

COUNCIL MEETING

April 14, 2020

5:30 P.M.

PRESENT: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek

ABSENT: None

Mayor Gordon presided.

Meeting was held at City Hall with Mayor Gordon. Also present was Councilman Ahrenholtz, Sloan, Jackson, Wetrich and Zmolek via invite on electronic Zoom application. This was necessary due to the State of Iowa Governor issuing a State Public Disaster Emergency which limited the meeting to no more than 10 people. The Disaster Emergency was due to the 2019 Novel Coronavirus.

No citizens spoke during Open Forum.

On motion by Sloan, second by Wetrich, the Council approved the following consent agenda March 24, 2020 Council Minutes, approval of Neighborhood Improvement Incentive grant of \$1200 at 606 N Cedar St and payment of monthly bills from City Funds.

AYE: Jackson, Ahrenholtz, Wetrich, Sloan, Zmolek

NAY: None

This was the time and place for the Public Hearing on FY 2020-2021 Budget. The Mayor called for any oral or written comments. There were none. On motion by Ahrenholtz, second by Sloan, the Council closed the Public Hearing.

AYE: Ahrenholtz, Wetrich, Zmolek, Sloan, Jackson

NAY: None

**RESOLUTION NO. 12-20**

On motion by Wetrich, second by Zmolek, the Council approved Resolution No. 12-20, a resolution adopting FY 2020-2021 Budget.

AYE: Jackson, Zmolek, Wetrich, Sloan, Ahrenholtz

NAY: None

This was the time and place for the Public Hearing on Detailed Plans and Specifications, Form of Contract, and Estimate of Cost for Chestnut and Adams Street Water Main Project. Gordon called for any oral or written comments and there were none. On motion by Sloan, second by Jackson, the Council closed the Public Hearing.

AYE: Sloan, Zmolek, Wetrich, Jackson, Ahrenholtz

NAY: None

**RESOLUTION NO. 13-20**

On motion by Sloan, second by Ahrenholtz, the Council approved Resolution No. 13-20, a resolution approving Detailed Plans and Specifications, Form of Contract, and Estimate of Cost for Chestnut and Adams Street Water Main Project.

AYE: Wetrich, Ahrenholtz, Sloan, Jackson, Zmolek

NAY: None

**RESOLUTION NO. 14-20**

On motion by Sloan, second by Ahrenholtz, the Council approved Resolution No. 14-20, a resolution approving Contract and Bond and Making Award of Contract to Keller Excavating, Inc. from Boone, IA in the amount of \$216,516 for Chestnut & Adams Street Watermain Improvements.

AYE: Zmolek, Wetrich, Sloan, Jackson, Ahrenholtz  
NAY: None

On motion by Wetrich, second by Sloan, the Council approved hiring Jeremy Behrens as Police Officer for Jefferson Police Department at a salary of \$50,692/yr effective April 17, 2020.

AYE: Zmolek, Ahrenholtz, Jackson, Sloan, Wetrich  
NAY: None

**RESOLUTION NO. 15-20**

On motion by Sloan, second by Zmolek, the Council approved Resolution No. 15-20, a resolution Ordering Bids, Approving Plans, Specifications and Form of Contract and Notice to Bidder, Fixing Amount of Bidder's Check, and Ordering Clerk to Publish Notice and for a Public Hearing on Plans, Specifications, Form of Contract and Estimate of Costs for the Jefferson Municipal Airport Runway 14/32 Extension Project. A public hearing has been set for May 12, 2020 at 5:30p.m.

AYE: Ahrenholtz, Jackson, Sloan, Wetrich, Zmolek  
NAY: None

**RESOLUTION NO. 16-20**

On motion by Ahrenholtz, second by Wetrich, the Council approved Resolution No. 16-20, a resolution setting date for public hearing on 2020-2 amendment to urban renewal plan for Jefferson Urban Renewal Area to revise building rehabilitation programs. A public hearing has been set for April 28, 2020 at 5:30p.m.

AYE: Zmolek, Ahrenholtz, Jackson, Sloan, Wetrich  
NAY: None

**RESOLUTION NO. 17-20**

On motion by Ahrenholtz, second by Sloan, the Council approved Resolution No. 17-20, a resolution Awarding Contract for 100 East State Street Roof Structure and Roof Installation Project to Westbrooke Construction Company Urbandale, Iowa with a bid of \$217,370.

AYE: Wetrich, Ahrenholtz, Jackson, Sloan, Zmolek  
NAY: None

On motion by Jackson, second by Zmolek, the Council approved to repair showers at swimming pool for additional amount of \$11,000 to Teeples Heating & Cooling, LLC. On March 10, 2020 council meeting Council approved \$27,642 of the \$38,642 bid. \$10,000 of the funding will come from Local Option Sales Tax.

