

# **AGENDA**

## **COUNCIL MEETING**

**Tuesday, January 22, 2013**

**5:30 P.M.**

## **CITY HALL COUNCIL CHAMBERS**

### **I. CALL TO ORDER:**

**II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.**

### **III. CONSENT ITEMS:**

- A. 1/8/13 Council meeting minutes.
- B. Fareway Stores, Inc. #888, Special Class C Beer Permit
- C. Dollar General Store, #8463, Class B Wine Permit, Class C Beer Permit.

### **IV. NEW BUSINESS:**

- A. Jim Daubendiek – Cable Franchise Fee.
- B. Appointment of Mary Pederson to Park and Recreation Board. 3 year term
- C. Consider approval to install new lighting at Russell Park Shelter House.
- D. Annual Tax Abatement approvals.
- E. Consider approval of engineering contract with MHF Engineering for Washington & Locust St A.C.C. Overlay.
- F. Consider resolution approving purchase of property from Andrew and Judy Murphy.
- G. Consider approval to apply for Greene County Community Foundation for improvements at Municipal swimming pool.
- H. Consider resolution granting balance of NSP program income to Habitat for Humanity.
- I. City Administrator's Evaluation

### **V. REPORTS:**

- A. Mayor
- B. Engineer
- C. City Clerk
- D. Attorney
- E. City Administrator
- F. Council & Committees

**VI. ADJOURN.**

**AGENDA SUMMARY**

**DATE 1/22/13**

**NEW BUSINESS**

- A. **Jim Daubendiek** – Cable Franchise Fee.
- B. **Appointment of Mary Pederson to Park and Recreation Board.** The Board is recommending Mary for a three year term.
- C. **Consider approval to install new lighting at Russell Park Shelter House.** Park and Rec Board are recommending the expenditure of \$1,600 to replace two existing ceiling light fixtures with LED fixtures. The wall switch would be removed and a photo eye would be installed so the fixtures would stay on from dusk to dawn.
- D. **Annual Tax Abatement approvals.** The City allows a 100% rebate of property taxes associated with the improvements to the property. Attached is the list for approval.
- E. **Consider approval of engineering contract with MHF Engineering for Washington & Locust St A.C.C. Overlay.** The Street Committee recommended proceeding with an asphalt overlay of Washington St from Vine Street to Locust and Locust St from Washington to Lincoln Way. The \$18,200 contract with MHF would begin the process to accomplish the project.
- F. **Consider resolution approving purchase of property from Andrew and Judy Murphy.** This action would approve the purchase of approximately three acres of property on the south side of the City water plant for future expansion.
- G. **Consider approval to apply for Greene County Community Foundation for improvements at Municipal swimming pool.** The Swim Team Board would like to apply for a GCCF grant to obtain new starting blocks and lane ropes for the municipal pool.
- H. **Consider resolution granting balance of NSP program income to Habitat for Humanity.**
- I. **City Administrator's Evaluation**

COUNCIL MEETING

January 8, 2013

5:30 P.M.

PRESENT: Teeples, Black, Jaskey, Von Ahsen, Figenshaw  
ABSENT: None

No citizens spoke at the Open Forum.

On motion by Teeples second by Von Ahsen, the Council approved the following consent agenda items: December 11, 2012 Council Minutes, a Class E Liquor License for Pit Stop Liquors & Tobacco Outlet, LLC, a Class E Liquor License for Casey's General Store #1617, submission of State TIF Report to Iowa Dept. of Management, and payment of monthly bills from City funds.

AYE: Figenshaw, Teeples, Black, Jaskey, Von Ahsen  
NAY: None

On motion by Figenshaw second by Teeples, the Council approved the following appointments for the Police Department:

Dave Morlan	Police Chief
Mark Clouse	Police Captain
Nickolas Sorensen	Police Sergeant
Jason Kroeger	Police Patrolman
Heath Enns	Police Patrolman
Kyle De Moss	Police Patrolman
Patrick Gerhardt	Police Patrolman

AYE: Teeples, Jaskey, Figenshaw, Black, Von Ahsen  
NAY: None

On motion by Von Ahsen second by Black, the Council approved the following Mayor/Council appointments:

Diane M. Kennedy	City Clerk
Robert Schwarzkopf	City Attorney
John Milligan	City Engineer
Mike Wright	Code Enforcement Officer
Diane M. Kennedy	City Treasurer
Mike Wright	Building and Zoning Official

AYE: Von Ahsen, Black, Teeples, Figenshaw, Jaskey  
NAY: None

On motion by Black second by Von Ahsen, the Council approved the following Mayor/Council appointments:

Housing Committee	Councilpersons Von Ahsen & Jaskey
Community Betterment	Councilpersons Von Ahsen & Teeples
Park & Recreation Commission	Councilpersons Black & Teeples
Law Enforcement Entity Board	Councilpersons Figenshaw & Black
Wage & Benefit Committee	Councilpersons Black & Figenshaw
Library Board	Councilpersons Figenshaw & Jaskey
Water/Sewer Committee	Councilpersons Teeples & Von Ahsen
Street Committee	Councilpersons Von Ahsen & Jaskey
Cemetery Committee	Councilpersons Figenshaw & Black
Airport Commission	Councilperson Teeples
P.A.W.S.	Councilperson Jaskey

AYE: Black, Von Ahsen, Figenshaw, Jaskey, Teeples

NAY: None

On motion by Figenshaw second by Jaskey, the Council approved the following appointments:

Health Officer	Dr. James Gerdes
Mayor Pro Tem	Councilperson Black
Recycling Agency	Karen Pound & Diane Kennedy

AYE: Figenshaw, Jaskey, Von Ahsen, Black, Teeples

NAY: None

On motion by Von Ahsen second by Teeples, the Council approved sewer bill adjustment for 701 N. Cedar, in the amount of \$353.62. There was no adjustment to the water charges.

