AGENDA
COUNCIL MEETING
Tuesday, September 26, 2017
5:30 P.M.
CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER:

II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.

III. CONSENT ITEMS:
   A. 9/12/17 regular Council meeting minutes.
   B. The Printers Box, Class B Native Wine Permit.
   C. Sparky’s One Stop Class C Beer Permit
   D. Resolution approving submitting the 2016-2017 Road Use Tax Report to the IA D.O.T.

IV. NEW BUSINESS:
   A. Consider third reading of an ordinance adopting the existing city code of the City of Jefferson, Iowa, 2008, as the code of ordinances of the City of Jefferson, Iowa, 2017.
   B. Consider resolution approving the Federal Recreational Trails Grant application submittal for Daubendiek Trail
   C. Consider appointment of Roxanne Gorsuch as Deputy City Clerk effective September 1, 2017
   D. Resolution approving FY 2016-2017 Transfers
   E. Consider Pay Estimate No. 4 for $163,443.37 to Pinnacle Construction, Inc for the CDBG Jefferson Main Street Façade Project
   F. Funding of the Animal Shelter
   G. Main Street Hometown Presentation

V. REPORTS:
   A. Mayor
   B. Engineer
   C. City Clerk
   D. Attorney
   E. City Administrator
   F. Council & Committees

VI. ADJOURN.
AGENDA SUMMARY

DATE 9/26/17

NEW BUSINESS

A. Consider third reading of an ordinance adopting the existing city code of the City of Jefferson, Iowa, 2008, as the code of ordinances of the City of Jefferson, Iowa, 2017.

B. Consider resolution approving the Federal Recreational Trails Grant application submittal for Daubendiek Trail-Vicky Lautner will be present for an overview and any questions.

C. Consider appointment of Roxanne Gorsuch as Deputy City Clerk effective September 1, 2017-Roxanne has finished 3 summers of Clerk’s Classes. Recommendation from Wage & Benefit Committee to make the appointment at a salary of $40,000.

D. Resolution approving FY 2016-2017 transfers-A list will be available before the meeting

E. Consider Pay Estimate No. 4 for $163,443.37 to Pinnacle Construction, Inc for the CDBG Jefferson Main Street Façade Project-See attached that has been certified by the architect.

F. Funding of the Animal Shelter-Dave Sloan and Harry Ahrenholtz will have information regarding this.

G. Main Street Hometown Presentation- Presentation on the Smithsonian exhibit called HomeTown Teams which will be in Jefferson in 2018.
COUNCIL MEETING
September 12, 2017
5:30 P.M.

PRESENT: Ahrenholtz, Teeple, Sloan, Wetrich
ABSENT: Von Ahsen

Mayor Berry presided.

No Citizens spoke during Open Forum.

On motion by Ahrenholtz, second by Teeple, the Council approved the following consent agenda: August 22, 2017 Council Minutes, hire of Andrew Michaelson at $7.25/hr for part-time employment at the golf course, and payment of monthly bills.

AYE: Wetrich, Sloan, Ahrenholtz, Teeple
NAY: None

ORDINANCE NO. 580
On motion by Ahrenholtz, second by Wetrich, the Council approved the third reading and final adoption of an ordinance amending The Code of Ordinances of the City of Jefferson, Iowa, 2008 by amending provision pertaining to water rates.

AYE: Sloan, Wetrich, Teeple, Ahrenholtz
NAY: None

ORDINANCE NO. 581
On motion by Teeple, second by Sloan, the Council approved the third reading and final adoption of an ordinance amending The Code of Ordinances of the City of Jefferson, Iowa, 2008 by amending provision pertaining to sewer user charges.

AYE: Teeple, Wetrich, Sloan, Ahrenholtz
NAY: None

RESOLUTION NO. 31-17
On motion by Sloan, second by Teeple, the Council approved Resolution No. 31-17, a Resolution Approving Greene County Community School District Plat of Survey Dated August 2017.

AYE: Ahrenholtz, Wetrich, Teeple, Sloan
NAY: None

On motion by Teeple, second by Sloan, the Council approved the second reading of an ordinance adopting the existing city code of the City of Jefferson, Iowa, 2008, as the code of ordinances of the City of Jefferson, Iowa, 2017.

AYE: Sloan, Ahrenholtz, Teeple, Wetrich
NAY: None

RESOLUTION NO. 32-17
On motion by Wetrich, second by Teeple, the Council approved Resolution No. 32-17, a resolution to amend Urban Renewal area and setting public hearing on October 10, 2017 at 5:30 p.m.

