

AGENDA

COUNCIL MEETING
Tuesday, February 22, 2022
5:30 P.M.
CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER:

II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda. Limit of 3-5 minutes per speaker.

III. CONSENT ITEMS:

A. 2/8/22 regular Council minutes.

IV. NEW BUSINESS:

- A. Employee recognition for years of service
- B. Set Public Hearing for adoption of 2022-2023 Budget.
- C. Consider approval of Resolution Proposing the sale of property located at 107 North Chestnut Street and setting hearing.
- D. Consider approval of Resolution Proposing the sale of property located at 105 North Chestnut Street and setting hearing.
- E. Consideration of assignment of Development agreement from Jefferson Veterinary Clinic to Fairview Veterinary Clinic.
- F. Consider approval to purchase interior equipment for animal shelter.
- G. Approval of engineering agreement with Bolton and Menk of \$68,200 for Russell Street water line replacement project.
- H. Consideration of approval of service agreement with Bolton and Menk of \$74,370 for Public Utility Data Collection and ArcGIS Online Organization Administration.
- I. Consider approval of addendum to professional service agreement with Bolton and Menk of \$2,500 for East Lincoln Way Corridor improvements.
- J. Presentation by the Bell Tower Festival Committee.

V. REPORTS:

- A. Engineer, City Clerk, Attorney, City Administrator
- B. Departments
- C. Council & Committees
- D. Mayor

VI. ADJOURN.

COUNCIL MEETING

FEBRUARY 8, 2022

5:30 P.M.

PRESENT: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek

ABSENT: None

Mayor Gordon presided.

No citizens spoke during Open Forum.

On motion by Sloan, second by Wetrich, the Council approved the following consent agenda: January 25, 2022 Council Minutes, Dollar General Store #8463, Class C Beer Permit, Appointment of Councilman Zmolek to Wage and Benefit Committee, Jefferson Community Golf Course, Class C Liquor License (LC) (Commercial), payment of monthly bills from City funds, and Annual Tax Abatement approvals.

2021 TAX ABATEMENT APPLICATIONS

Property Owner	Street Name	Project Description	Project Amount
James Hagar	204 E McKinley St	New Dwelling	\$60,000
Frederick & Nancy Scherle	507 N Cedar St	New Dwelling	\$140,000
Ralph & Doris Phelps	506 E Clark St	New Dwelling	\$196,681

AYE: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek

NAY: None

RESOLUTION NO. 10-22

On motion by Ahrenholtz, second by Zmolek, the Council approved Resolution No. 10-22, a resolution approving plat of survey for 107 & 105 North Chestnut Street.

AYE: Jackson, Ahrenholtz, Sloan, Zmolek, Wetrich

NAY: None

Ken Paxton, GCDC Director updated the Council on Greene County Development Corporation activity. On motion by Wetrich, second by Sloan, the Council approved the quarterly payment of \$12,500.00 to GCDC.

AYE: Zmolek, Wetrich, Sloan, Jackson, Ahrenholtz

NAY: None

Presentation by Adam Schweers with US Highway 30 Coalition on the U.S. Highway 30 Corridor Economic Impact Study. US Highway 30 Coalition is asking the Council's support of \$5,000.00 to help with the expenses of the study. No action was taken.

The Council held a workshop on Fiscal Year 2022-2023 budget. No action was taken.

The following bills were approved by payment from the City funds:

ABC PEST CONTROL	PEST CONTROL	245.00
ACCESS ELEVATOR & LIFTS, I	LB LIFT TEST/REPRS	1,095.86
ACCESS SYSTEMS LEASING	LB CRIB USE	280.57

