

COUNCIL MEETING
DECEMBER 13, 2022
5:30 P.M.

PRESENT: Ahrenholtz, Sloan, Wetrich, Zmolek
ABSENT: Jackson

Mayor Gordon presided.

No citizens spoke during Open Forum.

On motion by Zmolek, second by Wetrich, the Council approved the following consent items: November 22, 2022 Council Minutes, Cancel the regular Council Meeting on December 27, 2022, Pay estimate #4 of \$38,587.86 to Morris Enterprises, Inc. for Russell Street Watermain Improvement, 2022, Pay estimate #13 of \$2,188.00 of CDBG funds for 200 E State Street, Pay estimate #3 of \$64,954.00 of CDBG funds for 123 N Chestnut Street, Pay estimate #8 of \$126,829.22 to Jensen Builders, LTD for Greene County Animal Shelter, Pay estimate #1 of \$20,235.00 to Westbrooke Construction Company for swimming pool restroom remodel, Sewer adjustment of \$84.10 at property located at 803 W Washington Street, and payment of monthly bills from City funds.

AYE: Ahrenholtz, Sloan, Wetrich, Zmolek
NAY: None

This was the time and place for Public Hearing on the loan and disbursement agreement in a principal amount not to exceed \$6,000,000. Mayor called for any oral or written comments and there were none. On motion by Sloan, second by Wetrich, the Council closed the Public Hearing.

AYE: Zmolek, Wetrich, Sloan, Ahrenholtz
NAY: None

RESOLUTION NO. 82-22

On motion by Ahrenholtz, second by Sloan, the Council approved Resolution No. 82-22, a resolution authorizing and approving a Loan and Disbursement Agreement, combining Loan and Disbursement Agreements, and providing for the issuance and securing the payment of \$19,750,000 Sewer Revenue Bonds, Series 2022.

AYE: Wetrich, Ahrenholtz, Sloan, Zmolek
NAY: None

On motion by Wetrich, second by Zmolek, the Council approved loan agreement with State Revolving Fund (SRF) for \$19,750,000.

AYE: Sloan, Zmolek, Wetrich, Ahrenholtz
NAY: None

RESOLUTION NO. 83-22

On motion by Ahrenholtz, second by Wetrich, the Council approved Resolution No. 83-22, a resolution authorizing execution of an agreement with James and Jacquelyn Andrews for a permanent public utility easement.

AYE: Zmolek, Wetrich, Sloan, Ahrenholtz
NAY: None

On motion by Ahrenholtz, second by Zmolek, the Council approved the first reading of revised ordinance adjusting sewer service rates effective for FY 2023-2024 by 15%.

AYE: Ahrenholtz, Sloan, Wetrich, Zmolek
NAY: None

On motion by Sloan, second by Zmolek, the Council approved to accept Iowa DOT funding proposal for Jackson Bridge.

AYE: Ahrenholtz, Sloan, Wetrich, Zmolek
NAY: None

On motion by Zmolek, second by Wetrich, the Council approved to update the procurement policy as it relates to CDBG work.

AYE: Zmolek, Wetrich, Sloan, Ahrenholtz
NAY: None

RESOLUTION NO. 84-22

On motion by Sloan, second by Ahrenholtz, the Council approved Resolution No. 84-22, a resolution approving Submittal of Five-Year Capital Improvement Program for Jefferson Municipal Airport.

AYE: Ahrenholtz, Sloan, Wetrich, Zmolek
NAY: None

On motion by Ahrenholtz, second by Wetrich, the Council approved Wellmark Health Insurance effective January 1, 2023.

AYE: Zmolek, Sloan, Ahrenholtz, Wetrich
NAY: None

RESOLUTION NO. 85-22

On motion by Zmolek, second by Wetrich, the Council approved Resolution No. 85-22, a resolution approving bad debt write offs for 2015-2016 Utilities.

AYE: Ahrenholtz, Zmolek, Wetrich, Sloan
NAY: None

On motion by Sloan, second by Wetrich, the Council approved to enter into agreement with city administration recruitment firm Midwest Municipal Consulting, L.L.C. in the amount of \$9,200 plus projected expenses of \$1,500.

AYE: Ahrenholtz, Sloan, Wetrich, Zmolek
NAY: None

Matt Wetrich, Jefferson Matters: A Main Street & Chamber Community Executive Director gave a quarterly report to update Council on activities.

