AGENDA

COUNCIL MEETING
Tuesday, January 22, 2013
5:30 P.M.
CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER:

II. OPEN FORUM: This is a time for any concerned citizen to speak to the
Council on an item that is not on the agenda.

III. CONSENT ITEMS:

A. 1/8/13 Council meeting minutes.
B. Fareway Stores, Inc. #888, Special Class C Beer Permit
C. Dollar General Store, #8463, Class B Wine Permit, Class C Beer Permit.

IV. NEW BUSINESS:

A. Jim Daubendick – Cable Franchise Fee.
B. Appointment of Mary Pederson to Park and Recreation Board. 3 year term
C. Consider approval to install new lighting at Russell Park Shelter House.
D. Annual Tax Abatement approvals.
E. Consider approval of engineering contract with MHF Engineering for Washington
   & Locust St A.C.C. Overlay.
F. Consider resolution approving purchase of property from Andrew and Judy
   Murphy.
G. Consider approval to apply for Greene County Community Foundation for
   improvements at Municipal swimming pool.
H. Consider resolution granting balance of NSP program income to Habitat for
   Humanity.
I. City Administrator’s Evaluation

V. REPORTS:

A. Mayor
B. Engineer
C. City Clerk
D. Attorney
E. City Administrator
F. Council & Committees
VI. ADJOURN.

AGENDA SUMMARY

DATE 1/22/13

NEW BUSINESS

A. Jim Daubendiek – Cable Franchise Fee.
B. Appointment of Mary Pederson to Park and Recreation Board. The Board is recommending Mary for a three year term.
C. Consider approval to install new lighting at Russell Park Shelter House. Park and Rec Board are recommending the expenditure of $1,600 to replace two existing ceiling light fixtures with LED fixtures. The wall switch would be removed and a photo eye would be installed so the fixtures would stay on from dusk to dawn.
D. Annual Tax Abatement approvals. The City allows a 100% rebate of property taxes associated with the improvements to the property. Attached is the list for approval.
E. Consider approval of engineering contract with MHF Engineering for Washington & Locust St A.C.C. Overlay. The Street Committee recommended proceeding with an asphalt overlay of Washington St from Vine Street to Locust and Locust St from Washington to Lincoln Way. The $18,200 contract with MHF would begin the process to accomplish the project.
F. Consider resolution approving purchase of property from Andrew and Judy Murphy. This action would approve the purchase of approximately three acres of property on the south side of the City water plant for future expansion.
G. Consider approval to apply for Greene County Community Foundation for improvements at Municipal swimming pool. The Swim Team Board would like to apply for a GCCF grant to obtain new starting blocks and lane ropes for the municipal pool.
H. Consider resolution granting balance of NSP program income to Habitat for Humanity.
I. City Administrator’s Evaluation
COUNCIL MEETING
January 8, 2013
5:30 P.M.

PRESENT: Teeple, Black, Jaskey, Von Ahsen, Figenshaw
ABSENT: None

No citizens spoke at the Open Forum.

On motion by Teeple second by Von Ahsen, the Council approved the following consent agenda items: December 11, 2012 Council Minutes, a Class E Liquor License for Pit Stop Liquors & Tobacco Outlet, LLC, a Class E Liquor License for Casey’s General Store #1617, submission of State TIF Report to Iowa Dept. of Management, and payment of monthly bills from City funds.

AYE: Figenshaw, Teeple, Black, Jaskey, Von Ahsen
NAY: None

On motion by Figenshaw second by Teeple, the Council approved the following appointments for the Police Department:

Dave Morlan
Mark Couse
Nickolas Sorensen
Jason Kroeger
Heath Enns
Kyle De Moss
Patrick Gerhardt

Police Chief
Police Captain
Police Sergeant
Police Patrolman
Police Patrolman
Police Patrolman
Police Patrolman

AYE: Teeple, Jaskey, Figenshaw, Black, Von Ahsen
NAY: None

On motion by Von Ahsen second by Black, the Council approved the following Mayor/Council appointments:

Diane M. Kennedy
Robert Schwarzkopf
John Milligan
Mike Wright
Diane M. Kennedy
Mike Wright

City Clerk
City Attorney
City Engineer
Code Enforcement Officer
City Treasurer
Building and Zoning Official

AYE: Von Ahsen, Black, Teeple, Figenshaw, Jaskey
NAY: None
On motion by Black second by Von Ahsen, the Council approved the following Mayor/Council appointments:

- Housing Committee: Councilpersons Von Ahsen & Jaskey
- Community Betterment: Councilpersons Von Ahsen & Teeples
- Park & Recreation Commission: Councilpersons Black & Teeples
- Law Enforcement Entity Board: Councilpersons Figenshaw & Black
- Wage & Benefit Committee: Councilpersons Black & Figenshaw
- Library Board: Councilpersons Figenshaw & Jaskey
- Water/Sewer Committee: Councilpersons Teeples & Von Ahsen
- Street Committee: Councilpersons Von Ahsen & Jaskey
- Cemetery Committee: Councilpersons Figenshaw & Black
- Airport Commission: Councilperson Teeples
- P.A.W.S.: Councilperson Jaskey

AYE: Black, Von Ahsen, Figenshaw, Jaskey, Teeples
NAY: None

On motion by Figenshaw second by Jaskey, the Council approved the following appointments:

- Health Officer: Dr. James Gerdes
- Mayor Pro Tem: Councilperson Black
- Recycling Agency: Karen Pound & Diane Kennedy

AYE: Figenshaw, Jaskey, Von Ahsen, Black, Teeples
NAY: None

On motion by Von Ahsen second by Teeples, the Council approved sewer bill adjustment for 701 N. Cedar, in the amount of $353.62. There was no adjustment to the water charges.

