -			\$ -	0.00%	\$ 4,800.00
	Aeration Overflows	\$ 12,350.00	\$ -			\$ -	0.00%	\$ 12,350.00
Division 13								
13216.0	Tank Mobilization	\$ 120,000.00	\$ 120,000.00			\$ 120,000.00	100.00%	\$ -
13216.0	Tank De-Mobilization	\$ 40,000.00	\$ 40,000.00			\$ 40,000.00	100.00%	\$ -
13216.0	Design Drawings & Calcs	\$ 104,000.00	\$ 104,000.00			\$ 104,000.00	100.00%	\$ -
13216.0	Footing Forms	\$ 24,000.00	\$ 24,000.00			\$ 24,000.00	100.00%	\$ -
13216.0	Reinforcing	\$ 56,000.00	\$ 56,000.00			\$ 56,000.00	100.00%	\$ -
13216.0	Place Floor/Footing Concrete	\$ 80,000.00	\$ 80,000.00			\$ 80,000.00	100.00%	\$ -
13216.0	Install Beds	\$ 29,000.00	\$ 29,000.00			\$ 29,000.00	100.00%	\$ -
13216.0	Form/Reinforce/Pour Panels	\$ 129,000.00	\$ 129,000.00			\$ 129,000.00	100.00%	\$ -
13216.0	Erect Panels	\$ 72,000.00	\$ 72,000.00			\$ 72,000.00	100.00%	\$ -
13216.0	Joints and Curb	\$ 29,000.00	\$ 29,000.00			\$ 29,000.00	100.00%	\$ -
13216.0	Shotcrete Diaphragm	\$ 29,000.00	\$ 29,000.00			\$ 29,000.00	100.00%	\$ -
13216.0	Erect Shoring	\$ 31,000.00	\$ 31,000.00			\$ 31,000.00	100.00%	\$ -
13216.0	Erect Formwork	\$ 23,000.00	\$ 23,000.00			\$ 23,000.00	100.00%	\$ -
13216.0	Reinforcing	\$ 54,000.00	\$ 54,000.00			\$ 54,000.00	100.00%	\$ -
13216.0	Place Dome Concrete	\$ 16,000.00	\$ 16,000.00			\$ 16,000.00	100.00%	\$ -
13216.0	Remove Formwork	\$ 23,000.00	\$ 23,000.00			\$ 23,000.00	100.00%	\$ -
13216.0	Prestress	\$ 45,000.00	\$ 45,000.00			\$ 45,000.00	100.00%	\$ -
13216.0	Wire Coat	\$ 19,000.00	\$ 19,000.00			\$ 19,000.00	100.00%	\$ -
13216.0	Body Coat	\$ 17,000.00	\$ 17,000.00			\$ 17,000.00	100.00%	\$ -
13216.0	Final Coat	\$ 4,000.00	\$ 4,000.00			\$ 4,000.00	100.00%	\$ -
13216.0	Tank Pipe, Fittings & Appurtenances	\$ 64,000.00	\$ 64,000.00			\$ 64,000.00	100.00%	\$ -
13216.0	Decorative Paint - Exterior	\$ 23,000.00	\$ 23,000.00			\$ 23,000.00	100.00%	\$ -

Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E	F		G
			C From Previous Application (C+D)	D This Period		Total Completed to Date (C + D)	% (F/B)	
Division 14 14620.0	Hoists	\$ 9,620.00	\$ 9,620.00			\$ 9,620.00	100.00%	\$ -

