

AGENDA

COUNCIL MEETING

Tuesday, July 23, 2019

5:30 P.M.

CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER:

II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.

III. CONSENT ITEMS:

- A. 7/9/19 regular Council minutes.
- B. Sparetime Lanes and Lounge, Class C Liquor License.
- C. Casa De Oro, Class C Liquor License
- D. Hy-Vee Fast and Fresh Express, Class C Beer Permit.
- E. Hotel/Motel Reimbursement for Thomas Jefferson Gardens Tier II of \$11,554.22.
- F. Hotel/Motel grant for \$201 to Main Street for booth at Iowa State Fair.

IV. NEW BUSINESS:

- A. Public hearing on proposed zoning change for Lots 6-10, in Block 14 of the Subdivision of Block 9 in Manning's Addition to Jefferson, from RS-6 (Residential Single-Family District) to RM-3 (Residential Multi-Family District).
- B. Consider approval of first reading of ordinance to change zoning for Lots 6-10, in Block 14 of the Subdivision of Block 9 in Manning's Addition to Jefferson, from RS-6 (Residential Single-Family District) to RM-3 (Residential Multi-Family District).
- C. Consider approval of agreement with Alliant Energy for extension of gas line to Grimmell Street lift station.
- D. Consider approval to purchase fairway mower for Jefferson Community Golf Course.
- E. Consider approval of roof replacement proposal for water plant. Consider first reading of ordinance amending Jefferson Code of Ordinances to provide for automatic waste collection.
- F. Consider resolution approving contract and payment and performance bonds for Relocate Greene County, 243rd Street project.
- G. Frontage road discussion

V. REPORTS:

- A. Mayor
- B. Engineer
- C. City Clerk
- D. Attorney
- E. City Administrator
- F. Council & Committees

VI. ADJOURN.

AGENDA SUMMARY

DATE 7/23/19

NEW BUSINESS

- A. **Public hearing on proposed zoning change for Lots 6-10, in Block 14 of the Subdivision of Block 9 in Manning's Addition to Jefferson, from RS-6 (Residential Single-Family District) to RM-3 (Residential Multi-Family District).** See attached location map
- B. Consider approval of first reading of ordinance to change zoning for Lots 6-10, in Block 14 of the Subdivision of Block 9 in Manning's Addition to Jefferson, from RS-6 (Residential Single-Family District) to RM-3 (Residential Multi-Family District).
- C. **Consider approval of agreement with Alliant Energy for extension of gas line to Grimmell Street lift station.** Sewer Committee reviewed agreement from Alliant Energy to extend a 2 inch gas main along Grimmell Road to provide fuel for a back-up generator . Cost of the extension is \$7,529.44
- D. **Consider approval to purchase fairway mower for Jefferson Community Golf Course.** The fairway mower at the golf was one of the last pieces of the original equipment when the course was purchased in 2012. Attached is the proposal for a used mower. The funding for golf course equipment was included in the \$2.5 million bond issue. Micah and Dave Destival will be at the meeting.
- E. **Consider approval of roof replacement proposal for water plant.** Water Committee is recommending replacement of the roof at the water treatment plant for \$69,000 with Grell Roofing.
- F. **Consider first reading of ordinance amending Jefferson Code of Ordinances to provide for automatic waste collection.** Attached is a change in the solid waste ordinance that containing new language regarding the collection of residential waste by an automated truck.
- G. **Consider resolution approving contract and payment and performance bonds for Relocate Greene County, 243rd Street project.**
- H. Frontage road discussion

COUNCIL MEETING

July 9, 2019

5:30 P.M.

PRESENT: Ahrenholtz, Jackson, Sloan, Wetrich, Gordon

ABSENT: None

Mayor ProTem Ahrenholtz presided.

No citizens spoke during the Open Forum.