AYE: Teeple, Sloan, Wetrich, Ahrenholtz
NAY: None
RESOLUTION NO. 33-17

On motion by Ahrenholtz, second by Sloan, the Council approved Resolution No. 33-17, a resolution on proposed Development Agreement with Michael J. and Miranda J. Wahl, including economic development payments in an amount not to exceed $130,000.00 and setting public hearing on October 10, 2017 at 5:30 p.m.

AYE: Wetrich, Sloan, Ahrenholtz, Teebles
NAY: None

On motion by Ahrenholtz, second by Teebles, the Council approved the Change Order No. 2 to Pinnacle Construction for $13,475.00 CDBG Downtown Façade Project.

AYE: Ahrenholtz, Wetrich, Sloan, Teebles
NAY: None

On motion by Teebles, second by Wetrich, the Council approved the Pay Estimate No. 3 to Pinnacle Construction for $75,865.10 for CDBG Downtown Façade Project.

AYE: Sloan, Teebles, Wetrich, Ahrenholtz
NAY: None

On motion by Ahrenholtz, second by Teebles, the Council approved the Change Order with Goberson-Smith Construction of $2,496.55 for 2017 Street and Alley Reconstruction Project.

AYE: Wetrich, Ahrenholtz, Sloan, Teebles
NAY: None

On motion by Ahrenholtz, second by Sloan, the Council approved Pay Estimate No. 1 (Sub-Final) with Goberson-Smith Construction of $207,948.59 for 2017 Street and Alley Reconstruction Project.

AYE: Sloan, Ahrenholtz, Wetrich, Teebles
NAY: None

The Council will hold the 2017-2018 Budget Priority Workshop on October 10, 2017.

The following bills were approved for payment from City funds:

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<th>Company</th>
<th>Items</th>
<th>Amount</th>
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<tr>
<td>64 SECONDS</td>
<td>WA NETWORK</td>
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<td>ABC PEST CONTROL</td>
<td>PEST CONTR</td>
<td>288.15</td>
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<td>ACCESS ELEVATOR &amp; LIFTS</td>
<td>LB LIFT REPR</td>
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<td>RN CPIER LSE</td>
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<td>ACCO UNLIMITED CORP</td>
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<td>WA TSTG</td>
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<td>ALAN FERGUSON</td>
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<td>ALEX AIR APPARATUS INC</td>
<td>JFD PANELS</td>
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<td>ALL FLAGS, LLC</td>
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<td>ALLIANT ENERGY</td>
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<td>AMAZON</td>
<td>LB SUPP</td>
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<td>AXON ENTERPRISE, INC.</td>
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<td>BAKER &amp; TAYLOR INC.</td>
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<td>BEE &amp; HERALD</td>
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<td>BOLTON &amp; MENK INC</td>
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<tr>
<td>ROMGAARS</td>
<td>SUPP</td>
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Project Endorsement and Certification

Resolution # ________

CITY OF Jefferson
RESOLUTION APPROVING THE FEDERAL RECREATIONAL TRAILS APPLICATION

BE IT RESOLVED BY THE CITY COUNCIL, JEFFERSON, AND IOWA:

WHEREAS, The City of Jefferson is interested in the development of a recreational trail in Jefferson for the enjoyment of the citizenry of the city, the surrounding area, and the entire State of Iowa; and,

WHEREAS, The City of Jefferson has determined that the Daubendiek Trail is an essential corporate purpose, which will foster economic and community development, and,

WHEREAS, Federal Recreational Trail funds are sought to provide financial assistance for the development of such facilities.

NOW THEREFORE BE IT RESOLVED by the City of Jefferson that the Federal Rec Trails application be authorized and approved; and,

BE IT FURTHER RESOLVED that the City of Jefferson will make application to the Iowa Department of Transportation and maintain the trail, once completed, for a minimum of 20 years,

BE IT FURTHER RESOLVED that the City of Jefferson certifies to the following:
1. That it is in complete accord with the grant proposal and that it will carry out the development in the manner described in the proposal and any plans and specifications attached thereto unless prior approval for any change has been received from the IDOT.
2. That it has the ability and intention to finance its share of the cost of the project and that the project will be operated and maintained at the expense of the county for public recreational use.
3. That it will maintain adequate financial records on the proposed action to substantiate claims for cost-sharing.