Item M was removed from the agenda.

The following bills were approved for payment from City funds:

ABC PEST CONTROL	PEST CONTR	302.25
ACCESS SYSTEMS	RN CPIER LSE	10.75
ACCESS SYSTEMS LEASING	CPIER LSE	1,841.60
ACCO UNLIMITED CORP	WA PARTS	2,638.83
ACUSHNET COMPANY	GCRSE MERCH	651.61
AFLAC	AFLAC INS W/H	35.36
AG SOURCE COOP SERV	SW TSTG	1,861.75
ALEX AIR APPARATUS INC	JFD EQUIP MAINT	624.50
ALLIANT ENERGY	UTILITIES	26,971.36
AMANDA COLLINS	WA DEP REF	29.73
ANNA KRAUSE	RN REF	70.000
ATURA ARCHITECTURE	PL FAM RESTRM ARCHITEC	2,524.78

AUTOMATIC SYSTEMS CO.	SW MAINT	637.50
BAKER & TAYLOR INC.	LB MOVIE	2,671.98
BAM PROPERTIES OF IOWA LLC	TIF 12 REBATE PMT#5	6,407.31
BARCO MUNICIPAL PRODUCTS	WA WADERS	526.10
BELL TOWER COMM FOUNDATIN	BELL TOWER FUNDING	7,500.00
BOLTON & MENK INC	AP CONSTR HANGAR	57,680.70
BOMGAARS	SUPP	1,654.79
BOOK LOOK	LB BOOKS	604.68
CARD SERVICE CENTER	CREDIT CARD	4,946.21
CARROLL COUNTY SOLID WASTE	RC MRKTG FEES	216.40
CENTER POINT LARGE PRINT	LB BOOKS	77.26
CENTRAL IOWA READY MIX	RUT CONCRETE	1,870.00
CHAD STEVENS	BLDG INSP POSTAGE	446.25
CINTAS CORP	FIRST AID	475.65
CLARION DISTRIBUTING LLC	SUPP	1,009.95
CLEANING SOLUTIONS INC.	RN CLEAN	2,268.00
CLEANWISE, LLC	ANIMAL SHELTER VAC	7,010.93
COBRAHELP	PA FEE	20.00
COLLECTION SERV CENTER	CASE #895827	1,138.18
COMPASS MINERALS AMERICA	WA SALT	4,062.38
CONTINENTAL RESEARCH CORP	SW CLEANER	307.92
CORE & MAIN	WA METER	495.37
COVETRUS	ANIMAL SHEL CAGES	41,077.59
CRETSINGER & GREINER PROP	ECO DEV FORGIVE LN	30,000.00
DANIELSON AUTO SERVICE	SN WATERPUMP	768.15
DANKO EMERGENCY EQUIP	JFD CLOTH	467.74
DANNY MORANVILLE	SW CLOTH	217.00
DARE IOWA, INC.	PD TRAINING	100.00
DAVID TEEPLES	H INS SINK C SH	1,700.00
DEMCO	LB SUPP	100.36
DPC INDUSTRIES, INC.	WA CHEM	1,036.68
DURBIN AUTO/TRUCK REPAIR	PD MAINT	1,435.81
DURLAM ELECTRIC	205 N WILSON	5,592.28
EARTH PLANTER	GROW GR BASKET	5,620.00
EFTPS	FEDERAL W/H	38,800.67
EMC NATIONAL LIFE COMPANY	LIFE INS	211.25
FAREWAY	PA SUPP	51.39
FASTLANE MOTOR PARTS LLC	PARTS	981.18
FERGUSON ENTERPRISES LLC #	WA PARTS	258.19
GREENE CO SEC ROADS	ROAD STONE	26,829.66
GREENE CO. DEVELOP CORP	GCDC FUNDING	12,500.00
GREENE CO. MEDICAL CENT	SW COMP COLL	1,653.60
GREENE CO. RAMS BASKETBALL	RN BB CAMP	1,346.40
GREENE GOODS MARKET	GROW GR TOPPERS	108.00
HARRISON RV INC	UPS LABS	277.32
HIWAY TRUCK EQUIP	RUT PARTS	1,250.84
HOME STATE BANK	TIF 9 PMT#11 COBBLESTON	49,539.47
HOTSY CLEANING SYSTEMS	SALT LICK	1,008.33
HOYT, MORAIN & HOMMER, P.C	LEGAL	5,057.00
HY- VEE WINE & SPIRITS	GCRSE-LIQUOR	457.42
HY-VEE, INC.	TIF-SUPP	20,322.61
ICE TECHNOLOGIES	PA SERV AGREE	1,274.15
IDALS-IOWA DEP OF AG	ANIMAL SHEL APP	75.00
IOWA DIVISION OF LABOR SERV	RN BOILER FEE	135.00
IOWA ONE CALL	WA ONE CALL	48.80
IOWA PUMP WORKS	SW INSPECT PUMP	846.65
IOWA RADIO PLUS	HOT/MOT ADV	99.23