AGENDA SUMMARY

DATE 2/22/22

NEW BUSINESS

- A. Employee recognition for years of service
- B. **Set Public Hearing for adoption of 2022-2023 Budget.** The Public Hearing would be set for 3/8/22
- C. **Consider approval of Resolution Proposing the sale of property located at 107 North Chestnut Street and setting hearing.**
- D. **Consider approval of Resolution Proposing the sale of property located at 105 North Chestnut Street and setting hearing.**
- E. **Consideration of assignment of Development agreement from Jefferson Veterinary Clinic to Fairview Veterinary Clinic.** The City entered into a 7 year property tax reimbursement development agreement with the Jefferson Veterinary Clinic in 2018. Under the provisions of the agreement a change of ownership provides for the City to continue to make rebate payments to the owner, reassign the payments or cancel the agreement. The recommendation is to reassign the remaining years of payments to Fairview Veterinary Clinic.
- F. **Consider approval to purchase interior equipment for animal shelter.** Attached are proposed expenditures of \$35,803.53 for dog kennels and cat cages for the animal shelter. The expenditures are a separate expenditure from the cost of the building and are funded by grants and donations.
- G. **Approval of engineering agreement with Bolton and Menk of \$68,200 for Russell Street water line replacement project.** Reviewed by committee. The engineering services would provide for the engineering services to install 1,850 feet of 8 inch watermain along Russell Street from Elm St (Highway 4) to the Wastewater treatment plant.
- H. **Consideration of approval of service agreement with Bolton and Menk of \$74,370 for Public Utility Data Collection and ArcGIS Online Organization Administration.** Committee recommendation to utilize Bolton and Menk to collect data on Sanitary, Storm Water and Watermain data for placement on ArcGIS system. Proposal attached
- I. **Consider approval of addendum to professional service agreement with Bolton and Menk of \$2,500 for East Lincoln Way Corridor improvements.** Attached is the proposal to provide services to establish a plan for the types and placement of plants along the east Lincoln Way corridor.
- J. Presentation by the Bell Tower Festival Committee.



Midmark Leesburg
 260 Depot St.
 Leesburg, OH 45135
 1.800.543.5567
Leesburg@midmark.com

Midmark Leesburg Sales Consultant:
 Todd Cullmann
TCullmann@midmark.com
 636.279.4822

Ship To:
 Name: Greene County Animal Shelter

Midmark Representative:
 JP Shores
JPShores@midmark.com
 913.378.8591

Address:
 , 50129 U.S.A.

Mason Quote: 164764

Date: 1/31/2022

Mason Product

Line #	QTY	DESCRIPTION	LIST PRICE (EACH)	LIST PRICE (EXTENDED)	CUST. PRICE (EACH)	CUST. PRICE (EXTENDED)
DOG KENNELS (116)						
1	6	Stainless Steel Stall Front 74" high x 48" long with 23.125" door with all stainless steel wire grid with Stainless Steel two-way latch with No Bottom Frame with Stainless Steel 2.5 qt. Double Bowl Insert	\$ 1,173.00	\$ 7,038.00	\$ 802.85	\$ 4,817.12
2	1	Stainless Steel Stall Front 74" high x 58.25" long with 23.125" door with all stainless steel wire grid with Stainless Steel two-way latch with No Bottom Frame with Stainless Steel 2.5 qt. Double Bowl Insert	\$ 1,250.00	\$ 1,250.00	\$ 855.56	\$ 855.56
3	6	FRP Isolation Panels 72" high x 84" long with 3/4" wide aluminum frame with Stainless Steel Wire 24" high with colored FRP lower section 48" high	\$ 1,036.00	\$ 6,216.00	\$ 709.08	\$ 4,254.51
4	6	Sani-Slope "T" Floor Seal with Silvis Seal 84" long	\$ 203.00	\$ 1,218.00	\$ 138.94	\$ 833.65
DOG INTAKE/ISOLATION						
5	4	Stainless Steel Stall Front 74" high x 48" long with 23.125" door with all stainless steel wire grid with Stainless Steel two-way latch with No Bottom Frame with Stainless Steel 2.5 qt. Double Bowl Insert	\$ 1,173.00	\$ 4,692.00	\$ 802.85	\$ 3,211.41



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Mason Quote: 164764

Date: 1/31/2022

Mason Product

Line #	QTY	DESCRIPTION	LIST PRICE (EACH)	LIST PRICE (EXTENDED)	CUST. PRICE (EACH)	CUST. PRICE (EXTENDED)
6	2	Stainless Steel Aluminum Framed Isolation Panels with Wire 72" high x 84" long with 3/4" wide aluminum frame with Stainless Steel Wire 24" high with Stainless Steel lower section 48" high	\$ 1,272.00	\$ 2,544.00	\$ 870.61	\$ 1,741.23
7	2	Sani-Slope "T" Floor Seal with Silvis Seal 84" long	\$ 203.00	\$ 406.00	\$ 138.94	\$ 277.88
8	10	Stainless Steel Mesh Top Cover 48" high x 84" long	\$ 595.00	\$ 5,950.00	\$ 407.24	\$ 4,072.44
		Freight				\$ 1,797.00
						\$ 21,860.80

NOTES:

Quote expires 90 days from date listed above.
Quote does not include potential freight charges or applicable state sales tax.
Contact your Midmark Team for current lead times.
To order, please contact your preferred authorized Midmark distributor.
For product information, please visit www.midmarkanimalhealth.com or contact your Midmark representative.