On motion by Gordon, second by Wetrich, the Council approved the following consent agenda June 25, 2019 Council Minutes, Moes Mart #14, Class C Beer Permit, payment of monthly bills from City funds, Hotel-Motel grant for \$400 to Tower View Team for October 12, 2019 Art Fair banner, Hotel –Motel grant for \$1,498 to Jefferson Matters: Main Street for historic building plaque.

AYE: Ahrenholtz, Jackson, Sloan, Wetrich, Gordon

NAY: None

Minutes for SOFA Public Meeting

City of Jefferson

July 9, 2019 5:30 P.M.

A public hearing was held during the regular City Council Meeting on July 9, 2019. The notice of the public hearing was published June 27, 2019. A representative from Region XII Council of Governments, as grant administrator, provided a report on the status of the overall program. This information included a general description of the program, the addresses of the recipients, the expenditures to date, the amount of work to be completed, performance targets, and the remaining activity schedule.

It was noted that the public has reasonable access to all local meetings, project records and other information relating to the use of these CDBG funds at either Jefferson City Hall or at the Region XII Council of Government building.

No comments were received. On motion by Gordon, second by Sloan, the Council closed the public hearing.

AYE: Jackson, Wetrich, Ahrenholtz, Gordon, Sloan

NAY: None

This was the time and place for the public hearing on proposed 2019 Amendment to the Jefferson Urban Revitalization Area Plan. Mayor ProTem Ahrenholtz called for oral and written comments and there were none. On motion by Wetrich, second by Sloan, the Council closed the public hearing.

AYE: Gordon, Ahrenholtz, Wetrich, Sloan, Jackson

NAY: None

RESOLUTION NO. 35-19

On motion by Jackson, second by Wetrich, the Council approved Resolution No. 35-19, a resolution adopting the 2019 Amendment to the Jefferson Urban Revitalization Area Plan.

AYE: Sloan, Wetrich, Jackson, Gordon, Ahrenholtz

NAY: None

On motion by Gordon, second by Wetrich, the Council approved setting public hearing date on July 23, 2019 at 5:30 p.m. on propose zoning change of the West 132' of Block 14 in the Sub-Division of Out-Lot 9 in Manning's Addition to the City of Jefferson, Iowa from Residential Single Family – 6 (RM-6) to Residential Multifamily 3 (RM-3).

A YE: Jackson, Ahrenholtz, Wetrich, Gordon, Sloan
 NAY: None

The following bills were approved for payment from City funds:

ACCESS SYSTEMS	RN OVERAGE	110.61
ACCESS SYSTEMS INC	RN CPIER LSE	564.23
ACCESS SYSTEMS LEASING	PA CPIER LSE	544.58
ACCO UNLIMITED CORP	WA CHEM	7,589.19
ACUSHNET COMPANY	GCRSE MERCH	1,236.35
ADVENTURELAND	RN TICKETS	5,225.00
AFLAC	AFLAC INS W/H	129.70
AFSCME/IOWA COUNCIL 61	UNION DUES	86.36
AG SOURCE LAB	WA TSTG	109.00
AHEAD LLC	GCRSE MERCH	927.92
ALLENDER BUTZKE ENGINEERS	AIR TEMP REPORT	2,400.00
ALLIANT ENERGY	UTILITES	48,318.82
ANNA POUND	REIMB SUPP	25.65
ART ON THE FLY LLC	RN INSTR	216.00
AXON ENTERPRISE, INC.	PD EQUIP	1,800.00
BAKER & TAYLOR INC.	LB MOVIES	682.51
BLOHM INSPECTION/ENVIRO	INSPEC/LABS	1,856.00
BOLTON & MENK INC	AP ENG	3,702.50
BOMGAARS	SUPP	1,157.31
BOOK LOOK	LB BOOKS	455.73
BROWN SUPPLY CO.	WA HYDRANT	1,898.00
CARL HALE	PL REIMB PASS	25.00
CARROLL HYDRAULICS CO INC	GCRSE REPRS	83.93
CENTRAL IOWA SYSTEMS	PL AMPLIFIER	319.97
CINTAS CORP	FIRST AID	305.49
CLEANING SOLUTIONS INC.	RN CLEAN	2,160.00
COBRAHELP	PA FEE	18.00
COMMUNITY OIL COMPANY, INC	AP FUEL	10,404.47
COMPASS MINERALS	WA SALT	7,018.64
COMPUTER CONCEPTS	PA ANTIVIRUS	1,260.00
COUNTYWIDE ELECTRIC SERV	205 N WILSON -ELEC	1,917.54
CUMMINS SALES AND SERV	SW SERV	1,577.69
DAVE DAVIS	CAF REIMB	89.66
DEERY BROTHERS CHEVROLET	JFD SHIPPING FEES	47.94
DEMCO	LB SRP SUPP	435.90
DIAMOND VOGEL PAINT	RUT PAINT	445.76
DOLL DISTRIBUTING	GCRSE BEER	922.15
DOLLAR GENERAL	LB SUPP	9.05
DPC INDUSTRIES, INC.	WA CHEM	265.13
DURBIN AUTO/TRUCK REPAIR	PD IMPOUND	874.40
DURLAM ELECTRIC	RN FIRE ALARM	19,677.25
EFTPS	FEDERAL W/H	17,226.20
ELLEN RITTER	RN REF CLASS	135.00
EMC NATIONAL LIFE CO.	LIFE INS	180.18
FAREWAY	LB SUPP	78.42
FASTLANE MOTOR PARTS LLC	PARTS	382.90

