

AGENDA

COUNCIL MEETING
Tuesday, September 24, 2019
5:30 P.M.

CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER:

II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.

III. CONSENT ITEMS:

- A. 9/10/19 regular Council minutes.
- B. Casey's General Store #1617, Class B Wine Permit
- C. Employ Jason Cervený at \$13 per hour to maintain City website.
- D. Resolution approving submitting the 2018-2019 Road Use Tax.
- E. Tier III Hotel/Motel grant to Jefferson Area Chamber of Commerce in amount not to exceed \$2,900 for printing of tourism magazine.

IV. NEW BUSINESS:

- A. Consider approval to appoint Jacob Fester as firefighter for Jefferson Fire Department.
- B. Consider approval to appoint Ted Semke as firefighter for Jefferson Fire Department.
- C. Consider approval to purchase police administration vehicles.
- D. First reading of an ordinance to increase per call rate for firefighters from \$15 to \$20.
- E. Consider approval of single membership at the Greene County Recreational Center for Jefferson firefighters.
- F. First reading of ordinance to increase water rates by 3%.
- G. First reading of ordinance to increase sewer rates by 3%.
- H. 2020-2021 Budget Priority workshop

V. REPORTS:

- A. Mayor
- B. Engineer
- C. City Clerk
- D. Attorney
- E. City Administrator
- F. Council & Committees

VI. ADJOURN.

AGENDA SUMMARY

DATE 9/24/19

NEW BUSINESS

- A. **Consider approval to appoint Jacob Fester as firefighter for Jefferson Fire Department.**
- B. **Consider approval to appoint Ted Semke as firefighter for Jefferson Fire Department.**
- C. **Consider approval to purchase police administration vehicles.** The purchase would be \$33,000 for a 2019 Ford F150 and \$27,000 for a 2019 Dodge Charger.
- D. **First reading of an ordinance to increase per call rate for firefighters from \$15 to \$20.**
Recommendation from Fire and Personnel Committee to increase per call rate.
- E. **Consider approval of single membership at the Greene County Recreational Center for Jefferson firefighters.** Recommendation from Fire and Personnel Committee to provide membership.
- F. **First reading of ordinance to increase water rates by 3%.** The water committee evaluated the increase costs of chemicals and funding necessary for anticipated plant improvements and is recommending the 3% rate increase as provided for in the 2019-2020 budget. The rate would increase the base amount for water service by 33 cents per month.
- G. **First reading of ordinance to increase sewer rates by 3%.** The sewer committee evaluated the increase costs of wastewater treatment and the funding necessary for anticipated plant improvements and is recommending the 3% rate increase as provided for in the 2019-2020 budget. The rate would increase the base amount for water service by 54 cents per month.
- H. **2020-2021 Budget Priority workshop.** Attached are the results from the priority survey.

COUNCIL MEETING
SEPTEMBER 10, 2019
5:30 P.M.

PRESENT: Ahrenholtz, Jackson, Sloan, Wetrich, Gordon
ABSENT: None

Mayor Berry presided.

Linn Price with Animal Protection and Education spoke during the Open Forum on TNR program for Jefferson. The extended discussion was with Ms Price, concerned citizens for animals and the city council. Mayor Berry appointed Darren Jackson and Matt Gordon to work with the group.

On motion by Gordon, second by Wetrich, the Council approved the following consent agenda August 27, 2019 Council Minutes, Tier III Hotel/Motel grant to Thomas Jefferson Gardens for \$418.00 for Sievers Sister Concert, Tier III Hotel/Motel grant to Thomas Jefferson Gardens of \$69.55 for brochures and payment of monthly bills from City funds.

AYE: Jackson, Ahrenholtz, Wetrich, Sloan, Gordon
NAY: None

RESOLUTION NO. 40-19

On motion by Sloan, second by Gordon, the Council approved Resolution No. 40-19, a resolution setting the rate or \$70.00 for purchase of an additional 65 or 95 gallon garbage containers for the automated trash collection system.

AYE: Wetrich, Ahrenholtz, Jackson, Gordon, Sloan
NAY: None

Police Chief Mark Clouse addressed the Council regarding purchase of administrative vehicles for himself and Captain Heath Enns. Further information will be gathered for action at the next regular city council meeting.

On motion by Jackson, second by Sloan, the Council approved the appointment of Harry Ahrenholtz to the LEC Entity Board.