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 Todd Cullmann
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 636.279.4822

Ship To:
 Name: Greene County Animal Shelter

Midmark Representative:
 JP Shores
JPShores@midmark.com
 913.378.8591

Address:
 , 50129 U.S.A.

Mason Quote: 164766

Date: 1/28/2022

Mason Product

Line #	QTY	DESCRIPTION	LIST PRICE (EACH)	LIST PRICE (EXTENDED)	CUST. PRICE (EACH)	CUST. PRICE (EXTENDED)
		CAT ROOM 1				
1	3	Double Stack including: #4287 with 48" width, Wire Door, Wire Privacy & Litter Door, with Casters; #4378 with 48" width, Wire Door, Wire Privacy & Litter Door; exterior color Undecided Finish, interior color White	\$ 5,740.29	\$ 17,220.87	\$ 3,928.91	\$ 11,786.73
		Freight				\$ 2,156.00
						\$ 13,942.73

NOTES:

Quote expires 90 days from date listed above.
 Quote does not include potential freight charges or applicable state sales tax.
 Contact your Midmark Team for current lead times.
 To order, please contact your preferred authorized Midmark distributor.
 For product information, please visit www.midmarkanimalhealth.com or contact your Midmark representative.

PROFESSIONAL SERVICES AGREEMENT

by and between
BOLTON & MENK, INC.
300 West McKinley St., PO Box 68
Jefferson, IA 50129
Ph. (515) 386-4101
(hereinafter referred to as BMI)
and

Date of Agreement:
Agreement Number: (BMI Project Number)
Project Location:

Client	
Name: <u>City of Jefferson, Iowa</u> Address: <u>220 N. Chestnut St.</u> Address: _____ City: <u>Jefferson</u> State <u>IA</u> Zip <u>50129</u> (hereinafter referred to as Client)	Phone No.: (515) 386-3111 Fax No.: (515) 386-4671

<input type="checkbox"/> Agent or Person Ordering Services and/or <input type="checkbox"/> Billing Address (if different)	
Agent or Person Ordering Services: <u>Michael Palmer, City Administrator</u> Address: <u>220 N. Chestnut St</u> City: <u>Jefferson</u> State <u>IA</u> Zip <u>50129</u>	Phone No.: (515) 386-3111 Fax No.: (515) 386-4671

Fee Arrangement
Hourly, Not to Exceed per the following: Survey, Design, Bidding and Construction Phase Services: \$68,200.00

Scope/Intent and Extent of Services
See attached scope of services (Exhibit I) for the Russell Street Watermain Improvement - 2022 Project.

Special Conditions
The services described in the Work Order will be consistent with the terms and conditions described in the Agreement for Professional Services between Bolton & Menk, Inc. and the City of Jefferson, dated August 27, 2019 and approved by the Jefferson City Council on August 27, 2019 unless modified by this Work Order.

BMI and Client agree to the Terms and Conditions as stated above and on the reverse side of this Agreement. The below signed represents that he or she has been authorized to accept this agreement on behalf of the Client and assumes financial responsibility for all services in the event of default by the Client.

Offered by: Bolton & Menk, Inc.

Accepted by:

Matthew W. Ferrier, Principal
print name/title

signature and date

print name/title

signature and date



Real People. Real Solutions.

300 W McKinley Street
PO Box 68
Jefferson, IA 50129

Ph: (515) 386-4101
Bolton-Menk.com

February 15, 2022

Michael Palmer
City Administrator
City of Jefferson
220 N Chestnut St
Jefferson, IA 50129

RE: Jefferson Public Utility Collection & ArcGIS Online Organization Administration
Scope of Services (Exhibit I)
City of Jefferson, Iowa

Dear Michael,

The City of Jefferson has requested cost information regarding the GIS data collection, integration, and management system development. Bolton & Menk, Inc. has the experience and qualifications to provide these services to the City of Jefferson.

