

AGENDA

COUNCIL MEETING
Tuesday, March 24, 2020
5:30 P.M.

CITY HALL COUNCIL CHAMBERS

The City will be keeping the total number of attendees to 10 or less at city hall. In abiding by Governor Reynolds orders. The current COVID-19 situation makes in “impossible and impractical” to meet in one location. The public can simply call 1-312-626-6799 and use the meeting ID number: 377 759 2273 . From a smart phone questions and comment can be typed in. You can also “raise your hand” and be recognized to speak. Video conferencing is also available on the “Zoom meeting App”

I. CALL TO ORDER:

II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.

III. CONSENT ITEMS:

- A. 3/10/20 regular Council meeting minutes, 3/17/20 Special meeting.

IV. NEW BUSINESS:

- A. Public Hearing on amendment to the City’s Urban Renewal Plan to add Block 33, Original Town of Jefferson, to urban renewal area.
- B. Consider resolution amending City’s urban renewal plan to add Block 33, Original Town of Jefferson, to urban renewal area.
- C. Consider resolution awarding contract for 100 East State Street Roof Project.
- D. Resolution setting a public hearing on plans, specifications form of contract and estimate of costs for the Jefferson shared use path improvements project.
- E. Consider approval of Web Services-Hosted application agreement with Tyler Technologies to provide on-line utility payments.
- F. Set Public Hearing for adoption of 2020-2021 budget.
- G. Mayor appointments, with Council approval.
- H. Consider approval to appoint Roxanne Gorsuch as City Clerk effective April 1, 2020.

V. REPORTS:

- A. Mayor
- B. Engineer
- C. City Clerk
- D. Attorney
- E. City Administrator
- F. Council & Committees

VI. ADJOURN.

AGENDA SUMMARY

DATE 3/24/20

NEW BUSINESS

- A. **Public Hearing on amendment to the City's Urban Renewal Plan to add Block 33, Original Town of Jefferson, to urban renewal area.** Attached is the proposed area to be added.
- B. **Consider resolution amending City's urban renewal plan to add Block 33, Original Town of Jefferson, to urban renewal area.**
- C. **Consider resolution awarding contract for 100 East State Street Roof Project.** The City received one bid for the project at the amount of \$217,370. The work is estimated to take about 3-5 months.
- Resolution setting a public hearing on plans, specifications form of contract and estimate of costs for the Jefferson shared use path improvements project.**
- D. The project consists of the construction of shared use paths in several locations throughout the City of Jefferson, including the following:
- Daubendiek Park – Reconstruction of the existing HMA trail to a 10' wide PCC trail
 - Greenwood Ave – Construction of an 10' wide PCC trail from the intersection of Ram Dr. south along the east side of Hwy 4 to Grauer St., crossing to the west side at Grauer and along the west side of Hwy 4 from Grauer St. to Greenwood Ave
 - East Lincoln Way – Entry way improvements will include the construction of an 8' wide PCC trail from the Raccoon River Valley trail head east along the south side of East Lincoln Way to the cemetery entrance and the construction of curb and gutter greenspaces along the north side of East Lincoln Way along the same area.
 - West Central Avenue – Construction of an 8' wide PCC trail along the south side of W Central Ave from Hwy 4 to the west to the west side of Walnut Ave and leaving connection for future trail by the school district to the new high school campus.
- E. Consider approval of Web Services-Hosted application agreement with Tyler Technologies to provide on-line utility payments. 3 Year agreement with the City's current technology provider, Tyler, to provide software for on-line utility payments. The agreement would be for \$1,200 per year for three years.
- F. **Set Public Hearing for adoption of 2020-2021 budget.** The hearing originally set for 3/31/20 will need to be rescheduled for the regular Council meeting on 4/14/20. Public hearing information attached.
- G. **Annual Council appointments.** The following positions are required by the City code to be appointed annually by the City Council: City Clerk, City Attorney, City Engineer, City Health Officer, 7th and 8th members of Park and Recreation Board.
- H. **Consider approval to appoint Roxanne Gorsuch as City Clerk effective April 1, 2020.** The recommendation is to appoint her as City Clerk at the salary of \$47,264.00.

COUNCIL MEETING

March 10, 2020

5:30 P.M.

PRESENT: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek

ABSENT: None

Mayor Gordon presided.

Swearing in of Pat Zmolek as City Councilman.

During open forum Mark Lange voiced his concerns to the Council on spending and taxes.