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Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E	F		G
			C From Previous Application (C+D)	D This Period		Total Completed to Date (C + D)	% (F/B)	
Division 15								
	Grit Separation Piping	\$ 34,900.00	\$ -			\$ -	0.00%	\$ 34,900.00
	Process Piping (Valve Repl)	\$ 290,100.00	\$ 103,700.00			\$ 103,700.00	35.75%	\$ 186,400.00
	Mixed Liquor Return Piping	\$ 289,560.00	\$ -	\$ 75,300.00		\$ 75,300.00	26.00%	\$ 214,260.00
	Sludge Transfer Piping	\$ 50,080.00	\$ -			\$ -	0.00%	\$ 50,080.00
	Aeration Piping	\$ 391,900.00	\$ -			\$ -	0.00%	\$ 391,900.00
	RAS Piping	\$ 121,280.00	\$ -	\$ 60,500.00		\$ 60,500.00	49.88%	\$ 60,780.00
	WAS Piping	\$ 68,040.00	\$ -			\$ -	0.00%	\$ 68,040.00
	Supernatant Piping	\$ 5,520.00	\$ -			\$ -	0.00%	\$ 5,520.00
	Chemical Piping	\$ 158,881.00	\$ -			\$ -	0.00%	\$ 158,881.00
	Mechanical Mobilization	\$ 93,320.00	\$ 38,825.00	\$ 8,000.00		\$ 46,825.00	50.18%	\$ 46,495.00
	Plumbing Demolition	\$ 12,995.00	\$ -			\$ -	0.00%	\$ 12,995.00
	HVAC Demolition	\$ 40,565.00	\$ 4,150.00			\$ 4,150.00	10.23%	\$ 36,415.00
	Plumbing Rough-In	\$ 51,605.00	\$ -			\$ -	0.00%	\$ 51,605.00
	Plumbing Insulation	\$ 6,300.00	\$ -			\$ -	0.00%	\$ 6,300.00
	HVAC Ductwork Rough-In	\$ 78,125.00	\$ -			\$ -	0.00%	\$ 78,125.00
	HVAC Equipment	\$ 643,105.00	\$ 71,200.00			\$ 71,200.00	11.07%	\$ 571,905.00
	Temperature Controls	\$ 54,935.00	\$ -			\$ -	0.00%	\$ 54,935.00
	Ductwork Insulation	\$ 4,400.00	\$ -			\$ -	0.00%	\$ 4,400.00
	Testing and Balancing	\$ 13,750.00	\$ -			\$ -	0.00%	\$ 13,750.00
Division 16								
	Preliminary Documents and Submittals	\$ 25,000.00	\$ 20,500.00			\$ 20,500.00	82.00%	\$ 4,500.00
	Mobilization	\$ 35,000.00	\$ 35,000.00			\$ 35,000.00	100.00%	\$ -
	Temporary Power	\$ 20,000.00	\$ 20,000.00			\$ 20,000.00	100.00%	\$ -
	Integration Engineering	\$ 100,000.00	\$ 20,000.00			\$ 20,000.00	20.00%	\$ 80,000.00
	Site Electrical Labor	\$ 150,000.00	\$ 60,000.00			\$ 60,000.00	40.00%	\$ 90,000.00
	Site Electrical Materials	\$ 210,000.00	\$ 96,700.00			\$ 96,700.00	46.05%	\$ 113,300.00
	Generator Labor	\$ 65,000.00	\$ -			\$ -	0.00%	\$ 65,000.00
	Generator Materials	\$ 448,000.00	\$ 77,000.00			\$ 77,000.00	17.19%	\$ 371,000.00
	Blower Building Labor	\$ 80,000.00	\$ -			\$ -	0.00%	\$ 80,000.00
	Blower Building Materials	\$ 285,000.00	\$ -			\$ -	0.00%	\$ 285,000.00
	Final Clarifiers Labor	\$ 37,000.00	\$ 12,500.00			\$ 12,500.00	33.78%	\$ 24,500.00
	Final Clarifiers Materials	\$ 15,000.00	\$ 5,000.00			\$ 5,000.00	33.33%	\$ 10,000.00
	Bio Solids Control Complex Labor	\$ 50,000.00	\$ -			\$ -	0.00%	\$ 50,000.00
	Bio Solids Control Complex Materials	\$ 155,000.00	\$ -			\$ -	0.00%	\$ 155,000.00
	Disinfection Building Labor	\$ 40,000.00	\$ -			\$ -	0.00%	\$ 40,000.00