Hotel/Motel Tax Grant Application

Applications can be mailed to Jefferson City Hall at 220 N. Chestnut St., Jefferson Iowa 50129 or dropped off at Jefferson City Hall

Applications are due by October 2, 2017 at 5:00 PM at Jefferson City Hall.

Date: ___June 27, 2019_____

Applicant Information:

Name of Organization and financial information. Jefferson Matters: Main Street
(Please list officers of the organization and provide balance sheet and income statement).

Mailing Address: __P.O. Box 13

Contact Name & Title: Peg Raney & Lynda Cochran, JM:MS Promotion chairperson

Telephone: 515-386-3585 Email Address: director@jeffersonmatters.org

Please feel free to attach additional information to the following questions.

Description of project.

The Main Street Iowa program has a booth at the Iowa State Fair in the Tourism building every year with various communities taking a day. Our promotion committee is interested in participating this year. We have reserved Saturday, August 10. The cost is \$201 for that one day.

How does the proposal promote the City of Jefferson?

The promotion committee would have a number of things that would be used to promote Jefferson. A new pop-up banner and table cloth would be eye-catching with the new logo. The committee would wear Jeff from Jefferson t-shirts and have materials on the many reasons for people to come to visit Jefferson as well as talking enthusiastically about our community. They have lots of brochures to share and may take the Jeff from Jefferson video.

Date of event or project start and end date.

Saturday, Aug. 10

What is the amount requested and how is the money going to be used?

\$201 to pay the fee for the booth rental. The volunteers would pay their own admission.

RS-6



RM-4

CLARK ST.

ST.

CHESTNUT

REED

LOCUST

O.L.11

OLIVE

O.L.10

CEDAR

O.L.4

O.L.3

O.L.2

O.L.1

ADAMS

ST.

SHINGTON

ST.

STATE

ST.

	608
	606
605	604
	602
	600

N Olive

609
607
402

608
606
600

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500	502	504	506
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307	505
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302	304	306
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400	

404	406
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303	504
301	

Roofing Contract

To: Jefferson Water Treatment
Jefferson, IA

Attention: Tom Schilling

Grell Roofing LLC agrees to perform the work as listed in the "Construction Specifications" and by the guidelines required by the manufacture as herein stated.