On motion by Wetrich, second by Sloan, the Council approved the following consent agenda February 25, 2020 Council Minutes, approval of \$3,900 Hotel/Motel grant for Jefferson Matters: Main St with Carroll broadcast with Jeff from Jefferson, approval of \$275.00 Hotel/Motel grant for plant doctor seminars supplies at Thomas Jefferson Gardens Education and Welcome Center, approval of \$3,000 Hotel/Motel grant for Kiwanis Club of Jefferson for annual Bell Tower Festival Motorcycle event, payment of monthly bills from City Funds and Annual Tax Abatement approvals.

**2019 Tax Abatement
Applications**

| Property Owner | Address | Project Description | Project Amount |
|--------------------------|--------------------|----------------------------|---------------------------|
| Randal Hayes | 502 E Wilcox Way | Attached Garage | \$26,430.00 |
| Jame Hagar | 208 E McKinley | Attached Garage | \$12,000.00 |
| Kathleen Walker | 1311 W Lincoln Way | Addition | \$30,000.00 |
| Rowland Real Estate, LLC | 501-523 N Olive St | 3 Four-plex Apartments | \$800,000.00 |
| Randy Bunker | 305 E Wilcox Way | Addition | \$35,000.00 |
| Michael Silbaugh | 901 E Russell St | New House | \$162,270.00 |
| Tim Gettler | 601 W Madison St | New Garage | \$25,000.00 |
| Danny Moranville | 902 W State St | Addition | \$35,000.00 |
| Jim Taylor | 1007 W Wall St | Addition | \$10,000.00 |

AYE: Ahrenholtz, Sloan, Jackson, Wetrich, Zmolek

NAY: None

On motion by Ahrenholtz, second by Wetrich, the Council approved hiring Melody Larsen as Accounting Clerk/Administrative Assistant at a salary of \$40,000/yr. effective March 19, 2020.

AYE: Jackson, Sloan, Zmolek, Wetrich, Ahrenholtz

NAY: None

On motion by Sloan, second by Jackson, the Council approved the City insurance policy for \$210,603 with Unger Insurance effective April 1, 2020 – March 31, 2021

AYE: Zmolek, Sloan, Wetrich, Jackson, Ahrenholtz

NAY: None

RESOLUTION NO. 7-20

On motion by Jackson, second by Ahrenholtz, the Council approved Resolution No. 7-20, a resolution adopting a Facility Use Policy.

AYE: Sloan, Jackson, Ahrenholtz, Zmolek, Wetrich

NAY: None

On motion by Wetrich, second by Ahrenholtz, the Council approved to tabling awarding contract for 100 East State Street Roof Project until the March 24, 2020 meeting.

AYE: Sloan, Jackson, Ahrenholtz, Wetrich, Zmolek
NAY: None

On motion by Jackson, second by Wetrich, the Council approved the replacement of valve repair for water plant filter replacement project not to exceed \$10,000.

AYE: Jackson, Ahrenholtz, Wetrich, Sloan, Zmolek
NAY: None

On motion by Ahrenholtz, second by Wetrich, the Council approved the purchase of computer equipment for City Hall in the amount of \$9,085 plus \$25 per month.

AYE: Sloan, Jackson, Zmolek, Wetrich, Ahrenholtz
NAY: None

On motion by Sloan, second by Zmolek, the Council approved the purchase of computer equipment for Jefferson Park and Recreation in the amount of \$12,039.

AYE: Jackson, Ahrenholtz, Zmolek, Sloan, Wetrich
NAY: None

On motion by Sloan, second by Wetrich, the Council approved to repair showers at swimming pool in the amount of \$27,642 to Teeples Heating & Cooling, LLC. \$10,000 of the funding will come from Local Option Sales Tax.

AYE: Zmolek, Ahrenholtz, Jackson, Sloan, Wetrich
NAY: None

RESOLUTION NO. 8-20

On motion by Ahrenholtz, second by Sloan, the Council approved Resolution No. 8-20, a resolution ordering bids, approving plans, specifications and form of contract and notice to bidder, fixing amount of bidder's check and ordering clerk to publish notice and for a public hearing on plans, specifications, form of contract and estimate of costs for the Chestnut & Adams Street Water Main Improvements project. Setting a Public Hearing has been set for receiving bids for April 14, 2020 at 5:30p.m.

AYE: Zmolek, Sloan, Wetrich, Jackson, Ahrenholtz
NAY: None

Jamie Daubendiek, president of Jefferson Matters:Main St gave a presentation on combining Chamber & Main Street Director Position.