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Specification Section Number	A Description	B Scheduled Value (\$)	Work Completed		E	F		G Balance to Finish (B - F)
			C From Previous Application (C+D)	D This Period		Total Completed to Date (C + D)	% (F/B)	
	Disinfection Building Materials	\$ 95,000.00	\$ -			\$ -	0.00%	\$ 95,000.00
	Preliminary Treatment Building Labor	\$ 25,000.00	\$ -			\$ -	0.00%	\$ 25,000.00
	Preliminary Treatment Building Materials	\$ 75,000.00	\$ -			\$ -	0.00%	\$ 75,000.00
	Rapid Mix Structure Labor	\$ 20,000.00	\$ -			\$ -	0.00%	\$ 20,000.00
	Rapid Mix Structure Materials	\$ 10,000.00	\$ -			\$ -	0.00%	\$ 10,000.00
	Aeration Tanks Labor	\$ 20,000.00	\$ -			\$ -	0.00%	\$ 20,000.00
	Aeration Tanks Materials	\$ 10,000.00	\$ -			\$ -	0.00%	\$ 10,000.00
	Bio Solids Loadout Building Labor	\$ 75,000.00	\$ 3,750.00			\$ 3,750.00	5.00%	\$ 71,250.00
	Bio Solids Loadout Building Materials	\$ 185,000.00	\$ 9,200.00			\$ 9,200.00	4.97%	\$ 175,800.00
	Anoxic Basin Labor	\$ 35,000.00	\$ 1,100.00			\$ 1,100.00	3.14%	\$ 33,900.00
	Anoxic Basin Materials	\$ 75,000.00	\$ 2,300.00			\$ 2,300.00	3.07%	\$ 72,700.00
	Communication/Fiber Labor	\$ 45,000.00	\$ -			\$ -	0.00%	\$ 45,000.00
	Communication/Fiber Materials	\$ 100,000.00	\$ -			\$ -	0.00%	\$ 100,000.00
	Demobilization	\$ 10,000.00	\$ -			\$ -	0.00%	\$ 10,000.00
	As-Builts/Close Out Documents	\$ 5,509.00	\$ -			\$ -	0.00%	\$ 5,509.00
Approved Project Change Orders								
CO 1	Unknown Tank Demo & Removal	\$ 185,359.09	\$ 185,359.09			\$ 185,359.09	100.00%	\$ -
CO 2	Clarifier Metal Coatings	\$ 62,089.77	\$ 20,700.00			\$ 20,700.00		\$ 41,389.77
CO 3	Electrical Upgrades VFD's & Metering	\$ 117,779.30						
	Total	\$ 17,869,928.16	\$ 6,996,204.09	\$ 581,802.00	\$ 2,384,955.83	\$ 9,962,961.92	55.75%	\$ 7,906,966.24