AYE: Von Ahsen, Teeples, Jaskey, Black, Figenshaw
NAY: None

On motion by Von Ahsen second by Black, the Council approved Pay Estimate #9 to Wick’s Construction for $34,255.06, for work to date on Downtown Restoration Project.

AYE: Von Ahsen, Black, Teeples, Jaskey, Figenshaw
NAY: None

On motion by Black second by Figenshaw, the Council approved proposal from American Athletic, Inc. to repair basketball equipment at Community Center, at a cost of $15,000, with $3,500 to come from budget, $3,500 from hotel/motel, and the remainder to come from PACE.

AYE: Black, Figenshaw, Teeples, Von Ahsen, Jaskey
NAY: None
On motion by Jaskey second by Teeple, the Council approved inviting proposals for redevelopment or rehabilitation of property at 500 S. Maple St.

AYE: Jaskey, Teeple, von Ahsen, Figenshaw, Black
NAY: None

On motion by Teeple second by Black, the Council approved setting February 12, 2013 at 5:30 p.m., as the date and time for the FY13-14 Budget Workshop.

AYE: Teeple, Black, Figenshaw, Jaskey, von Ahsen
NAY: None

The following bills were approved for payment from City funds:

There being no further business the Council agreed to adjourn.

Craig Berry, Mayor

Diane M. Kennedy, City Clerk
## 2012 Tax Abatement Applications

<table>
<thead>
<tr>
<th>NAME</th>
<th>PROJECT</th>
<th>PROJECT COST</th>
<th>PERMIT NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Bauer</td>
<td>Remodel &amp; Garage</td>
<td>$64,000.00</td>
<td>53-11</td>
</tr>
<tr>
<td>Greene Ventures/Osborne</td>
<td>Remodel</td>
<td>$55,000.00</td>
<td>N/A</td>
</tr>
<tr>
<td>John Lewis &amp; Denise Dusseldorp</td>
<td>Remodel</td>
<td>$80,000.00</td>
<td>N/A</td>
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<tr>
<td>Phil Sloan</td>
<td>Addition</td>
<td>$5,000.00</td>
<td>1-12</td>
</tr>
<tr>
<td>Bret Durbin</td>
<td>Addition</td>
<td>$80,000.00</td>
<td>24-12</td>
</tr>
<tr>
<td>Al Rowedder</td>
<td>Addition</td>
<td>$20,000.00</td>
<td>25-12</td>
</tr>
<tr>
<td>Yvon Hamilton</td>
<td>Addition</td>
<td>$15,000.00</td>
<td>27-12</td>
</tr>
<tr>
<td>Roger Overby</td>
<td>Garage</td>
<td>$17,000.00</td>
<td>32-12</td>
</tr>
<tr>
<td>Guy Richardson</td>
<td>Addition</td>
<td>$100,000.00</td>
<td>37-12</td>
</tr>
<tr>
<td>Kelly Simpson</td>
<td>New House</td>
<td>$250,000.00</td>
<td>38-11</td>
</tr>
<tr>
<td>Gary Parker</td>
<td>Addition</td>
<td>$20,000.00</td>
<td>50-12</td>
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<tr>
<td>Eldon Cunningham</td>
<td>Garage</td>
<td>$10,000.00</td>
<td>60-12</td>
</tr>
<tr>
<td>Crystal Motorsports/Eric</td>
<td>New Building</td>
<td>$60,000</td>
<td>12-12</td>
</tr>
</tbody>
</table>
AGENDA

WATER/SEWER, STREET/SANITATION COMMITTEES
TUESDAY JANUARY 15, 2012, 12:00 NOON
JEFFERSON CITY HALL

I. SEWER


II. WATER


III. STREETS

A. Light pole inventory.
B. Stop signs on the Square.

IV. SANITATION

A. Fee schedule recommendation.
B. Discussion on the temporary removal of garbage fees.

Mike Palmer
City Administrator
220 N. Chestnut
Jefferson, Iowa 50129
515/386-3111
515/386-4671 (f)
michaelpcjeff@netins.net
Jefferson Park & Recreation Commission
Agenda
January 16, 2013
12:00 pm Greene County Community Center

I. Call to Order

II. Roll Call

III. Open Forum: This is a time for any concerned citizen to speak to the Board on an item that is not on the agenda. (Limit 3-5 minutes).

IV. Approval of minutes for December

V. Approval of bills for December 15-January 15

VI. Old Business
   a. Russell Park lighting inside shelter

VII. New Business
   a. Renew Danielle Ross massage contract
   b. Organize a garage sale for youth equipment
   c. Elect a Vice Chairperson for the JPRD board

VIII. Reports
   a. Wellness Report
   b. Program Report
   c. Directors Report
   d. Parks Report

IX. Adjournment-Next meeting Wednesday, February 20, 2013 at noon at the GCCC

Agenda Summary
Old Business

A. I have received a bid from Chris Durlam to replace the two existing ceiling fixtures in Russell Park Shelter House with two LED fixtures. The wall switch would be removed and a photo eye installed so the fixtures stay on from dusk to dawn. The quote is $1600.

New Business

A. We need to talk about the renewal of Danielle Mason’s contract for the Massage room. The amounts we have received has been attached.

B. In the past we have organized a garage sale for people to donate athletic items they do not use anymore. The money made would go into whatever as a board we would decide.

C. Heather Ruzicka will be the acting president of the Jefferson Park and Recreation Board for 2013. The board needs to decide upon a vice chairperson to assume the responsibilities in Heather’s absence.