AGENDA

COUNCIL MEETING
Tuesday, June 25, 2013
5:30 P.M.
CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER:

II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.

III. CONSENT ITEMS:
   A. 6/11/13 Council meeting minutes.

IV. NEW BUSINESS:
   A. Mike Healy – Update on Golf Course.
   B. Consider resolution setting public hearing on proposed development agreement with Hy-Vee, Inc.
   C. Consider second reading on ordinance vacating part of Adams Street and alley in Block 6, Original Town of Jefferson.
   D. Consider approval of change order #1 in the amount of $104,432.00 for Washington St overlay project.
   E. Consider approval of Pay estimate #1 (sub-final) in the amount of $304,155.56 for Washington St overlay project.
   F. Consider accepting the Washington St overlay project as substantially complete
   G. Consider approval of seal coat projects for 2013.
   H. Consider resolution relating to financing of proposed project and establishing compliance with reimbursement bond regulations under the Internal Revenue Code.
   I. Appointment of Kyle Orris to the Library Board.
   J. Resolution making the intersection of Locust St and State St a four-way stop.
   K. Consider approval to purchase iron “wing” fences for the alley entrances on the south and west sides of the square.

V. REPORTS:
   A. Mayor
   B. Engineer
   C. City Clerk
   D. Attorney
   E. City Administrator
   F. Council & Committees

VI. ADJOURN.
AGENDA SUMMARY

DATE 6/25/13

NEW BUSINESS

A. Mike Healy – Update on Golf Course.
B. Consider resolution setting public hearing on proposed development agreement with Hy-Vee, Inc.
C. Consider second reading on ordinance vacating part of Adams Street and alley in Block 6, Original Town of Jefferson.
D. Consider approval of change order #1 in the amount of $104,432.00 for Washington St overlay project.
E. Consider approval of Pay estimate #1 (sub-final) in the amount of $304,155.56 for Washington St overlay project.
F. Consider accepting the Washington St overlay project as substantially complete
G. Consider approval of seal coat projects for 2013. Street Committee reviewed the proposed areas that would receive seal coat. The Street Superintendent, Dave Teeple, will be at the meeting to overview the scope of the work and costs.
H. Consider resolution relating to financing of proposed project and establishing compliance with reimbursement bond regulations under the Internal Revenue Code. This item would provide the City with the option to sell bonds to repay the General Fund for the purchase of the golf course.
I. Appointment of Kyle Orris to the Library Board.
J. Resolution making the intersection of Locust St and State St a four-way stop.
K. Consider approval to purchase iron “wing” fences for the alley entrances on the south and west sides of the square. The Street Committee reviewed a proposal to install a 42” long by 42” high section of fence on each side of the entrance to the south and west alley on the square. The attached picture is from the south side of All Abilities Cycle located at 101 N. Chestnut and represents the style of fencing selected. The total cost of all 4 pieces of fence is approximately $1,400.
CHANGE ORDER

MHF ENGINEERING, P.C.
300 WEST MCKINLEY, P. O. BOX 68
JEFFERSON, IOWA 50129
515-386-4101

No.: One (1) Final
Project No.: 12151
Date: May 31, 2013

Project: 2013 A.C.C. Overlay
Washington Street - Vine Street to Locust Street
Locust Street - Lincolnway to Washington Street
Jefferson, Iowa

The Contractor, Ft. Dodge Asphalt Company, is hereby ordered to make the following changes from the plans and specifications or do the extra work on your contract dated March 26, 2013. The adjustment in compensation that will be due the Contractor, by reason of these changes, will be made on the following basis.