Stored Material Summary

Contractor's Application

For (Contract): 0		2/1/2024 to 2/29/2024				Application Number: 13 (thirteen)				
Application Period:		2/29/2024				Application Date: 2/29/2024				
A Specification Section / Bid Item No.	B Supplier Invoice Number	C Description of Materials or Equipment Stored	Storage Location	D Stored Previously		E Amount Stored this Month (\$)	Subtotal Amount Completed and Stored to Date (D + E)	F Incorporated in Work		G Materials Remaining in Storage (\$) (D + E - F)
				Date Placed into Storage (Month/Year)	Amount (\$)			Date (Month/Year)	Amount (\$)	
	54071	Wall Sleeves	Onsite	Mar-2023	\$ 31,649.05		\$ 31,649.05			\$ 31,649.05
	54207	6" & 8" TR Flex	Onsite	Mar-2023	\$ 5,357.24		\$ 5,357.24			\$ 5,357.24
	54255	4" Perf HDPE	Onsite	Mar-2023	\$ 629.02		\$ 629.02			\$ 629.02
	5639	6" SST Wall Pipe	Onsite	Mar-2023	\$ 654.00		\$ 654.00			\$ 654.00
	54056	4, 6, 8, 12, 18, 24, 30 MJ DIP	Onsite	Mar-2023	\$ 167,849.35		\$ 167,849.35			\$ 167,849.35
	54056-001	6, 16, 24, 30 MJ DIP	Onsite	Mar-2023	\$ 4,299.02		\$ 4,299.02			\$ 4,299.02
	54063	4, 6, 8, 10, 12, 16, 18 FLG MJ DIP	Onsite	Mar-2023	\$ 48,552.33		\$ 48,552.33			\$ 48,552.33
	54058	4, 6, 12, 16, 18, 24, 30 MJ DIP	Onsite	Mar-2023	\$ 57,401.82		\$ 57,401.82			\$ 57,401.82
	54056-002	6, 16, 24, 30 MJ DIP	Onsite	Apr-2023	\$ 10,100.00		\$ 10,100.00			\$ 10,100.00
	54056-004	24" MJ DIP	Onsite	Apr-2023	\$ 8,802.47		\$ 8,802.47			\$ 8,802.47
	54063-002	12" & 18" Flg Fitting	Onsite	Apr-2023	\$ 3,594.17		\$ 3,594.17			\$ 3,594.17
	228481	Concrete Reinforcement	Onsite	Apr-2023	\$ 32,243.00		\$ 32,243.00			\$ 32,243.00
	54056-007	30" DI 90 & 45 Degree Elbows	Onsite	May-2023	\$ 48,065.56		\$ 48,065.56			\$ 48,065.56
	54592-000	LS475 Link Seal	Onsite	May-2023	\$ 1,405.44		\$ 1,405.44			\$ 1,405.44
	54063-004	18, 24, 16, 8, 10 Flange Fittings	Onsite	May-2023	\$ 62,911.64		\$ 62,911.64			\$ 62,911.64
	229978	Concrete Reinforcement	Onsite	May-2023	\$ 35,916.00		\$ 35,916.00			\$ 35,916.00
	54063-005	18" Reducer & Tee	Onsite	Jun-2023	\$ 15,932.92		\$ 15,932.92			\$ 15,932.92
	573136	Pipe 304 SS	Onsite	Jun-2023	\$ 29,529.16		\$ 29,529.16			\$ 29,529.16
	54056-008	30"x12" DI Tee	Onsite	Jun-2023	\$ 6,804.43		\$ 6,804.43			\$ 6,804.43
	231525	Concrete Reinforcement	Onsite	Jun-2023	\$ 32,482.00		\$ 32,482.00			\$ 32,482.00
	8804844	3" Sch. 80 PVC	Onsite	Jun-2023	\$ 1,860.38		\$ 1,860.38			\$ 1,860.38
	80098	Gaskets	Onsite	Jul-2023	\$ 3,685.13		\$ 3,685.13			\$ 3,685.13
	232637	Concrete Reinforcement	Onsite	Jul-2023	\$ 23,376.00		\$ 23,376.00			\$ 23,376.00
	20054911	HDPE Water Pipe	Onsite	Jul-2023	\$ 1,221.63		\$ 1,221.63			\$ 1,221.63
	20055196	Tracer Wire	Onsite	Jul-2023	\$ 1,425.81		\$ 1,425.81			\$ 1,425.81
	905984490	Clarifiers	Onsite	Jul-2023	\$ 303,138.90		\$ 303,138.90			\$ 303,138.90
	233451	Concrete Reinforcement	Onsite	Aug-2023	\$ 23,713.00		\$ 23,713.00			\$ 23,713.00
	6161808	Flange Bolts n Nuts	Onsite	Aug-2023	\$ 53,565.01		\$ 53,565.01			\$ 53,565.01
	54058-001	4, 6, 12, 18, 24, 30" SJ & RJ DIP	Onsite	Sep-2023	\$ 57,133.86		\$ 57,133.86			\$ 57,133.86
	55884-000	8" MJ DIP	Onsite	Sep-2023	\$ 2,051.04		\$ 2,051.04			\$ 2,051.04
	301992	Sludge Tank Aeration	Onsite	Sep-2023	\$ 25,647.00		\$ 25,647.00			\$ 25,647.00

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C3139-4	Partial TCF Fans	Johnston	Oct-2023	\$ 7,388.00	\$ 7,388.00	\$ 7,388.00	\$ 7,388.00
C3129-1	Unit Heat & Curbs	Johnston	Aug-2023	\$ 28,300.00	\$ 28,300.00	\$ 28,300.00	\$ 28,300.00
C3139-2	Electric Heat	Johnston	Sep-2023	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
C3139-3	Louvers	Johnston	Oct-2023	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
17228	UV Equipment	Onsite	Oct-2023	\$ 222,840.00	\$ 222,840.00	\$ 222,840.00	\$ 222,840.00
5284	Rotary Lobe Pumps	Onsite	Oct-2023	\$ 114,118.00	\$ 114,118.00	\$ 114,118.00	\$ 114,118.00
54063-6	DIP Flanged Fittings	Onsite	Nov-2023	\$ 11,437.45	\$ 11,437.45	\$ 11,437.45	\$ 11,437.45
137622	Portable Hoist	Onsite	Dec-2023	\$ 9,456.00	\$ 9,456.00	\$ 9,456.00	\$ 9,456.00
181121	BarScreen&Wash	Onsite	Dec-2023	\$ 88,677.00	\$ 88,677.00	\$ 88,677.00	\$ 88,677.00
303119	Fine & coarse Aeration	Onsite	Dec-2023	\$ 71,618.00	\$ 71,618.00	\$ 71,618.00	\$ 71,618.00
C3139-7	HRU-1,2	Onsite	Jan-2024	\$ 298,500.00	\$ 298,500.00	\$ 298,500.00	\$ 298,500.00
PayApp2	Nozzles, Headers, Piping, Anchors, & Supports	Onsite	Feb-2024	\$ 307,125.00	\$ 307,125.00	\$ 307,125.00	\$ 307,125.00
PayApp3	Valves Modules & MCP	Onsite	Feb-2024	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00
Totals				\$ 1,983,330.83	\$ 401,625.00	\$ 2,384,955.83	\$ 2,384,955.83