__________________________
Mayor, Craig J. Berry

attest:

__________________________
City Clerk, Diane M. Kennedy
**CERTIFICATE FOR PAYMENT**

My commission expires

My commission No. 7172

County of Iowa

City of Iowa

Date: 9/18/17

**CONTRACTOR**

Signature: 

**ARCHITECT**

Signature: 

Please note the following:

1. This is the date of the completion of the project.
2. The sum of the amounts shown on this page must equal the total amount shown on the Electrical Inspection Certificate.
3. The sums shown on this page must equal the total amount shown on the Final Inspection Certificate.
4. The Contractor must sign and date this certificate before it can be submitted for payment.

**CHARGE ORDER SUMMARY**

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<th>NET CHANGES BY CHANGE ORDER</th>
<th>CHARGE ORDER</th>
<th>TOTALS</th>
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<td>$14,800.00</td>
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<td>$14,800.00</td>
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**REHEARSAL CERTIFICATE**

$4,133.90

**APPLICATION FOR PAYMENT**

Contractor: CDB Jefferson Main Street Bridge Program

Project No.: 2013-984

Period T.O.: 09/15/17

To Owner:

City of Jefferson

Via Architect:

J.W. Johnson

220 N Cinnamon Street

50139

900 Greene Street

1/24/17

Construction is ready for payment in accordance with the contract.
AGENDA

WATER/SEWER, STREET/SANITATION COMMITTEES
TUESDAY, SEPTEMBER 19, 2017, 12:00 NOON
JEFFERSON CITY HALL

I. SEWER

A) Update on proposal to dispose of bulk waste water.
B) Review of charges to sewer charges.
C) Review of preliminary nutrient reduction study.

II. WATER

A) Review of water line expansion along Mulberry Road.

III. STREETS

A. East Lincoln Way entryway update.
B. Discussion of Street improvements for 2018-2019 budget

IV. SANITATION/RECYCLE
Jefferson Park & Recreation Commission  
Wednesday September 20, 2017  
12:00 pm Greene County Community Center  

I. Call to Order  
II. Roll Call  
III. Open Forum: This is a time for any concerned citizen to speak to the Board on  
an item that is not on the agenda. (Limit 3-5 minutes).  
IV. Approval of minutes for August  
V. Approval of bills for August 15-September 15  
VI. Old Business  
   a. Greene County Community Center 20 year celebration  
   b. Pool Update  
VII. New Business  
   a. Chris Durlam and Bruce Bahnson PACE board members to address the  
      board.  
VIII. Reports  
   a. Wellness Report  
   b. Program Report  
   c. Directors Report  
   d. Parks Report  
IX. Adjournment-Next meeting Wednesday, October 18, 2017 at noon at the  
    GCCC
AGENDA

Cemetery Committee
Thursday, September 21, 2017
@ noon
At Jefferson Cemetery if weather permits
Otherwise at Greene County Community Center

I. Call to Order

II. Old Business
   A. Cemetery Software update
   B. Dave Morlan report
      a. Progress on Lean To at Jefferson Cemetery
      b. Progress with 2 trees taken down at the Jefferson Cemetery
   C. Report by Dave Sloan on repairs at cemetery

III. New Business
   A. Flag Replacements for Memorial Day
   B. Future Agenda Items
   C. Department Report

IV. Adjourn

Agenda Summary

Old Business.
   A. Dave Davis, Dewey Onken and Vicky Lautner met with Austin Scott on Wednesday, August 16. We talked about the fields we needed to have on the sight. Some things that did not show up was the service information and some other information. He was going to check into that and have the software people make adjustments. The overlay map had not been installed at the time of the meeting. We also needed to add a description and ownership of the plots. That will need to be entered from the city information. Each individual grave will need to be mapped.
   B. Dave Morlan will report on the progress of the Lean To at the Jefferson Cemetery and tree removal,
   C. Dave Sloan on repairs to the Jefferson Cemetery I have attached the information on the work he has completed and what he will work on next if there is $5,000 in the budget for this fiscal year.

New Business
   A. There were 28 flags replaced in the cemetery for Memorial Day. We have money in the Flag fund, but I would not like to see it get depleted. I would like to start listing the names in the paper of the flags that need to be replaced if anyone would like to sponsor the flag
or possibly relatives replace the flags. We could still replace the flags but get reimbursed for some of them.

**B. Future Agenda Items**

**C. Department Report**

   a. Report on burials from July 1-Sept. 14 there have been 5 full burials and 5 cremations.
   b. Mowing
   c. Roads have been sprayed
   d. Sealer was put on the trash receptacles
   e. On trash can moved the other was left on the South East end
   f. They will be spraying for dandelions in a couple of weeks

Next meeting on Thursday, November 16, noon @ Greene County Community Center.