The following bills were approved by payment from City funds:

| | | |
|--------------------------|---------------|-----------|
| A1 AUTOMOTIVE | PD TOWING | 238.20 |
| ABC PEST CONTROL | SN PEST CONTR | 245.00 |
| ACCESS SYSTEMS INC | RN CPIER LSE | 579.43 |
| ACCESS SYSTEMS LEASING | PA CPIER LSE | 627.98 |
| ACCO UNLIMITED CORP | WA CHEM | 1,719.60 |
| ACUSHNET COMPANY | GCRSE CLUBS | 282.11 |
| ADVANTAGE ARCHIVES, LLC | LB FILM&SCAN | 420.00 |
| AFLAC | AFLAC INS W/H | 144.95 |
| AFSCME/IOWA COUNCIL 61 | UNION DUES | 338.85 |
| AG SOURCE LAB | WA TSTG | 129.00 |
| ALLIANT ENERGY | UTILITIES | 33,270.31 |
| ART ON THE FLY LLC | RN CLASS | 1,089.00 |
| BAKER & TAYLOR INC. | LB MOVIES | 1,652.05 |
| BARCO MUNICIPAL PRODUCTS | LIME JACKETS | 157.21 |
| BILL MCDOWELL | RUT MEAL | 91.14 |

SPECIAL COUNCIL MEETING

March 17, 2020

5:30 P.M.

PRESENT: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek
ABSENT: None

Mayor Gordon Presided.

Meeting was held at City Hall with Mayor Gordon and Councilman Ahrenholtz and Sloan. Also present was Councilman Jackson, Wetrich, Zmolek via invite on electronic Zoom application. This was necessary due to the State of Iowa Governor issuing a State Public Disaster Emergency which limited the meeting to no more than 10 people. The Disaster Emergency was due to the 2019 Novel Coronavirus.

No citizens spoke during the Open Forum.

This was the time and place for the Public Hearing on the Proposed FY 2020-2021 Maximum Property Tax Dollars for FY 2020-2021 Budget. The Mayor called for any oral or written comments. There were none. On motion by Ahrenholtz, second by Sloan the Council closed the Public Hearing.

AYE: Wetrich, Ahrenholtz, Sloan, Jackson, Zmolek
NAY: None

RESOLUTION NO. 9-20

On motion by Jackson, second by Ahrenholtz, the Council approved Resolution No. 9-20, a resolution adopting the Proposed FY 2020-2021 Maximum Property Tax Dollars for FY 2020-2021 Budget.

AYE: Sloan, Ahrenholtz, Zmolek, Jackson, Wetrich
NAY: None

On motion by Sloan, second by Wetrich, the Council approved setting the Public Hearing for March 31, 2020 at 5:30 p.m. for adoption of Fiscal Year 2020-2021 Budget.

AYE: Zmolek, Ahrenholtz, Sloan, Wetrich, Jackson
NAY: None

There being no further business the Council agreed to adjourn.

Matt Gordon, Mayor

Diane M. Kennedy, City Clerk



S. VINE ST.

S. WILSON AVE.

S. CHESTNUT ST.

E. HARRISON ST.

E. MONROE ST.

JEFFERSON
(ORIGINAL
TOWN)

Lot 105
Lot 100
Lot 101
Lot 102

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Roxanne - City of Jefferson

From: Rachel Chase [r.chase@carrollspaper.com]
Sent: Friday, March 20, 2020 8:15 AM
To: dianekcjeff@netins.net; Roxanne - City of Jefferson
Subject: FW: City of Jefferson Budget Hearing Notice
Attachments: CityNewspaperNotice.xls

I apologize!! This notice was taken out of yesterday's paper! We had some confusion with a City of Churdan budget estimate and Jefferson's was taken out in error. I cannot apologize enough. Please let me know how to proceed.

Rachel Chase

Business Manager
Herald Publishing Company
546 N. Court St
PO Box 546
Carroll, Iowa 51401
712-792-3573 Phone
712-792-5218 Fax

Herald Publishing Company is the proud owner of the Daily Times Herald & Advertiser, and the Jefferson Bee & Herald.

**NOTICE OF PUBLIC HEARING
BUDGET ESTIMATE**
FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

City of Jefferson, Iowa

The City Council will conduct a public hearing on the proposed Budget at City Hall
on 03/31/2020 at 5:30

The Budget Estimate Summary of proposed receipts and expenditures is shown below.
Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor,
City Clerk, and at the Library.