Having physically examined the roof at the above-named property and familiarized ourselves with the job conditions, we the undersigned do hereby tender the following bids:

Duro-Last Recover 20-year Warranty: To provide and install the Duro-Last Roofing System for the sum of: **Sixty-Nine Thousand Dollars (\$69,000.00).**

Genflex 10-year Warranty: To provide and install the Genflex roofing system for the sum of: **Fifty-Nine Thousand Dollars (\$59,000.00).**

CHAPTER 105

SOLID WASTE CONTROL

105.01 Purpose
105.02 Definitions
105.03 Sanitary Disposal Required
105.04 Health and Fire Hazard
105.05 Open Burning Restricted
105.06 Separation of Yard Waste Required

105.07 Littering Prohibited
105.08 Open Dumping Prohibited
105.09 Toxic and Hazardous Waste
105.10 Waste Storage Containers
105.11 Prohibited Practices

105.02 DEFINITIONS. For use in these chapters the following terms are defined:

1. “Collector” means any person authorized to gather solid waste from public and private places.
2. “Commercial premises” means all premises in the City which are not defined as residential premises, including but not limited to schools, churches, stores, offices and industrial and manufacturing premises.
3. “Discard” means to place, cause to be placed, throw, deposit or drop.

(Code of Iowa, Sec. 455B.361[2])

4. “Dwelling unit” means any room or group of rooms located within a structure and forming a single habitable unit with facilities which are used, or are intended to be used, for living, sleeping, cooking and eating.
5. “Garbage” means all solid and semisolid, putrescible animal and vegetable waste resulting from the handling, preparing, cooking, storing, serving and consuming of food or of material intended for use as food, and all offal, excluding useful industrial by-products, and includes all such substances from all public and private establishments and from all residences.

(IAC, 567-100.2)

6. “Landscape waste” means any vegetable or plant waste except garbage. The term includes trees, tree trimmings, branches, stumps, brush, weeds, leaves, grass, shrubbery and yard trimmings.

(IAC, 567-20.2[455B])

7. “Litter” means any garbage, rubbish, trash, refuse, waste materials or debris.

(Code of Iowa, Sec. 455B.361[1])

8. “Owner” means, in addition to the record titleholder, any person residing in, renting, leasing, occupying, operating or transacting business

(Code of Iowa, Sec. 455B.301)

105.10 WASTE STORAGE CONTAINERS. Every person owning, managing, operating, leasing or renting any premises, dwelling unit or any place where refuse accumulates shall provide and at all times maintain in good order and repair portable containers for refuse in accordance with the following:

1. Container Specifications. Waste storage containers shall comply with the following specifications:

A. Residential Premises. The City will provide one waste container to each owner of a dwelling unit that is a residential premises. The container is the property of the City and must remain at the dwelling unit to which it is assigned if the owner or occupant moves. If a City provided container is removed or lost or stolen from a dwelling unit the owner or occupant is responsible for reimbursing the City for the cost of a replacement container at the price set by the City Council. If an owner requires more than one container the owner shall purchase an additional container from the City at the price set by the City Council. Owners shall keep containers clean from accumulating grease and decomposing material.

~~B. Commercial.—Residential waste~~ Premises. Waste containers for commercial premises (including residential property consisting of four or more dwelling units) shall be provided by owners of such premises. The containers shall be watertight and shall be provided with a tight-fitting cover which shall not be removed except when necessary to place garbage therein or to remove garbage therefrom. ~~Containers~~The containers shall have handles, bails or other suitable lifting devices or features so they may be conveniently lifted and emptied by garbage collectors. Containers shall be of a type originally manufactured for garbage, with tapered sides for easy emptying, and shall be of light weight and sturdy construction, made of metal, plastic or other material as may be approved for use by the City. Containers and their covers shall be kept clean from accumulating grease and decomposing material. Containers shall be not more than 35 gallons or less than 10 gallons, except if only one container is used it may be less than 10 gallons. The weight of any container, including contents, shall not exceed 50 pounds. ~~All bags used for garbage must be securely tied at the top, must be sturdy enough so that they can be handled without breaking or tearing, and their weight, including contents, shall not exceed 30 pounds.~~

any alley right-of-way so as to obstruct or block pedestrian movement or vehicular traffic.