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>ITEM</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>HMA 100K S-1(1/2&quot;) Type A, A.C.C.</td>
<td>588.11 TN</td>
<td>$97.00</td>
<td>$57,046.67</td>
</tr>
<tr>
<td></td>
<td>Surface 100K ESAL</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Milling 2&quot; (Nominal) A.C.C. Surface</td>
<td>149.3 SY</td>
<td>$4.25</td>
<td>$634.53</td>
</tr>
<tr>
<td>3</td>
<td>Utility Adjustment</td>
<td>2 EA</td>
<td>$1,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>4</td>
<td>20% Curb and Gutter, Remove and Replace</td>
<td>452 LF</td>
<td>$46.75</td>
<td>$21,131.00</td>
</tr>
<tr>
<td>5</td>
<td>Sidewalk Removal</td>
<td>210 SY</td>
<td>$7.00</td>
<td>$1,470.00</td>
</tr>
<tr>
<td>6</td>
<td>Sidewalk, 5&quot; P.C.C.</td>
<td>210 SY</td>
<td>$81.00</td>
<td>$17,010.00</td>
</tr>
<tr>
<td>7</td>
<td>Detectable Warning</td>
<td>104 SF</td>
<td>$41.00</td>
<td>$4,264.00</td>
</tr>
<tr>
<td>8</td>
<td>P.C.C., Remove and Replace</td>
<td>16 SY</td>
<td>$170.50</td>
<td>$2,728.00</td>
</tr>
<tr>
<td>9</td>
<td>Detectable Warning (Install Only)</td>
<td>172 SF</td>
<td>$25.65</td>
<td>$4,411.80</td>
</tr>
</tbody>
</table>

Total increase in compensation due the Contractor is $98,168.00.

The Contract completion date is hereby extended __________ days to __________, 20______.

Contractor: FT DODGE ASPHALT COMPANY
By: [Signature]
Date: 6/14/13

Recommended by Engineer: MHF ENGINEERING, P.C.
By: [Signature]
Date: 6/14/13

Approval of Owner: CITY OF JEFFERSON
By: [Signature]
Date: [Signature]

Attest for Owner:
By: [Signature]
Date: [Signature]

1. Necessity for change: Adjust quantities to as-built.
2. Effect of this change on other prime contractors: None
3. Has consent of surety been obtained? Yes X Not Necessary
4. Will this change affect expiration or extent of insurance coverage? Yes X No
   If "Yes", will the policies be extended? Yes X No
5. Effect on operation and maintenance costs: None
<table>
<thead>
<tr>
<th>Contract Change Order</th>
<th>Description</th>
<th>Additions To Contract Price As Shown On Change Orders</th>
<th>Deductions From Contract Price As Shown On Change Orders</th>
</tr>
</thead>
<tbody>
<tr>
<td>No.</td>
<td>Date</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>05-31-13</td>
<td>Adjust quantities to as-built.</td>
<td>$104,432.00</td>
</tr>
</tbody>
</table>

**Total**  
$104,432.00  
$6,264.00

**ANALYSIS OF ADJUSTED CONTRACT AMOUNT TO DATE:**  
(a) Original Contract Amount $221,995.75  
(b) Plus: Additions Selected Above $104,432.00  
(c) Less: Deductions Scheduled Above $6,264.00  
(d) Adjusted Total Contract Amount To Date $320,163.75

**ANALYSIS OF WORK PERFORMED:**  
(e) Cost of Contract Work Performed To Date $320,163.75  
(b) Less: Amount Retained In Accordance With Contract Terms 5% $16,084.19  
(c) Less: Materials Stored At Close Of This Period $0.00  
(d) Less: Amount Retained In Accordance With Contract Terms 5% $0.00  
(e) Net Amount Earned On Contract Work To Date $304,155.56  
(f) Less: Amount Of Previous Payments $0.00  
(g) BALANCE DUE THIS PAYMENT $304,155.56

**CERTIFICATION OF CONTRACTOR:** FE. DOUG DODGE ASPHALT COMPANY  
The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, being Applications for Payment numbered 1 through inclusive; and (2) all materials and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment are free and clear of all liens, claims, security interests and encumbrances.

By: [Signature]  
Date: 6/14/13

**RECOMMENDATION OF ENGINEER:** M.H. F. ENGINEERING, P.C.  
In accordance with above contract the undersigned recommends payment to the Contractor of the Amount Due as shown hereon.

By: [Signature]  
Date: 6/14/13

**APPROVAL OF OWNER:** CITY OF JEFFERSON  
Amount Paid:  
Date Paid:  
By: [Signature]  
Title: Mayor

Attest: [Signature]  
Title: City Clerk