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COUNCIL MEETING

FEBRUARY 27, 2024

5:30 P.M.

PRESENT: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek

ABSENT: None

Craig Berry presided.

Mark McCuen spoke and showed short video during Open forum.

On motion by Wetrich, second by Jackson, the Council approved the following consent items: February 13, 2024 Council Minutes, and Hire Cody Renwanz for part-time seasonal clubhouse help at \$13/hr.

AYE: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek

NAY: None

This was the time and place for the Public Hearing on the Plans and Specifications, Form of Contract, and Estimate of Costs for the Jefferson Lincoln Way Resurfacing Project. Mayor Berry called for oral or written comments. Coltrane Carlson asked about what effect on activities it would impact during the project. James Leiding explained that they are aware of the activities and would work around them and there would either be flaggers or pilot cars during the project. Chad Sloan asked about roads being busted up again with New Jail coming in. James Leiding said there is possibility to make connection use with putting both building on same service, but plans have been provided. On motion by Ahrenholtz, second by Zmolek, the Council closed the Public Hearing.

AYE: Zmolek, Wetrich, Sloan, Jackson, Ahrenholtz

NAY: None

RESOLUTION NO. 19-24

On motion by Jackson, second by Zmolek, the Council approved Resolution No. 19-24, a resolution approving Detailed Plans and Specifications, Form of Contract, and Estimate of Cost for the Jefferson East Lincoln Way Resurfacing Project.

AYE: Jackson, Ahrenholtz, Wetrich, Zmolek

NAY: Sloan

CJ Lintner from KCG was available to answer questions on the KCG development project. After a very lengthy discussion from several residents and citizens that voiced concerns and spoke against and for the project and zoning change. On motion by Jackson, and second by Wetrich, the Council approved the second reading of an ordinance changing zoning classification for Property North of Railroad Tracks between North Maple Street and North Elm Street.

AYE: Ahrenholtz, Wetrich, Zmolek, Jackson

NAY: Sloan

RESOLUTION NO. 20-24

On motion by Wetrich, second by Ahrenholtz, the Council approved Resolution No. 20-24, a resolution setting time and date for public hearing regarding Plans and Specifications and Proposed Form of Contract for the CDBG Centennial Block Upper Story Housing Grant Project (IEDA Project #23-HSGU-003). Public Hearing has been set for March 12, 2024 at 5:30 p.m.

AYE: Zmolek, Wetrich, Sloan, Jackson, Ahrenholtz

NAY: None

RESOLUTION NO. 21-24

On motion by Ahrenholtz, and second Sloan, the Council approved Resolution No. 21-24, a resolution approving Bad Debt Write Off for 2015-2019 Utilities in the amount of \$2,379.

AYE: Sloan, Jackson, Ahrenholtz, Wetrich, Zmolek
NAY: None

RESOLUTION NO. 22-24

On motion by Wetrich, and second Sloan, the Council approved Resolution No. 22-24, a resolution confirming the Employment of Joe Foote as City Golf Course Clubhouse Manager in the amount of \$40,000/yr.

AYE: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek
NAY: None

On motion by Jackson, second by Wetrich, the Council approved pay estimate #5 to Jensen Builders, Ltd, in the amount of \$14,782 for Airport Hangar Project.

AYE: Jackson, Wetrich, Zmolek, Sloan, Ahrenholtz
NAY: None

On motion by Ahrenholtz, and second Wetrich, the Council approved the Professional Services Agreement from Bolten & Menk in the amount of \$16,700 for Capital Improvements Plan (CIP) Development.