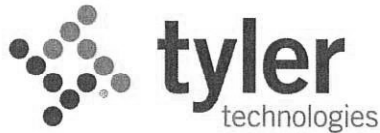
The estimated Total tax levy rate per \$1000 valuation on regular property ... 15.10537
The estimated tax levy rate per \$1000 valuation on Agricultural land is ... 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of,
any part of the proposed budget. The city budget is subject to protest. More information on protest can
be found at <https://dom.iowa.gov/local-gov-appeals>

515-386-3111

Diane M Kennedy

| | | Budget FY 2021 | Re-est. FY 2020 | Actual FY 2019 |
|--|-----------|-------------------|--------------------|-------------------|
| | | (a) | (b) | (c) |
| Revenues & Other Financing Sources | | | | |
| Taxes Levied on Property | 1 | 2,286,752 | 2,091,340 | 2,169,772 |
| Less: Uncollected Property Taxes-Levy Year | 2 | 0 | 0 | 0 |
| Net Current Property Taxes | 3 | 2,286,752 | 2,091,340 | 2,169,772 |
| Delinquent Property Taxes | 4 | 0 | 0 | 0 |
| TIF Revenues | 5 | 0 | 665,845 | 748,773 |
| Other City Taxes | 6 | 763,798 | 335,546 | 589,279 |
| Licenses & Permits | 7 | 79,675 | 16,975 | 34,769 |
| Use of Money and Property | 8 | 1,071,887 | 109,375 | 105,776 |
| Intergovernmental | 9 | 687,278 | 1,081,143 | 943,932 |
| Charges for Services | 10 | 3,512,341 | 3,512,341 | 2,953,368 |
| Special Assessments | 11 | 0 | 0 | 0 |
| Miscellaneous | 12 | 50,430 | 63,530 | 523,260 |
| Other Financing Sources | 13 | 703,500 | 0 | 25,400 |
| Transfers In | 14 | 1,615,330 | 1,690,555 | 1,791,947 |
| Total Revenues and Other Sources | 15 | 10,770,991 | 9,566,650 | 9,886,276 |
| Expenditures & Other Financing Uses | | | | |
| Public Safety | 16 | 997,800 | 966,507 | 959,100 |
| Public Works | 17 | 657,990 | 735,096 | 660,684 |
| Health and Social Services | 18 | 5,000 | 3,000 | 21,789 |
| Culture and Recreation | 19 | 1,269,824 | 1,271,106 | 1,385,761 |
| Community and Economic Development | 20 | 1,840,491 | 995,978 | 573,622 |
| General Government | 21 | 383,197 | 346,024 | 523,533 |
| Debt Service | 22 | 483,873 | 376,665 | 555,086 |
| Capital Projects | 23 | 427,000 | 427,000 | 768,599 |
| Total Government Activities Expenditures | 24 | 6,065,175 | 5,121,376 | 5,448,174 |
| Business Type / Enterprises | 25 | 2,701,585 | 2,601,585 | 2,289,128 |
| Total ALL Expenditures | 26 | 8,766,760 | 7,722,961 | 7,737,302 |
| Transfers Out | 27 | 1,615,330 | 1,690,555 | 1,791,947 |
| Total Expenditures/Transfers Out | 28 | 10,382,090 | 9,413,516 | 9,529,249 |
| Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out | 29 | 388,901 | 153,134 | 357,027 |
| Beginning Fund Balance July 1 | 30 | 9,783,771 | 9,630,637 | 9,273,610 |
| Ending Fund Balance June 30 | 31 | 10,172,672 | 9,783,771 | 9,630,637 |



Web Services – Hosted Application Agreement

This Web Services – Hosted Application Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Client selected Tyler to license the software products and perform the services set forth in the Investment Summary and Tyler desires to perform such actions under the terms of this Agreement;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

Tyler will provide you with the hosted applications indicated in the Investment Summary of your Web Services and Hosted Application Agreement. The terms and conditions contained in this document only apply to our provision of those applications.

SECTION A – DEFINITIONS

- **“Agreement”** means this Web Services and Hosted Application Agreement.
- **“Client”** means the City of Jefferson, Iowa.
- **“Data”** means your data necessary to utilize the Tyler Software.
- **“Defect”** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **“Documentation”** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **“Effective Date”** means the date on which the last party signs the Agreement.
- **“Investment Summary”** means the agreed upon cost proposal for the products and services attached as [Exhibit A](#).
- **“Tyler”** means Tyler Technologies, Inc., a Delaware corporation.
- **“Tyler Software”** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary or otherwise licensed by us to you.
- **“we”, “us”, “our”** and similar terms mean Tyler.
- **“you”** and similar terms mean Client.