AYE: Von Ahsen, Teeples, Jaskey, Black, Figenshaw

NAY: None

On motion by Von Ahsen second by Black, the Council approved Pay Estimate #9 to Wick's Construction for \$34,255.06, for work to date on Downtown Restoration Project.

AYE: Von Ahsen, Black, Teeples, Jaskey, Figenshaw

NAY: None

On motion by Black second by Figenshaw, the Council approved proposal from American Athletic, Inc. to repair basketball equipment at Community Center, at a cost of \$15,000, with \$3,500 to come from budget, \$3,500 from hotel/motel, and the remainder to come from PACE.

AYE: Black, Figenshaw, Teeples, Von Ahsen, Jaskey

NAY: None

On motion by Jaskey second by Teeple, the Council approved inviting proposals for redevelopment or rehabilitation of property at 500 S. Maple St.

AYE: Jaskey, Teeple, Von Ahsen, Figenshaw, Black  
NAY: None

On motion by Teeple second by Black, the Council approved setting February 12, 2013 at 5:30 p.m., as the date and time for the FY13-14 Budget Workshop.

AYE: Teeple, Black, Figenshaw, Jaskey, Von Ahsen  
NAY: None

The following bills were approved for payment from City funds:

There being no further business the Council agreed to adjourn.

---

Craig Berry, Mayor

---

Diane M. Kennedy, City Clerk

## 2012 Tax Abatement Applications

NAME	PROJECT	PROJECT COST	PERMIT NO
Mark Bauer	Remodel & Garage	\$64,000.00	53-11
Greene Ventures/Osborne	Remodel	\$55,000.00	N/A
John Lewis & Denise Dusseldorp	Remodel	\$80,000.00	N/A
Phil Sloan	Addition	\$5,000.00	1-12
Bret Durbin	Addition	\$80,000.00	24-12
Al Rowedder	Addition	\$20,000.00	25-12
Yvon Hamilton	Addition	\$15,000.00	27-12
Roger Overby	Garage	\$17,000.00	32-12
Guy Richardson	Addition	\$100,000.00	37-12
Kelly Simpson	New House	\$250,000.00	38-11
Gary Parker	Addition	\$20,000.00	50-12
Eldon Cunningham	Garage	\$10,000.00	60-12
Crystal Motorsports/Eric	New Building	\$60,000	12-12

# **AGENDA**

## ***WATER/SEWER, STREET/SANITATION COMMITTEES TUESDAY JANUARY 15, 2012, 12:00 NOON JEFFERSON CITY HALL***

### **I. SEWER**

A. Review 2013-2014 budget.

### **II. WATER**

A. Review 2013-2014 budget.

### **III. STREETS**

- A. Light pole inventory.
- B. Stop signs on the Square.
- C. Review 2013-2014 budget.

### **IV. SANITATION**

- A. Fee schedule recommendation.
- B. Discussion on the temporary removal of garbage fees.
- C. Review 2013-2014 budget.

Mike Palmer  
City Administrator  
220 N. Chestnut  
Jefferson, Iowa 50129  
515/386-3111  
515/386-4671 (f)  
[michaelpcjeff@netins.net](mailto:michaelpcjeff@netins.net)

**Jefferson Park & Recreation Commission**  
Agenda  
January 16, 2013  
12:00 pm Greene County Community Center

- I. Call to Order
- II. Roll Call
- III. Open Forum: This is a time for any concerned citizen to speak to the Board on an item that is not on the agenda. (Limit 3-5 minutes)..
- IV. Approval of minutes for December
- V. Approval of bills for December 15-January 15
- VI. Old Business
  - a. Russell Park lighting inside shelter
- VII. New Business
  - a. Renew Danielle Ross massage contract
  - b. Organize a garage sale for youth equipment
  - c. Elect a Vice Chairperson for the JPRD board
- VIII. Reports
  - a. Wellness Report
  - b. Program Report
  - c. Directors Report
  - d. Parks Report
- IX. Adjournment-Next meeting Wednesday, February 20, 2013 at noon at the GCCC

**Agenda Summary**



## **Old Business**

- A.** I have received a bid from Chris Durlam to replace the two existing ceiling fixtures in Russell Park Shelter House with two LED fixtures. The wall switch would be removed and a photo eye installed so the fixtures stay on from dusk to dawn. The quote is \$1600.

## **New Business**

- A.** We need to talk about the renewal of Danielle Mason's contract for the Massage room. The amounts we have received has been attached.
- B.** In the past we have organized a garage sale for people to donate athletic items they do not use anymore. The money made would go into whatever as a board we would decide.
- C.** Heather Ruzicka will be the acting president of the Jefferson Park and Recreation Board for 2013. The board needs to decide upon a vice chairperson to assume the responsibilities in Heather's absence.