Project Understanding

Bolton & Menk understands that the City of Jefferson requires GIS data collection of above ground utilities related to the City's sanitary, storm, and watermain systems. Upon completion of data gathering and correlation of records with any City provided plans, Bolton & Menk would develop a system for City viewing and provide training for office and field staff.

Qualifications

Bolton & Menk has a history of providing engineering and mapping related services to the City of Jefferson. Our GIS group employs a team of Certified GIS Professionals (GISP), developers, and technicians with a variety of municipal GIS experience. In fact, we currently manage and host web GIS mapping applications for more than 90 communities and 2 tribal governments.

For over 20 years, we have used the industry leading Esri GIS software platform. As an Esri Silver Business Partner, Bolton & Menk has a proven history working with popular GIS software products. We have been a part of cemetery data gathering and management in several communities throughout Iowa and Minnesota. Simply, our professionals have the expertise and experience needed to assist Jefferson in achieving its mapping goals.

Proposed Services

Subtask 1 – Project Scoping & Communication

Upon project initiation, Bolton & Menk recommends a kickoff meeting with project stakeholders. This will provide for effective communication and project management services for the duration of the project. The kick-off meeting will accomplish the following objectives:

- Review and confirm the scope of the project
- Review available information relative to the project, including existing GIS data, CAD data, hard copy maps, and Excel spreadsheets
- Review and verify project schedule and availability of City staff for assistance.

Subtask 2 – Data Acquisition & Migration

Bolton & Menk will work with both the City of Jefferson and Greene County to obtain relevant publicly available data to display within the proposed mapping application. Specifically, Bolton & Menk will incorporate these City identified and available GIS layers:

- Publicly available imagery
- County parcel layer
- Street centerlines (InTrans Pavement Condition Index Data)
- Additional readily available datasets as identified during Kick-off meeting

Subtask 3 – GPS Data Collection & Development

Mapping and Geographical Information Systems are only as accurate as the data rendered within. To insure positional accuracy within these systems, infrastructure must be located and collected. The most cost-effective way of collecting large amounts of spatial data for a GIS system are by using GPS methods. This creates an accurate depiction of the existing conditions and an inventory of above-ground structures. Bolton & Menk will utilize the EOS Arrow Gold for data collections, providing an exceptional level of accuracy and precision (generally less than 1” horizontal and vertical).

Bolton & Menk will collect the following utility data where possible and develop data where not possible to get specific GPS locations:

Sanitary System

- Manholes
- Lift Stations
- Valves
- Pipe
- Forcemain

Storm System

- Intakes
- Outfalls
- Manholes
- Culverts
- Pipe

Watermain

- Valves
- Hydrants
- Curbstops (City Located)
- Pipe

Subtask 4 – Web Application Development

Bolton & Menk will be available to assist in the setup of the City’s ArcGIS Online Organization. After setup, Bolton & Menk will develop one customized viewer application for use by City staff. This application will work across all computers, tablets, and smart phones and can work with certain external GPS units for additional accuracy if desired.

Subtask 5 – Collector Application Development

Bolton & Menk will develop a secure application for the City to add new features and edit utility data as outlined during the kickoff meeting (subtask 1).

Subtask 6 – GIS Solution Training

Bolton & Menk will provide on-site training and support for office and field staff, to include desktop and tablet data management.

After deployment and release, administration and maintenance of the ArcGIS Online Organization and associated applications will be performed through existing agreements related to Bolton & Menk’s GIS and engineering services.

Proposed Fee

Based on the scope of proposed services, the estimated cost is \$74,370. The table below outlines the breakdown of fees for each subtask.