SECTION B – HOSTED APPLICATION SERVICES

1. **Hosted Applications.** We will provide you with any of the following hosted applications as indicated in the Investment Summary.

posted to your web site, which is hosted on our web server. With the proper security clearance, citizens with Internet access have access to the data which can include: parcel number, receipt number, tax amount due, and the opportunity to pay the Property Tax over the Internet using a credit card.

1.10. *Sales Tax On-Line*: Our Sales Tax On-Line Component allows you to make available certain information from your Sales Tax System to citizens with Internet access. This information is posted to your web site, which is hosted on our web server. With the proper security clearance, citizens with Internet access have access to the data to pay outstanding Sales Tax balances over the Internet using a credit card.

SECTION C – TERM AND TERMINATION

1. Term. Client must return an executed copy of this Agreement to Tyler within 90 days from the issue date. Thereafter, the Agreement will be voided and is subject to change. Subject to the limitations of this Section C(1), and unless otherwise provided for in this Agreement, the term of this Agreement shall commence as of the effective date and shall continue for three (3) years. The term shall thereafter be automatically extended in separate consecutive periods of twelve (12) months duration unless either party gives written notice to terminate. Notice to terminate must provide at least sixty (60) day notice of said intent. In the event that the Client fails to pay any amount payable to Tyler hereunder, when due, or fails to comply with any other provision of this Agreement, Tyler may terminate the Client's rights by written notice to that effect to the Client. Tyler may, by written notice to the Client, terminate its obligations under this Agreement in the event that Tyler, for whatever reason, ceases to host Client's Web Site. A termination of the Client's rights under this Agreement shall not terminate any of the parties' rights under this Agreement to receive or hold amounts rightfully owing to the respective party pursuant to the terms of this Agreement or to enforce the intellectual and proprietary rights in the Tyler concept, web site, Tyler Software, and technology. Upon termination or non-renewal of this agreement, the parties shall each promptly account for all due but unpaid amounts hereunder. If Client wishes to terminate before the stated term expires, Client must give sixty (60) days written notice in order not to incur termination costs of \$300.00 Please also see section entitled "TERMINATION" in this Agreement.

SECTION D – GENERAL TERMS AND CONDITIONS

1. Nature of Website. We shall maintain a website for you, allowing a user to access relevant data provided by you. This data may include information from your Tyler Software system. This website will be capable of accepting payments via Secured Socket Layer (SSL) encryption and credit card or debit card charge.
2. Data Procurement. Tyler must host the components and services listed in the Investment Summary of this Agreement. The Client will be required to setup a merchant account with Electronic Transaction System Corporation or OpenEdge for the sole use of Tyler Web Service transactions. The merchant account must be setup to fund to the Client bank account. All fees for the merchant account will be paid by Client.

Client will be required to install and run Tyler Web Services in order for the Tyler On-Line application to access and transfer the necessary data from the Client's primary software system, to Tyler's web server. The transfer will occur on a real time basis. Additionally, certain information, such as

9. Partial Invalidity. Should any provision or clause of this Agreement be held to be invalid, such invalidity shall not affect any other provision or clause hereof, which can be given effect without such invalid provision or clause.
10. Responsibility of Data. Tyler will assume responsibility for all data transfer but is not responsible for data accuracy.
11. Site Requirements.
 - a. Client shall maintain a high speed internet connection (1.5mbps download AND 512kbps upload) with a static IP address and must be able to provide Tyler with IP connection to Client's network through Citrix GotoAssist, VPN, Citrix, or Microsoft Terminal Services. Tyler shall use the connection to assist with problem diagnosis and resolution. Tyler is not responsible for purchase of VPN client software license or configuration of Client's firewall settings. No wireless Internet connections allowed.
 - b. Tyler shall provide Client with remote support through the use of secure connection over the Internet connection via Citrix GotoAssist. If Client will not allow access through GotoAssist, Tyler cannot guarantee support standards will be met.
12. Proprietary Information.
 - a. Distribution of Tyler Software. Client may not sell, assign, transfer, disclose, or otherwise make available, either directly or indirectly, any object code, documentation or other material relating to the Tyler Software, in whole or in part, or any copy of the same in any form, to any other person or entity.
 - b. Software as Trade Secret. Client shall maintain the confidentiality of the Tyler Software and unless specifically authorized by Tyler or except for ordinary and necessary backup purposes, Client may not make or have made any copies of the Tyler Software or any part thereof. Client shall include Tyler's proprietary notice or other legend on any copies made by Client as permitted hereunder.
13. Warranty. We warrant that the Tyler Software will perform without Defects during the term of this Agreement. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect in accordance with our then-current Support Call Process.
14. Disclaimer. **EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**
15. Limitation on Liability & Exclusion of Certain Damages. **TYLER SHALL IN NO EVENT BE LIABLE FOR DAMAGES THAT EXCEED THE AMOUNT OF THE CHARGES PAID BY CLIENT HEREUNDER FOR THE DEVELOPMENT AND LICENSE OF THE TYLER SOFTWARE. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL TYLER BE LIABLE FOR SPECIAL, INCIDENTAL, EXEMPLARY, INDIRECT OR CONSEQUENTIAL DAMAGES OR FOR LOSS OF PROFITS, REVENUES OR DATA, EVEN IF TYLER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

