

JEFFERSON HISTORIC **DISTRICT**

In December of 2009 the Jefferson City Council retained the Services of HKLB Architects to prepare a nomination to create a historic district in the downtown area of Jefferson. The City's application to form a Historical District in this area is tentatively scheduled to be presented to the State Nominations Review Committee (SNRC) in February, 2011. Prior to the SNRC review, the City will hold a meeting with property owners and all interested parties to provide additional information about the proposed district. Hard copies of the application are available for viewing at City Hall, the Library and the Community Center or can be accessed on the Jefferson website at www.cityofjeffersoniowa.org.

2. To provide information and seek public comments and input regarding the possibility of including buildings in the downtown area on the National Register as a Historic District, partly for the purpose of making properties eligible for federal and state rehabilitation tax credits. Kirk Blunck, an architect with HLKB Architecture, of Des Moines, who has experience with rehabilitation tax credit projects and nominations of properties for the National Register will be present at the meeting to provide information and answer questions.

- A. **Approval of contract to retain consultant for National Register Historic District nomination.** – At the last meeting the Council confirmed their desire to proceed with steps to designate Jefferson’s downtown area as a Historic District. Bob Schwarzkopf was able to obtain an estimate from HLKB Architecture of \$9,000 to provide a historian/consultant and the necessary staff to establish the historic district.

DATE 12/8/09

NEW BUSINESS

- A. **Resolution authorizing the submittal of a five year capital improvement plan for the Jefferson Municipal Airport.** At the last meeting the Council received a copy of a letter from Synder and Associates outlining a 5-year \$3.1M capital improvement plan for the airport. The Chairman of the Airport Commission, Jim Forbes and airport commissioner, Bill Schall will be at the meeting to overview the plan and financing.
- B. **Improvement request for Drainage District #97.** Attached is a request from the school district for drainage improvements to the high school property. Apparently a drainage tile serving the area has become blocked and will need investigation to determine where the block has occurred. As trustees of the District, the council will need to authorize the city engineer to investigate the drainage line and prepare a report.
- C. **Approval of contract to retain consultant for National Register Historic District nomination.** – At the last meeting the Council confirmed their desire to proceed with steps to designate Jefferson’s downtown area as a Historic District. Bob Schwarzkopf was able to obtain an estimate from HLKB Architecture of \$9,000 to provide a historian/consultant and the necessary staff to establish the historic district.

DATE 11/24/09

NEW BUSINESS

- A. **GCDC quarterly visit**
- B. **Consideration of a resolution establishing weight limits on certain streets in Jefferson.** In preparation for the necessary detour routes for the overpass project, the Street Committee is recommending the establishment of a 6-ton weight limit on certain residential streets on the north side of the railroad tracks. The weight limit restriction is intended to keep truck traffic off streets designed primarily for residential traffic. Exceptions would be made for trash trucks, emergency vehicles, city maintenance vehicles and local delivery trucks.
- C. **Resolution approving purchase agreement for property at 405 N Pinet as part of the Neighborhood Stabilization Program with Region XII Council of Governments.** The purchase agreement will acquire the home at 405 N. Pinet Street for the purpose

of rehabilitating the property. The maximum purchase price could not exceed 99% of the appraised value. The appraisal for this unit came in at \$45,000.

- D. **Discussion of limitations on leaf burning.** The Streets committee discussed the issue of leaf burning and recommended the issue be brought to the city council for further direction. At issue is whether to continue to allow the burning of leaves, limit the days to burn or completely ban the burning of leaves in city limits.
- E. **Discussion on the creation of a historic district in the downtown area.** The informational meeting held on Tuesday 11/17/09 resulted in an interest to pursue the creation of a historic district in the downtown area. The consensus at the meeting was the area of the district should include more than just the properties on the square. This discussion would focus on whether the Council would like the staff to proceed with further research as to the size, cost and timing to establish a historic district.

F. JEFFERSON HISTORIC DISTRICT APPLICATION

10/18/10

Review Historical Nomination App

Distribute nomination

Notification about historic district meeting

See Kenney Higgins

Website-Historic application, meeting

Display in lobby – overpass, downtown, historic district

Committee agendas

4:30 PM presentation

City crews will place cover material over the yard waste piles at Daubendeik Park each evening in an effort to minimize smoke from leaves and grass. Due to the dry conditions, the City is asking people using the yard waste facility to unload waste away from any areas that have been burning. Your cooperation will allow the City to keep this facility open.

10/19/10

Review Historical Nomination App

Distribute nomination

Website-Historic application, meeting

Display in lobby – overpass, downtown, historic district

12:00 Committee

3:30 PM Shive

Answer Genesis questions

- F. **Resolution approving annual appropriation for Lincoln Ridge Estates Development Agreement.** The purpose of this resolution will be to authorize the City to actually pay to Bauer during fiscal year 2010-2011 the TIF rebate payment amount that the City agreed to pay under the development agreement with Bauer Development.
- B. **Resolution approving annual appropriation for Lincoln Ridge Estates Development Agreement.** Second reading of ordinance amending dumpster rental rates.
- C. Resolution approving annual appropriation for Lincoln Ridge Estates Development Agreement.