IOWA SMALL ENGINE	RUT FAN HOUSING	166.44
IPERS-FOAB	IPERS W/H	26,639.41
JAMES E. FORBES	AP TV	842.85
JAMES HAGAR	WA DEP REF	101.62
JAMIE BRENNER	WA DEP REF	101.62
JAY D. GOUGHNOUR	GCRSE MAINT	750.00
JEFFERSON ACE HARDWARE	SUPP	542.46
JEFFERSON CITY VIEW PROPER	CDBG GAX #11	17,144.00
JEFFERSON MATTERS: A MAIN ST	REIMB DWNTWN PUMPKIN	448.20
JEFFERSON TELECOM	PHONE	2,594.77
JENNA LARSON	WA DEP REF	85.67
JENSEN BUILDERS LTD	ANIMAL SHELTER PAY EST#7	205,079.01
JEREMY BEHRENS	H INS SINK C SH	1,700.00
JOHN'S APPLIANCE & TV	ANIMAL SHELTER APPLIANCES	1,298.00
JOYCE RICHARDSON	H INS SINK C SH	1,434.26
JULIE WALLACE	GCRSE CLEAN	240.00
K3 FIRE	JFD CABLE;VALVE	521.13
KIMBALL MIDWEST	DRILL SET	290.88
LAWSON PRODUCTS, INC.	RUT PARTS	184.70
LEXIPOL	PD ACADEMY RATE	720.00
MACQUEEN EQUIPMENT	RUT PARTS	941.93
MARK BAUER DEVELOP CO.	TIF 10 - BRIARWOOD	11,189.56
MARK WOLTERMAN	CAF REIMB	1,089.07
MATHESON TRIGAS	WA CHEM	57.80
METRO WASTE AUTHORITY	LF FEES	7,487.55
MICHAEL J. WAHL	TIF 7 REBATE PMT#6	14,927.59
MICHAEL TODD & CO., INC	PK POLY SECTION	319.60
MICROBAC LAB INC	WA LAB TSTG	1,660.50
MIDLAND POWER COOP	ST LIGHTS	569.97
MORGAN DOWNS	WA DEP REF	13.42
MORRIS ENTERPRISES, INC.	RUSSELL ST PAY EST#3	132,574.40
MOTOR PARTS	PARTS	761.45
MUIR EMBROIDERY & FOOTWR	RUT SAFE CLOTH	318.00
NOAH WINKELMAN	SW PROGRAM	2,200.00
NOVA FITNESS EQUIP CO.	RN EQUIP MAINT	361.90
OCLC, INC.	LB CATALOG&ILL	599.08
ODP BUSINESS SOLUTIONS LLC	LB OFFICE SUPP	182.65
OPN ARCHITECTS	RN INDOR PL ARCHIT	6,805.04
OPTIONS INK	PA COPY PAPER	245.00
PIPER SANDLER	FINANCIAL SERV	35,550.00
POLK COUNTY MEDICAL EXAMIN	PD BLOOD DRAW	150.00
RACCOON VALLEY RADIO	HOT/MOT ADV	1,547.95
RAMAKER & ASSOC, INC	GROW GR CEM MAP	3,000.00
REGION XII COUNCIL - GOVT	BLDG INSP WK SHP	20.00
RUETER'S	RUT FILTERS	497.69
SALTECH SYSTEMS	HOT/MOT WEBSITE	49.95
SARAH MORLAN	H INS SINKING	1,700.00
SEBOURN VIDEO SERV	PA VIDEO SERV	630.00
SENECA CO.	AP SURGE PROTECT	736.31
SHADRAN	SUPP	547.11
SHAWN OLSON	H INS SINK C SH	576.14
SHERRI STEVENS	WA DEP REF	12.00
SLOAN PLUMBING HEATING	SW PROG	2,400.00
SPS WORKS	PD ANIMAL TAGS	147.70
STAN & SANDY GIBSON	RN SANTA	62.50
STAR EQUIPMENT, LTD	WA PARTS	14.52
STATE HYGIENIC LAB	SW TSTG	500.00