City of Jefferson

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address for Notices:

Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096
Attention: Chief Legal Officer

Address for Notices:

City of Jefferson
220 North Chestnut Street
Jefferson, IA 50129
Attention: Teresa Gregerson



Quoted By: Lukas DeBolt
 Quote Expiration: 9/13/2020
 Quote Name: City of Jefferson- LGD- UBO
 Quote Number: 2020-105724
 Quote Description: Insite for Utility Billing

Sales Quotation For
 City of Jefferson
 220 N Chestnut St
 Jefferson, IA 50129-1900
 Phone: +1 (515) 386-3111

| Description | One Time Fees | | | Annual Fee |
|---|---------------|------------|-----------------|----------------|
| | Impl. Hours | Impl. Cost | Data Conversion | |
| Customer Relationship Management Suite | | | | |
| EasyPay Online Payment Component | 0 | \$0 | \$0 | \$0 |
| Tyler Hosted Applications | | | | |
| Utility Billing Online Component | 0 | \$0 | \$0 | \$1,200 |
| Notifications for Utility Billing | 0 | \$0 | \$0 | \$0 |
| IVR Solution for Utility Billing | 0 | \$0 | \$0 | \$0 |
| <i>Sub-Total:</i> | | \$0 | \$0 | \$1,200 |
| TOTAL: | 0 | \$0 | \$0 | \$1,200 |

| Summary | One Time Fees | Recurring Fees |
|---|----------------|----------------|
| Total Tyler Annual | \$0 | \$1,200 |
| Total Tyler Services | \$0 | \$0 |
| Total Third Party Hardware, Software and Services | \$0 | \$0 |
| Summary Total | \$0 | \$1,200 |
| Contract Total | \$1,200 | |

- Travel Expenses will be billed as incurred according to Tyler's standard business travel policy.
- Incode Utility Billing Online Component displays the current status (late, cut off etc), the action needed to avoid penalty, current balance, deposits on file (optional), last payment date, last payment amount, payment arrangements on file, last bill amount, last bill date, bill due date, contracts on file and status, transaction history (online payments). Payment packet is created to be imported to utility system. Address information includes legal description, precinct, school district, and services at address(subject to dataavailability). Includes consumption history by service (including graphs), request for service (optional), information change request (optional), security -SSL (secure socket layer). Note that the customer pays \$1.25 fee per transaction for payment on-line.
- Notification for Utility Billing (\$0.10 per call) includes Customer notification by phone (call late notices and general notifications). Call lists are automatically generated and the account is updated after the call. It includes a custom message for each call type and the call message can be in English or Spanish. It generates reports based on call results. Note: The Utility will be billed at the rate specified above for all the calls made. The Utility will be billed quarterly by Tyler Technologies for calls conducted.
- Incode IVR Solution for Utility Billing-The payment packet is created in centralized cash collections. The IVR system gives the customer an account balance, the customer makes the payment by phone, and the account manager is updated with the payment record. NOTE: There is a \$1.25 per transaction fee associated with the IVR that will be paid by client unless Tyler is instructed by the client to pass along to the user at time of payment.
- EasyPay Online Payment Component allows clients to setup payment forms for misc. payments with a fixed, calculated or open payment amount. The payments are sent from the website to the cash collection/Cashiering application and then posted to the GL application. NOTE: There is a \$1.25 per transaction fee associated with the EasyPay that will be paid by client unless Tyler is instructed by the client to pass along to the user at time of payment.