AYE: Ahrenholtz, Wetrich, Sloan, Jackson, Zmolek  
NAY: None

Item J was removed from agenda.

The Cat Committee was tabled till next meeting.

The following bills were approved for payment with City funds:

A1 AUTOMOTIVE	PD OIL CHNG	38.60
ABC PEST CONTROL	GCRSE PEST CONTR	415.00
ACCESS SYSTEMS INC	RN CPIER LSE	579.43
ACCESS SYSTEMS LEASING	PA CPIER LSE	561.04
ACCO UNLIMITED CORP	WA CHEM	1,994.55

AFLAC	AFLAC INS W/H	72.47
AFSCME/IOWA COUNCIL 61	UNION DUES	225.90
AG SOURCE LAB	WA TSTG	129.00
AHEAD LLC	GCRSE MERCH	621.02
ALAN DURBIN	WA DEP REF	166.90
ALLIANT ENERGY	UTILITIES	36,455.59
AUTOMATIC SYSTEMS CO.	WA REPRS	773.00
BAKER & TAYLOR INC.	LB BOOKS	1,772.02
BARCO MUNICIPAL PRODUCTS	WA SURVEY FLAGS	35.40
BOLTON & MENK INC	AP RUNWAY EXT	71,562.00
BOMGAARS	SUPP	1,468.24
BREADEAUX PIZZA	RN PROGRAM	230.00
C&D MASONRY INC	206 N WILSON LABR/DEMO	13,627.05
CARROLL CO. SOLID WASTE	RC MRKTG FEES	3,182.40
CINTAS CORP	FIRST AID	267.88
CLEANING SOLUTIONS INC.	JANITORIAL SERV	1,881.00
COBRAHELP	PA FEE	38.00
COMMUNITY OIL CO.	AP FUEL	7,558.74
COMPASS MINERALS	WA SALT	14,645.26
COMPUTER CONCEPTS	PA MILEAGE	9,559.66
COUNTYWIDE ELECTRIC SERV	200 E STATE SETUP AC UNIT	185.00
DAVE DAVIS	REIMB CAF	413.00
DAVID TEEPLES	RUT BOOTS	81.84
DAVIS EQUIPMENT CORP.	GCRSE PARTS	766.85
DENNIS HAMMEN	RN CONCESSIONS/SOAP	355.72
DES MOINES REGISTER	LB SUBSCR	389.03
DISCOUNT SCHOOL SUPP	LB SUPP	158.45
DUANE ONKEN	C SH H INS SINK	161.38
DURLAM ELECTRIC	WA ELECT SRV	2,071.24
ED M. FELD EQUIPMENT CO.	JFD RESP CLEAN PAD	21.00
EFTPS	FICA W/H	38,812.07
EMC NATIONAL LIFE CO	LIFE INS	180.57
ERICA MURPHY	WA DEP REF	38.36
FAREWAY	LB SUPP	28.84
FASTLANE MOTOR PARTS LLC	PARTS	486.41
GALLS LLC	PD CLOTH	449.09
GREENE CO SEC ROADS	FUEL	5,399.93
GREENE CO. AUDITOR	LEC CITY SH	16,795.64
GRONEWOLD, BELL, KYHNN	PA AUDIT	2,236.27
HAMILTON REDI-MIX	WA CONCRETE	2,318.00
HARRISON RV LAND	LAB TESTS	43.01
HAWKEYE TRUCK EQUIP	RUT CONVERSION	48,485.00
HAWKINS, INC.	WA CHEM	3,033.30
HEATH ENNS	C SH H INS SINK	648.16
HOME STATE BANK	ACH	83.34
HOTSY CLEANING SYSTEMS	SW CHEM	160.90
HY-VEE, INC.	PA BAGS	8.48
IMFOA	PA DUES	20.00
INNOVATIVE INTERFACES INC	LB SOFTWARE	8,500.00
INTERSTATE ALL BATTERY CNTR	SIREN BATTERIES	1,851.80
IOWA DNR	SW PERMIT FEE	85.00
IOWA DNR	WA FEE	148.40
IOWA DEPT. OF AGRICULTURE	AP METER FEE	4.50
IOWA ONE CALL	WA ONE CALL	10.80
IOWA PUMP WORKS	SW MAINT	13,426.78
IOWA RADIO PLUS	RN ADV	138.04
IPERS-FOAB	IPERS W/H	12,610.19

