

Planning and Zoning Commission  
August 30th, 2023, 11:00 A.M.  
Council Chambers City Hall  
Jefferson, Iowa

MINUTES

Present: Guy Richardson, Linda Eighmy, Jim Unger, Cindy Daubendiek, Nick Richardson

Absent: Nancy Teusch

Staff: Chad Stevens, Scott Peterson

Others:

The meeting was called to order by Guy Richardson at 11:00 A.M.

Moved by Eighmy with a second by Unger, the June 23<sup>rd</sup>, 2023, meeting minutes were approved.

Camper/trailer parking was discussed. A few campers in town haven't been moved for an extended period of time, the commission expressed concerns about parking in the front yard due to concerns of the obstruction of views. The commission recommended to have camper/trailer parking in the side yard and rear yards only and on a hard surface of rock/ asphalt/concrete. A similar recommendation was sent to the council previously. Moved by Unger and a second by Eighmy. Vote in favor was unanimous.

A sample ordinance for a duplex zero lot was presented for the commission's review. The reason for the discussion was to be able to split the halves of a duplex. An agreement between property owners defining maintenance requirements would need to be in place before a split could proceed. A recommendation to council was moved by N Richardson and a second by Eighmy. The vote in favor was unanimous.

The front yard setbacks were discussed for infill lots. It was recommended that on residential infill lots the setback could be no further to the front than the furthest dwelling on the block. Moved by Daubendiek and a second by Eighmy. A vote in favor was unanimous.

The DNR submitted a sample floodplain ordinance for P&Z to review. The ordinance that was submitted to the city by the DNR was approved by P&Z with the recommendation to be adopted by the council. A motion was made by Eighmy and a second by N Richardson. The vote in favor was unanimous with the exception of Unger who abstained from the vote.

Amending the fence ordinance was discussed to add approved types of fencing materials and maintenance requirements. It was recommended to add sections A, B, C, E, and M from 165.06.09 of Lake View Iowa's code of ordinances. Moved by Daubendiek and a second by Unger. The vote in favor was unanimous.

The meeting was adjourned at 11:57 A.M.

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Chad Stevens, Building Official

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Guy Richardson, Chairman