4. ~~Noneonforming~~Conforming Containers.—Solid Required. Except as may be otherwise provided by another section of this Code of Ordinances, the City will not collect solid waste that is not placed in containers which are not in compliance that comply with the provisions of this section will not be collected.

105.11 PROHIBITED PRACTICES. It is unlawful for any person to:

1. Unlawful Use of Containers. Deposit refuse in any solid waste containers not owned by such person without the written consent of the owner of such containers.

2. Interfere with Collectors. Interfere in any manner with solid waste collection equipment or with solid waste collectors in the lawful performance of their duties as such, whether such equipment or collectors be those of the City, or those of any other authorized waste collection service.

3. Incinerators. Burn rubbish or garbage except in incinerators designed for high temperature operation, in which solid, semisolid, liquid or gaseous combustible refuse is ignited and burned efficiently, and from which the solid residues contain little or no combustible material, as acceptable to the Environmental Protection Commission.

4. Scavenging. Take or collect any solid waste which has been placed out for collection on any premises, unless such person is an authorized solid waste collector.

5. Prohibited Items in Solid Waste Containers and Dumpsters. No person shall deposit in a solid waste container or dumpster oil, gasoline, grease, or other petroleum products, automotive waste, concrete, shingles, construction debris, containers of cooking oil, paint cans (unless dried out), tires, any toxic or hazardous waste described in Section 105.09 of this Code or Ordinances, or any of the special items described in subsection 4 of Section 106.08 of this Code of Ordinances.

CHAPTER 106

COLLECTION OF SOLID WASTE

106.01 Collection Service
106.02 Collection Vehicles
106.03 Loading
106.04 Frequency of Collection
106.05 Bulky Rubbish
106.06 Right of Entry

106.07 Recycling Program
106.08 Collection Fees
106.09 Lien for Nonpayment
106.10 Appeal Process on Rate Determination
106.11 Temporary Discontinuance
106.12 Discontinuance of Service

106.08 COLLECTION FEES. The collection and disposal of solid waste as provided by this chapter are declared to be beneficial to the property served or eligible to be served and there shall be levied and collected fees therefor in accordance with the following:

(Goreham vs. Des Moines, 1970, 179 NW 2nd, 449)

1. Residential Fees. The residential fees for solid waste collection and disposal service, used or available, are:

A. For each residential premises ~~and for each dwelling unit of a multiple-family dwelling containing two or three dwelling units~~ – a fee of \$10.45 per month per container.

B. For each dwelling unit of a multiple-family dwelling containing four or more apartments or dwelling units – a fee of \$6.75 per month per apartment or dwelling unit. If collection for such units is made through the use of a dumpster the charges shall be \$5.49 per month per apartment or dwelling unit.

C. For each mobile home in a mobile home court or mobile home park – a fee of \$10.45 per month per mobile home. If collection for the mobile home units is made through the use of a dumpster the charge shall be \$7.97 per month per mobile home.

~~D. The residential fees provided above shall cover a maximum of two garbage cans or four garbage bags per week. Additional cans or separate bags picked up in any week will be billed at the rate of \$5.00 each.~~

~~E.D.~~ Landfill fee of \$2.50 per month.

~~F.E.~~ Recycling fee of \$3.70 per month.

~~G.F.~~ Yard waste site fee of \$1.00 per month.

_(Ord. 577 – Jan. 18 Supp.)