AYE: Gordon, Jackson, Sloan, Wetrich
NAY: None
ABSTAIN: Ahrenholtz

The following bills were approved from City funds:

ABC PEST CONTROL	PEST CONTR	705.00
ACCESS SYSTEMS INC	RN CPIER LSE	564.23
ACCESS SYSTEMS LEASING	PA CPIER LSE	676.91
ACCO UNLIMITED CORP	PL CHEM	4,657.09
ACUSHNET CO	GCRSE MERCH	822.86
AFLAC	AFLAC INS	129.7
AFSCME/IOWA COUNCIL 61	UNION DUES	86.36

Hotel/Motel Tax Grant Application

Applications can be, mailed to Jefferson City Hall at 220 N Chestnut St. Jefferson Iowa 50129 or
Dropped off at Jefferson City Hall

Date: 9/16/2019

Application Information

Name of Organization and financial information. (Please list officers of the organization and provide balance sheet and income statement). Included

Mailing Address: **Jefferson Area Chamber of Commerce
201 E. Lincoln Way
Jefferson, IA 50129**

**President: Ian Wilkinson
Vice President: Philip Heisterkamp
Secretary: Jill Morton
Treasurer: Pete Russell**

Contact Name & Title: **Ian Wilkinson, President of Jefferson Area Chamber of Commerce**

Telephone: **(515) 386-7777** Email Address: **ian.wilkinson@wildroseresorts.com**

Please feel free to attach additional information to the following questions.

Description of project.

The Jefferson Area Chamber of Commerce and Tourism Committee is updating its current tourism and business guide so that it reflects our current businesses and area attractions. Even though it is very attractive, the current guide has outdated and incorrect information.

How does the proposal promote the City of Jefferson?

This proposal promotes the City of Jefferson by putting information into the hands of visitors. This visitor guide (that is currently outdated) is by far the most popular guide among visitors at the welcome center. Also, when people call the welcome center requesting information about the town, this is the brochure that gets sent out because it has the most information, photos and really "sells" Jefferson.

Date of event or project start and end dates.

September 25, 2019

What is the amount requested and how is the money going to be used?

The amount requested is \$2900. It will be used to aid in the printing cost of the visitor guide.

Does the applicant have other funding sources and if so how much are they funding?

There is a grant writing committee applying for a "Travel Iowa" grant in the amount of \$5000. A possible community marketing grant through Alliant Energy might also be utilized.

AGENDA

WATER/SEWER, STREET/SANITATION COMMITTEES TUESDAY, SEPTEMBER 17, 2019, 12:00 NOON JEFFERSON CITY HALL

Present: Dave Sloan, Harry Ahrenholtz, Jim Leiding, Mark Clouse, Coltrane Carlson (media), Danny Moranville, Dave Teeples, Dave Morlan, Nick Sorensen, Diane Kennedy, Mike Palmer

I. SEWER

A. Review of sewer rate increase

Jim Leiding. Facility plan to DNR by June 2020. Jim will provide cost estimate.

3% raise on agenda.

II. WATER

A. Water usage report

Jim Leiding Risk assessment and emergency plan by 2021 for water. Dave Morlan distributed water usage report.

B. Water Salesman

Dave Morlan reviewed \$1,600 for purchase of water salesman

C. Review of water rate increase

Discussed chemical costs and maintenance cost 3 % increase on the agenda.

III. STREETS

A. Driveway curb cut width discussion.

Nick overviewed his research (Handout) Johnny Hamilton was present asked for 42" wide cut.

Discussion of 12' wide cut per garage width. Would like to investigate drainage possible

B. Parking on Wilcox Street

Citizen (Robert Lawson) asked about parking thought it should be one side. Mark Clouse will contact property owners on Wilcox to meet with postal office.

C. Cross walk on Lincoln Way from Courthouse to Sally's Alley.

Handicap accessibility and cost prohibited will not take action at this time.

D. Street Signs

Mark Clouse asked for more signs for street sweeping committee not favorable.

IV. SANITATION/RECYCLE

A. Waste collection report

August 223.6 tons
Automated Dave provided number of stops.

B. Recycling report

Dave read number of pickups.

V. New Minute Items

A. Budget Actuals

B. Exception to street Cut.. Add?

Jefferson Park & Recreation Commission
Revised AGENDA
Wednesday, September 18, 2019
12:00 pm Greene County Community Center

- I. Call to Order
- II. Roll Call
- III. Open Forum: This is a time for any concerned citizen to speak to the Board on an item that is not on the agenda. (Limit 3-5 minutes)
- IV. Approval of minutes for August
- V. Approval of bills for August 15-September 15
- VI. Old Business
 - a. Upgrading Computer System
 - b. Shower Replacement at the pool
- VII. New Business
 - a. Discuss change in meeting times
- VIII. Reports
 - a. Wellness Report
 - b. Program Report
 - c. Directors Report
 - d. Parks Report
- IX. Adjournment-Next meeting Wednesday, October 13, 2019 at noon at the GCCC