STOREY KENWORTHY	PA W2/1099 FORMS	197.67
SYNCB/AMAZON	LB BOOKS	135.36
TAYLOR CONCRETE	SW CEDAR ST	3,900.00
TELRITE CORP	LNG DIST	201.13
THE BEE & HERALD	PA LEGAL	328.41
TIFFANY WHITMORE	PD REF	25.00
TNEMEC COMPANY INC	WA PAINT	225.00
TORI OGDEN	RN BB INSTR	791.10
TREASURER STATE OF IA	STATE W/H	6,775.00
TREEBIZ LLC	ARROW GOLD PLUS PKG	9,686.30
TRI-COUNTY LUMBER	SUPP	8,226.67
TYLER & BAILEY DAY	WA DEP REF	57.83
TYLER TECHNOLOGIES	PA ANNUAL FEE	68.21
U.S. CELLULAR	WA PHONE	303.00
U.S. POSTAL SERVICE	POSTAGE /ENV	1,999.24
UNITYPOINT CLINIC	DOT LABS	84.00
USA BLUEBOOK	SW SUPP	428.21
VAN-WALL EQUIP INC.	GCRSE SPRING	5,039.95
VERIZON WIRELESS	PD PHONE	848.19
WAHL MCATEE TIRE SERV	TIRE REPR;OIL CHNG	305.20
WELDING INNOVATIONS LLC	DUMPSTER REPRS	4,288.34
WELLMARK BC/BS	HEALTH INS. W/H	45,014.74
WESTBROOKE CONSTRUCT CO.	POOL FAM REST EST#1	20,235.00
WHY NOT US, LLC	FACADE GRANT	102,544.26
WINGER CO.	SW INDUCER MOTOR	3,860.92
ZIEGLER	CAT MINI EXCAVATOR	69,802.00

EXPENDITURES	FUND TOTALS
001 GENERAL FUND	182,847.98
110 ROAD USE TAX	24,554.64
112 CAFETERIA PLAN	212.92
121 LOCAL OPTION SALES TAX	28,377.65
125 TIF	204,598.61
128 HEALTH INS. SINKING	7,986.55
134 LIBRARY AGENCY	117.25
138 ANIMAL SHELTER	256,202.31
149 DOWNTOWN BUILDINGS	50,598.40
156 AUTENREITH COMM CTR	6,805.04
391 AIRPORT IMPROVEMENTS	1,480.70
410 CIP	180,091.16
600 WATER	70,450.42
610 WASTEWATER	113,479.49
660 AIRPORT	2,449.86
670 SANITATION	28,010.35
671 RECYCLING	9,276.65
GRAND TOTAL EXPENDITURES	1,167,539.98

REVENUES	
001-GENERAL FUND	149,842.02
110-ROAD USE TAX	45,485.45
112-CAFETERIA PLAN	700.00
114-SPECIAL REVENUE	24,272.14
121-LOCAL OPTION SALES TA	59,840.02
125-TIF	72,180.84
128-HEALTH INS. SINKING	752.60
132-COMMUNITY CENTER	0.21
134-LIBRARY AGENCY	394.15
138-ANIMAL SHELTER	2,700.00
139-ENRICH IOWA	2,167.35
140-WATER DEPOSITS	3,050.00
149-DOWNTOWN BUILDINGS	17,144.00
200-DEBT SERVICE	18,353.87
391-AIRPORT IMPROVEMENTS	5,402.97
600-WATER	85,825.14
610-WASTEWATER	85,553.73
660-AIRPORT	208.44
670-SANITATION	44,487.00
671-RECYCLING	13,544.77
GRAND TOTAL REVENUES (NOV)	631,904.70

There being no further business the Council agreed to adjourn at 6:10 p.m.

Matt Gordon, Mayor

Roxanne Gorsuch, City Clerk