2. Commercial. The commercial fees for solid waste collection and disposal service, used or available, are:

- G. For each computer monitor less than 19 inches, TV less than 19 inches, printer for computer, computer server, laptop or portable computer, Macintosh computer/ screen, fax machine, scanner and UPS.....\$15.00
 - H. For each computer monitor 19 inches and up, TV 19 inches and up and cash register\$25.00
 - I. For each photocopier\$50.00
 - J. For each mainframe computer\$75.00
 - K. For collection of construction or demolition debris, such as from fences, decks, buildings and remodeling projects, there shall be a charge of \$20.00 per hour per person required to make such collection.
 - L. Miscellaneous items which do not fit any of the above descriptions (for each garbage truck hopper or part thereof)\$ 10.00
5. Dumpster Rental. Persons who rent a dumpster on a temporary basis shall be charged rental of \$35.00 for each month or part thereof used plus the following fee for each collection, based on dumpster size:

Size	Amount
1½ yards	\$20.00
2 yards	\$30.00
3 yards	\$50.00
4 yards	\$75.00

Dumpsters may not be rented for more than two months.

(Ord. 521 – June 11 Supp.)

6. Payment of Bills. All fees are due and payable under the same terms and conditions provided for payment of a combined service account as contained in Section 92.04 of this Code of Ordinances. Solid waste collection service may be discontinued in accordance with the provisions contained in Section 92.05 if the combined service account becomes delinquent, and the provisions contained in Section 92.08 relating to lien notices shall also apply in the event of a delinquent account.

AGENDA

Cemetery Committee
Tuesday, July 16, 2019
@ 12:00 pm
At City Hall

- I Call to Order
- II Open Forum
- III Old Business
 - A. Cemetery Software Progress
- IV. New Business
 - A. Future Agenda Items
 - B. Department Report
- V Adjourn

Agenda Summary

Open Forum

Old Business.

- A. At this time I have not had time to set up getting data entered into the spread sheet. Mike Palmer has notified Grave Discover in Carrol that we are no longer interested in their software.

New Business

- A. Future Agenda Items
- B. Department Report
 - a. Report on burials for the fiscal year of 2018-2019 there have been 40.
 - i. Dave and Dewey have been mowing. Weed Wacking took place on Thursday, July 11 around the stones.
 - ii. The flag poles will be painted this winter.

Next meeting on Tuesday, September 20, 2019 @ City Hall at noon.

AGENDA

WATER/SEWER, STREET/SANITATION COMMITTEES TUESDAY, JULY 16, 2019, 12:00 NOON JEFFERSON CITY HALL

I. SEWER

- A. Update of sewer connection issue at 503 E. Vest Street.
- B. Alliant Energy agreement for gas line to Grimmell St lift station.
- C. Discussion of purchasing jet camera equipment
- D. Review of sewer rate increase

II. WATER

- A. Water usage report
- B. Water Salesman
- C. Review of water plant roof replacement proposal
- D. Raw Water storage tank
- E. Review of water rate increase

III. STREETS

- A. Children at Play sign on East McKinley Street.
- B. Engineering proposals for Greenwood trail and East Entryway projects.
- C. General Engineering service agreement proposal
- D. Parking on Wilcox Street
- E. Discussion to purchase concrete planer
- F. Discussion of permeable paver system for City parking lot

IV. SANITATION/RECYCLE

- A. Update on automated waste collection.
- B. Waste collection report
- C. Recycling report

Jefferson Park & Recreation Commission AGENDA
Wednesday, July 17, 2019
12:00 pm Greene County Community Center

- I. Call to Order
- II. Roll Call
- III. Open Forum: This is a time for any concerned citizen to speak to the Board on an item that is not on the agenda. (Limit 3-5 minutes)
- IV. Approval of minutes for June
- V. Approval of bills for June 15-July 15
- VI. Old Business
 - a. Upgrading Computer System
 - b. Hiring New Director report
- VII. New Business
 - a. Shower replacement at the pool
 - b. Hail Damage on Softball Concession Stand and Pool Bathhouse
- VIII. Reports
 - a. Wellness Report
 - b. Program Report
 - c. Directors Report
 - d. Parks Report
- IX. Adjournment-Next meeting Wednesday, August 21, 2019 at noon at the GCCC