AYE: Zmolek, Wetrich, Jackson, Ahrenholtz
NAY: Sloan

There being no further business the Council agreed to adjourn at 7:56 p.m.

Craig Berry, Mayor

Roxanne Gorsuch, City Clerk

Jefferson Public Library

Meeting of the Board of Trustees

February 12, 2024, meeting

- I. Meeting called to order by Fields. Present: Mount, Pedersen, Millard, Roberts, Laehn and Fields. Scott Petersen was also present.
- II. Open Forum: There were no members of the public attending.
- III. Minutes from January 8, 2024 meeting. Approval moved by Fields, seconded by Roberts, minutes were approved.
- IV. Approval of Expenditures: Total expenditures for January 2024 were \$9,177.53. Motion to approve by Pedersen, seconded by Laehn. Motion was approved.
- V. Director's Report
 - a. Circulation and Usage Reports
 - i. December Circulation: 2806, Usage: 6841. There were 14 programs with a total of 311 in attendance. 117 items were added and 79 were withdrawn.
 - b. Year to Date Monthly Financial Report:
 - i. For December, the revenues were at 76.22% of budget and Expenses were 53.83%.
 - ii. The January Trust and Agency Reports were presented. Revenue was \$278.57. Expenditures were \$0.
 - c. Project updates
 - i. Mount updated the board on Youth programs coming up this next month. Looking to have a youth author series in 2025. Bailey is continuing to work on endorsements. Will be finished by October.
 - ii. Millard is continuing to work on 2024 programs.
 - d. Calendar of Events:
 - i. Many programs for February.
- VI. Old Business
 - a. Discussed the schedule for readiness study. First deposit of \$14,000.00 was paid by the city. Will meet on 2-21 to discuss recruitment of readiness study members.
 - b. Library site visits will continue.
- VII. New Business
 - a. The board discussed concerns of the Friends of the Library. Jane was asked to submit written reports to the meeting and not attend. The Trustees will send a liaison to future FOTL meetings. All will work on concerns of the FOTL executive committee.
 - b. Millard updated Trustees on Proposed FY25 budgets. Due to anticipated shortfall in the City's general fund next year, \$10,000 was trimmed from part-time salaries. Scott and


the city council explained that should the library get to full staff; a budget amendment may be submitted. The county supervisor's proposed budget now includes a 4% increase for rural library service. The county budget will be certified in April.

- c. New state bill was discussed. Scott informed the board on what changes would affect the library if passed.
- d. CD matures on 2-29-2024. Millard was directed by the board to hold back \$25,000 the remainder will be invested in a 9-month CD with Home State Bank with an APY of 5.25%.
- e. The city is offering a new benefit to employees – and Employee Assistance Program. Sarah Roeder will transfer to the adult department and fill the Office Assistant position beginning March 1. Dylan Tucker has agreed to step into the Youth Program Assistant position. Sandy Heithoff, substitute in the adult dept. will help cover any hours needed in the children's dept. through the summer. Sandy has also agreed to be a trainer for new staff. Interviews for the Adult Program Assistant position are in progress.
- f. Librarians are formulation a plan to reconfigure the Adult Department layout.
- g. eBook vendor options will be explored.

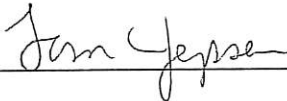
VIII. Next meeting will be Monday, March 4, 2024 at 6:30 p.m.

IX. Laehn moved; Roberts seconded to adjourn. Motion carried.

Submitted by Adam Pedersen, assistant Secretary.



President



Secretary

Jefferson Public Library

Meeting of the Board of Trustees

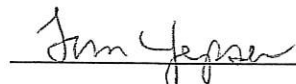
February 28, 2024, meeting

- I. Meeting called to order by Fields. Present: Mount, Pedersen, Millard, Roberts, Yepsen and Fields.
- II. Open Forum: There were no members of the public attending.
- III. The board developed a list of names to serve on the Readiness Study Committee. This will be presented to Amperage as a beginning point. These were given to Jane Millard.
- IV. Meeting was adjourned at 5:10 p.m.

Submitted by Tom Yepsen, Secretary and Adam Pedersen, assistant Secretary.

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President

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Secretary