J & M GOLF	GCRSE MERCH	290.19
JAMES E. FORBES	AP MGR	600.00
JANE MILLARD	LB REIMB	42.74
JAY D. GOUGHNOUR	GCRSE MAINT PMT 1	750.00
JEFFERSON ACE HARDWARE	LB SUPP	684.08
JEFFERSON TELECOM	PHONE	2,412.91
JORDAN KRAL	RN PAINTING	250.00
KEYSTONE LABORATORIES INC	WA TSTG	40.50
LANDUS COOPERATIVE	WA PERMALAWN	235.00
LIQUID ENGINEERING CORP	WA TWR INSPECT	2,195.00
MANGOLD ENVIRONMENTAL	SW TSTG	1,584.00
MARTIN MARIETTA	RUT WHITE ROCK	2,782.38
MATHESON TRIGAS	WA CHEM	59.26
METRO WASTE AUTHORITY	SN LF FEES	7,924.08
MICAH DESTIVAL	GCRSE REIMB	351.92
MID-AMERICAN RESEARCH	WA OIL	135.16
MIDLAND POWER COOP	AP LITES	273.29
MOTOR PARTS	PARTS	610.14
MUIR EMBROIDERY & FTWEAR	GCRSE SAFE CLOTH	283.00
MUIR TREE SERVICE	STUMP RMVL	6,942.92
MUNICIPAL SUPPLY	WA METERS	8,429.60
NICK SORENSEN	BLDG INSP REIMB	21.00
NICOLE JOHNSON	WA DEP REF	16.32
O'HALLORAN INTERNATIONAL	RUT DUMP TRUCK	84,193.25
OCLC, INC.	LB ILL&CATALOG	561.08
OPTIONS INK	PA SUPP	19.50
PAW'S	PAWS CONTRACT	1,500.00
PEAK SOFTWARE SYSTEMS INC	RN SOFTWARE	5,742.40
POUND REPAIR & SERV	JFD REPRS SAW	493.07
RACCOON VALLEY RADIO	GCRSE ADV	2,004.63
RALLY APPRAISAL, LLC	200 E STATE APPRAISAL	3,000.00
REGION XII COUNCIL - GOVT	RUT TRANSIT	1,286.94
ROXANNE GORSUCH	REIMB CAF	304.00
ROYAL JEWELERS	PA NAME PLATE	93.40
RUTTEN'S VACUUM CENTER	LB SUPP/RPR	127.93
SECRETARY OF STATE	PA NOTARY	30.00
SHADRAN	LB SUPP	752.55
SITONE LANDSCAPE SUPP	GCRSE FERT/MAINT/PARTS	4,283.42
SPRING-GREEN	PA MAINT	44.25
SRIXON/CLEVELAND GOLF	GCRSE MERCH	571.50
STONE	PA INSERTS	132.50
SYNCB/AMAZON	LB SUPP	639.97
TEEPLES HEATING & COOLING	SHOWERS/WA COOLER	43,832.00
TELRITE CORPORATION	LONG DIST	232.80
THE BEE & HERALD	PA LEGAL/PUBS	351.53
THE PRINTERS BOX LTD.	LB PRIZES	33.85
THE SHERWIN WILLIAMS CO.	206 N WILSON PAINT	150.38
THOMAS JEFFERSON GARDENS	HOT/MOT TIER II PMT	646.26
TOOLS PLUS INDUSTRIES	WA FLAGS	376.48
TREASURER STATE OF IA	STATE W/H	3,228.00
TRI-COUNTY LUMBER	206 N WILSON SUPP	1,956.29
U.S. CELLULAR	WA PHONE	157.54
U.S. POST OFFICE	BILL POSTAGE	532.03
UNGER INSURANCE	INS RENEWAL	211,783.00
UPTOWN SPORTING GOODS	RN DODGE BALLS	89.70
VERIZON WIRELESS	PD PHONE	58.61
WAHL MCATEE TIRE SERV	MAINT;TIRES	2,842.57

WELDING INNOVATIONS	SN REPRS	4,763.90
WELLMARK BC/BS	HEALTH INS. W/H	26,567.27
WESTERN IOWA TECH COMM	JFD CLASS	95.00
WESTRUM LEAK DETECTION IN	2020 LEAK SURVEY	2,000.00
WILCOX LAW FIRM	LEGAL	7,003.42
WILD ROSE JEFFERSON, LLC	JFD FIREWORKS	3,000.00

FUND TOTALS

001 GENERAL FUND	218,150.61
110 ROAD USE TAX	199,497.63
112 CAFETERIA PLAN	717.00
121 LOCAL OPTION SALES TA	34,698.66
125 TIF	1,458.00
128 HEALTH INS. SINKING	809.54
134 LIBRARY AGENCY	591.42
139 ENRICH IOWA	159.84
149 DOWNTOWN BUILDINGS	21,682.95
391 AIRPORT IMPROVEMENTS	48,257.00
410 CIP	18,326.00
600 WATER	96,250.98
610 WASTEWATER	60,283.53
660 AIRPORT	10,542.39
670 SANITATION	53,794.08
671 RECYCLING	15,641.42
GRAND TOTAL	780,861.05

There being no further business the Council agreed to adjourn.

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Matt Gordon, Mayor

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Roxanne Gorsuch, City Clerk