CLIENT: City of Jefferson		BOLTON & MENK, INC.				
PROJECT: GIS Services - Jefferson, Iowa						
TASK NO.	WORK TASK DESCRIPTION	Project Manager	GIS Specialist	GIS Technician	Total Hours	Total Cost
1.0	Project Scoping & Communication	4	8	0	12	\$1,680
2.0	Data Acquisition & Migration	0	20	30	50	\$6,000
3.0	GPS Data Collection	8	60	400	468	\$53,300
4.0	Web Application Development	4	22	20	46	\$5,770
5.0	Collector Application Development	0	28	0	28	\$3,780
6.0	GIS Solution Training	4	24	0	28	\$3,840
TOTAL HOURS		20	162	450	632	
AVERAGE HOURLY RATE		\$150	\$135	\$110		
SUBTOTAL		\$3,000	\$21,870	\$49,500		
TOTAL FEE					\$74,370	

ESRI Licensing Fees

In addition to these fees, the City will be required to purchase and maintain an ArcGIS Online Organization and associated licenses for City and Bolton & Menk staff. Esri's ArcGIS Online licensing is based on 'Named Users' and will require one license for each person who logs into secured maps within the ArcGIS Online Organization. Bolton & Menk will require one (1) GIS Professional Basic license to perform ArcGIS Online Organization administration functions and create the City's Organization. The City will require a minimum of one (1) field worker license type to perform field data gathering and in-office editing functions. Additional licenses and their purpose/costs are outlined below.

Esri Licensing Costs		
License Type	Purpose/user	Cost/yr
GIS Professional Basic	Administrator	\$700
Field Worker	Field Data Gatherer	\$350
Editor	In-Office Editor	\$200
Viewer	In-Office Viewer	\$100

We appreciate the opportunity to assist you in your GIS development. Please do not hesitate to contact me with any questions that you may have during your review of this proposal.

Sincerely,

Bolton & Menk, Inc.



James D. Leiding, P.E.
Project Manager



Tyler Danielson, GISP
GIS Project Manager



Real People. Real Solutions.

300 W McKinley Street
PO Box 68
Jefferson, IA 50129

Ph: (515) 386-4101
Bolton-Menk.com

**ADDENDUM TO PROFESSIONAL SERVICES AGREEMENT
EAST LINCOLN WAY CORRIDOR IMPROVEMENTS**

DATED August 27, 2019

by and between

Bolton & Menk, Inc. (hereinafter referred to as BMI)

300 W McKinley Street

PO Box 68

Jefferson, IA 50129

and

Client	
Name: <u>City of Jefferson, IA</u>	Phone No.: 515-386-3111
Address: <u>220 N. Chestnut St.</u>	Fax No.: 515-386-4671
City: <u>Jefferson</u> State: <u>IA</u> Zip: <u>50129</u>	
(hereinafter referred to as Client)	

Changes to Fee Arrangement
Add \$2,500.00 to the total fees provided in the contract.

Changes to Scope / Additional Services
Bolton & Menk, Inc. agrees to complete the landscape planting plan for the green space areas constructed as part of the Jefferson Shared Use Path Improvement project. This includes verification of the as-constructed areas, development of a planting plan for each of the "island" areas, an itemized list with quantities for the plants to be provided and an estimated cost for the proposed plantings.
This does not include any bidding or construction related services.

BMI and Client agree to the Terms and Conditions as stated on the original Agreement (first mentioned above) unless otherwise stated above. The below signed represents that he or she has been authorized to order and accept changes to Scope / Additional Services on behalf of the Client.

Offered by: Bolton & Menk, Inc.
Matthew W. Ferrier, Principal Engineer
print name/title

signature and date

Ordered and Accepted by:

print name/title

signature and date

On Wednesday, February 15, 2022, a Cemetery meeting was held at 5:00 pm. Present was Darren Jackson, Dave Davis, Mike Palmer, Sarah Morlan and Dave Morlan.

Dave Davis reported that since July 1, 2021, there had been 28 cremations and 19 full burials. Dave spoke about those who do not use funeral directors when wanting cremains buried and how much more time it causes City Staff since the funeral directors were not lining things up and sending pre burial paperwork. Dave thought there should be an extra charge to cover the extra time that City Staff incurs. Currently rates are \$575.00 for a full burial, \$250.00 for a Cremation burial and an extra charge of \$200 for a Saturday burial. Discussion was held that Dave Morlan would research what surrounding communities are charging and report back to the committee to see if rates should be increased. Dave Davis also spoke about a thawing fee as it takes an hour to thaw every inch of frozen ground. He also said that a 100-pound cylinder of propane will only thaw two graves at a cost of about \$80 a fill to the propane tank.

