

NOTICE TO BIDDERS AND INVITATION TO BID- *revised 22 February 2017 to reflect revisions to Subparagraph 1.5-A-3 and 1.5A-4, in italics, to be incorporated into Addendum #01.*

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: CDBG Jefferson Main Street Façade Rehabilitation Project.
  - 1. Project Location: The Project is located at multiple existing buildings in the Jefferson Downtown District; Jefferson, Iowa.
- C. Owner: The City of Jefferson; City Hall, 220 N. Chestnut St., Jefferson, Iowa 50129.
  - 1. Owner's Representative: Mike Palmer, City Administrator.
- D. Architect: The Franks Design Group, P. C., 410 First Street, Glenwood, Iowa 51534.
- E. Project Description: Façade rehabilitation at sixteen (16) existing buildings, to be constructed and administered as sixteen (16) sub-projects covered within a single prime general construction contract.
- F. The scope of work varies from building to building and the work will generally include historical treatment procedures, selective demolition, cast-in-place concrete, masonry repair and restoration, cement plastering (stucco), metal fabrications, miscellaneous and finish carpentry, building insulation, weather barriers, joint sealants, wood doors and frames, aluminum-framed entrances and storefronts, wood windows, historic wood window restoration, door hardware, glazing, gypsum board, exterior painting, interior painting, and other work as indicated in the Contract Documents.

The Work includes historic buildings being reviewed under Section 106 NHPA and HUD regulations for NEPA (24 CFR Part 58.5[b]). The Work will follow historic guidelines established by the Secretary of the Interior and Standards for the Treatment of Historic Properties.

The Project to which the construction work covered by this contract pertains is being assisted by the United States of America and Federal Labor Standards Provisions are included in this Contract pursuant to the provisions applicable to such Federal assistance. Related Required Contract Provisions are included, or referenced, in this Project Manual.

Work of this Contract is subject to compliance with The Davis-Bacon and Related Acts. See Supplementary Conditions, Prevailing Wage Determination, and other referenced documents for additional information.
- G. Construction Contract: Bids will be received for the following Work:
  - 1. General Contract (all trades).

## 1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:

1. Bid Date: 23 March 2017.
2. Bid Time: 2:00 p.m., local time.
3. Location: City Hall, 220 N. Chestnut St., Jefferson, Iowa 50129.

- B. Bids will be thereafter publicly opened and read aloud.

## 1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 30 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

## 1.4 PREBID CONFERENCE

- A. A Prebid Meeting for all bidders is scheduled to be held at the Jefferson City Hall, 220 N. Chestnut St., Jefferson, Iowa 50129; on 9 March at 9:30 a.m., local time. Attendance by General Contractors/prospective prime bidders, Sub-Contractors, and Suppliers is strongly encouraged, but is not mandatory.

## 1.5 DOCUMENTS

- A. Printed Procurement and Contracting Documents: Obtain after 21 February 2017, by contacting A&D Technical Supply, Omaha Office, 4320 South 89th Street, Omaha, NE 68127, Toll free: 800-228-2753 or 402-592-4950.

1. Deposit: \$50.00 made payable to the Owner.
2. Documents will be loaned to qualified entities upon receipt of the deposit per set as deposit or by presenting an MBI, ABC, NECA, OBC or other pre-approved non-cash plan deposit card. Checks for plan deposit shall be made payable to The City of Jefferson Iowa, and if mailed, shall be addressed to A & D Technical Supply Co. at the above location. If shipping is required, checks in the determined amount shall be made out and addressed to A & D Technical Supply Plan Room at the above location. Deposit will be refunded to an entity if complete documents are delivered to or returned postage paid and in reusable condition to A & D Technical Supply Co. within 14 days after bids are due. Documents are the property of The City of Jefferson and entities receiving documents shall be financially liable for them being returned in a reusable condition within the time stated above as required by Iowa Code 26.3(2).
3. The Documents will also be available on compact disc in PDF format, *or by digital download at no charge to prospective bidders, subcontractor bidders, suppliers, and contractor plan room services.*
4. Shipping: Additional shipping charges will be determined by the reprographic house, and will apply, *except for Documents issued to prospective bidders, subcontractor bidders, suppliers, and contractor plan room services.*
5. It is the desire of the Owner and Architect to reduce the number of printed sets to a minimum therefore the Architect encourages Contractors to review the project details to confirm their interest prior to requesting bid sets.

- B. Online Procurement and Contracting Documents: Bidding Documents may also be viewed online at [www.adtechsupply.com](http://www.adtechsupply.com). Obtain access after 21 February 2017. Online access will be provided to all registered bidders and suppliers. Bidders are encouraged to check this website for the current list of plan holders and for notice of any late-issued Addenda before submitting a bid.
- C. Viewing Procurement and Contracting Documents: Examine after 23 February 2017, at the locations below:
1. Jefferson City Hall,  
220 N. Chestnut St.,  
Jefferson, Iowa 50129.  
Phone: (515) 386-3111
  2. Sioux City Construction League  
3900 Stadium Drive, Sioux City, IA 51106  
Phone: (712) 255-9730
  3. Master Builders of Iowa/Construction Update Plan Room  
221 Park Street PO Box 695 Des Moines, IA 50303  
Phone: (515) 288-8904
  4. Master Builders of Iowa-Omaha Builders Exchange Office  
4255 S. 94th Street Omaha, NE 68127-1223  
Phone: (402) 593-6908
  5. McGraw Hill / Bee Line & Blue  
2507 Ingersoll Avenue  
Des Moines, IA 50312  
Phone: (515) 244-1611
  6. Lincoln Builders Bureau  
5910 South 58th Street, Suite "C"  
Lincoln, Nebraska 68516  
Phone: (402) 421-8332
  7. Other industry plan rooms as directed by the Owner.

#### 1.6 TIME OF COMPLETION

- A. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time.

#### 1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

1.8 NOTIFICATION

- A. This Invitation for Bids document is issued by The City of Jefferson; City Hall, 220 N. Chestnut St., Jefferson, Iowa 50129.
- B. Chapter 26 of the Code of Iowa "Public Construction Bidding" shall govern submittal, opening, and award of bids. By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State Of Iowa and to Iowa domestic labor. A preference will be given to resident Bidders in Accordance with Chapter 73 of the Code of Iowa.
- C. The work to be performed for this Project is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3), and all contracts applicable to the Project shall incorporate the section 3 clause required by HUD, which is set out in its entirety in the Procurement and Contracting Documents and incorporated herein by this reference.

END OF INVITATION TO BID