Dave Davis said the city should consider looking at opening up the lawn level section to upright graves. Davis said he had only sold 1 piece of property in that section since 2001. It was mentioned that we need to look at where is specifies that that section is classified as only lawn level graves, whether it be by City ordinance or where else it is defined as only lawn level head stones.

Dave Morlan reported that \$30,000 had been budgeted out of LOST funds to seal coat roads in the cemeteries and that bids should be coming in in the next month or so.

Dave Davis will be retiring at the end of February. The job has been advertised with an application deadline of February 18, 2022.

Mike Palmer and Sarah Morlan spoke about cemetery software and reviewed a company they had researched which was CIMS. Approximate cost to initiate the process was \$35,000 and it was expected there would be additional costs to maintain the project. It was brought up that Bolton and Menk had offered that service to the City of Perry recently. Mike was going to check with them to see what their services would cost.

The Meeting was adjourned at approximately 5:50 pm.

Dave Morlan

Public Works Director.

MINUTES

WATER/SEWER, STREET/SANITATION COMMITTEE TUESDAY, FEBRUARY 15, 2022, 12:00 NOON JEFFERSON CITY HALL

ATTENDEES: Mike Palmer, Harry Ahrenholtz, Dave Sloan, Jim Leiding, Joyce Richardson, Dave Morlan, Marty Murphy, citizen Craig Berry, media Coltrane Carlson

I. SEWER

A. Nothing was on the agenda but Harry asked for an update on Moe's Mart. Moe's Mart paid all but \$680.80 off for the special assessment at the treasurer's office. They were wanting to see if while they process another check for the remainder owed, we could install the water meter. Committee agreed that we need all monies before installing the water meter. Joyce to update the representative with Moe's Mart on the committee decision. Moe's Mart representative was updated by phone on Wednesday, February 16, 2022.

B. Jim mentioned special add on item V. on the last months minutes. He did meet with Danny, Dave M, and Marty about more items possibly needing to be added to the list of repairs and to the GIS system. He apologized for forgetting to invite Mike and Harry to sit in.

II. WATER

A. Jim went over the draft agreement for the GIS System. Possibly could have it up and running by the end of the year if not before. This is to be added to the next council agenda for February 22,2022.

B. Russell Street Proposal – data collection could start as soon as snow is gone and Jim said he went by and snow is almost gone, survey could be done sooner then expected. This is to be added to the next council agenda for February 22,2022.

C. Marty spoke of the sanitary survey and how the system needed air gap repairs. He says he would like to try to double route the pipe to cut back flow. Could be near \$3600 to repair. Marty got a quote from ACCO about the oxidizer. It was original to the plant and it keeps plugging up so would like to update. The mixer in the tower has had a bad motor so it has not worked in several months, Marty would like to get this repaired and going as well. Repairs to this could be in excess of \$8,000. Dave Morlan said Marty has plenty of money in his budget to get these things done with committee approval. Committee agreed to fix these items.

III. STREETS

A. Market to Market Race – Craig Berry spoke of items they needed done. The setup for the race will be on May 13th and the race will be on May 14th. Estimated hours are from 4am to 10pm. City will need to shut down Lincoln way as they have in previous years. Banners to be put up in April, barriers will be the same locations as previous years, requested approval to just do all the same as previous years. This to go on agenda for council for February 22,2022. Craig was invited to attend if able.

B. Capital improvement assessment – Jim working with mike to develop a plan for the improvements. Jim also to meet with Marty, Danny, and Dave T. on improvements. Jim said he can get information from the D.O.T. on street and pavement condition ratings to assist with the planning.

C. Planting area agreement for east Lincoln Way – Jim has proposal with all the bump outs, specific plans on the green spaces on the shared path project. Welcome sign on the east end of town can have some things done. Jim needs a higher resolution image of logo. Mike or Dave M to get a good image of logo. This will need added to the agenda.

D. Stop sign concern at East Washington Street intersections – currently there are yield signs there now and people are running them. Question of stop signs to replace yield signs. This will need to be discussed with Mark to find out how bad things are there at Olive and locust intersections.

IV. SANITATION/RECYCLING

- A. Sanitation to waste management is 191.85 tons
Prior month was 232 tons*

- B. Recycling to Carroll is 21.23 tons
Prior month was 23 tons*

- C. Dave updated about cardboard baler and said he has been discussing things with metro waste and is waiting for responses.*

Meeting adjourned at 12:57pm