

AGENDA

COUNCIL MEETING

Tuesday, November 28, 2017

5:30 P.M.

CITY HALL COUNCIL CHAMBERS

I. CALL TO ORDER:

II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.

III. CONSENT ITEMS:

- A. 11/14/17 regular Council meeting minutes.
- B. Approval of TIF annual report

IV. NEW BUSINESS:

- A. Consider approval of change order number 3 to Pinnacle Construction in the amount of \$41,990.06 for CDBG Façade project.
- B. Consider approval of pay estimate number 6 to Pinnacle Construction in the amount of \$138,812.58 for CDBG Façade project.
- C. Consider approval of additional structural engineering fees of \$13,191.31 for CDBG Façade project.
- D. Consider plat of survey for GCDC
- E. Consider approval of health insurance premium.
- F. Quarterly Finance report
- G. Main Street Quarterly meeting

V. REPORTS:

- A. Mayor
- B. Engineer
- C. City Clerk
- D. Attorney
- E. City Administrator
- F. Council & Committees

VI. ADJOURN.

AGENDA SUMMARY

DATE 11/28/17

NEW BUSINESS

- A. **Consider approval of change order number 3 to Pinnacle Construction in the amount of \$41,990.06 for CDBG Façade project.** Attached
- B. **Consider approval of pay estimate number 6 to Pinnacle Construction in the amount of \$138,812.58 for CDBG Façade project.** Attached
- C. **Consider approval of additional structural engineering fees of \$13,191.31 for CDBG Façade project.**
- D. **Consider plat of survey for GCDC.** Attached is the plat of survey
- E. **Consider approval of health insurance premium.**
- F. **Quarterly Finance report.** Newly created finance committee will provide a brief overview of City department financial positions as they relate to the 2017-2018 budget.
- G. **Main Street Quarterly meeting.** See attached 2017 annual report and 2018 priorities.

COUNCIL MEETING

November 14, 2017

5:30 P.M.

PRESENT: Ahrenholtz, Teeples, Sloan, Von Ahsen
ABSENT: Wetrich

Mayor Berry presided.

During open forum Peg Raney of Jefferson Main Street thanked everyone for coming to the celebration stroll on November 13th around the square to see the transformation of the 13 buildings participating in the CDBG Façade Rehabilitation Project.

On motion by Teeples, second by Von Ahsen, the Council approved the following consent agenda: October 24, 2017 Council Minutes, Hy-Vee Market Cafe, Special Class C Liquor License, Peony Chinese Restaurant, Special Class C Liquor License, Hy-Vee, Class E Liquor License and payment of monthly bills from City Funds.

AYE: Sloan, Ahrenholtz, Von Ahsen, Teeples
NAY: None

This was the time and place for the Public Hearing on the status of funded activities Jefferson Storefront Façade Improvements. Berry called for any oral or written comments and there were none. On motion by Von Ahsen, second by Sloan, the council closed the Public Hearing.

**NOTICE OF PUBLIC HEARING ON THE STATUS OF FUNDED ACTIVITIES
JEFFERSON STOREFRONT FACADE IMPROVEMENTS**

The project consists of the rehabilitation of 14 storefront facades, including window replacement, door replacement, store front rebuilds, masonry, tuck-pointing and painting. The project is being funded with a \$500,000 Community Development Block Grant (CDBG) through the Iowa Economic Development Authority and approximately \$468,920 from the property owners, and the City of Jefferson. As of September 15, 2017, the project was 48 percent complete, and \$203,438 of the CDBG has been expended. The project meets the CDBG national objective of eliminating blight. No persons or businesses have been displaced by the project. It is estimated that substantial completion will occur around November 22, 2017.

AYE: Ahrenholtz, Von Ahsen, Teeples, Sloan
NAY: None

RESOLUTION NO. 43-17

On motion by Teeples, second by Ahrenholtz, the Council approved Resolution No. 43-17, a resolution on proposed 2017 Amendment to the Jefferson Urban Revitalization Plan and setting public hearing on December 12, 2017 at 5:30 p.m.

AYE: Von Ahsen, Teeples, Ahrenholtz, Sloan
NAY: None

RESOLUTION NO. 44-17

On motion by Von Ahsen, second by Sloan, the Council approved Resolution No. 44-17, a resolution approving Foster Plat of Survey dated November 2, 2017, located at approximately 1510 Westwood Drive, in Jefferson, Iowa.

AYE: Teeples, Ahrenholtz, Sloan, Von Ahsen
NAY: None

On motion by Teeples, second by Von Ahsen, the Council approved a contract with IEDA for Owner Occupied Rehabilitation program.

AYE: Ahrenholtz, Von Ahsen, Sloan, Teeples
NAY: None

On motion by Von Ahsen, second by Sloan, the Council approved the appointment of Nick Sorensen as Special Projects Coordinator with a \$10,000/yr increase in salary effective November 15, 2017.

AYE: Teeples, Ahrenholtz, Von Ahsen, Sloan
 NAY: None

RESOLUTION NO. 45-17

On motion by Sloan, second by Teeples, the Council approved Resolution No. 45-17, accepting transfer of funds from PACE for Community Wellness Center.

AYE: Von Ahsen, Ahrenholtz, Teeples, Sloan
 NAY: None

The following bills were approved for payment from City funds:

ABC PEST CONTROL	PEST CONTROL	368.15
ACCESS SYSTEMS	RN CPIER LSE	1,253.69
ACCESS SYSTEMS INC	RN CPIER LSE	630.74
ACCESS SYSTEMS LEASING	PA CPIER LSE	331.41
ACCO UNLIMITED CORP	WA CHEM	2,047.00
ADVANCED WASTE SOLUTIONS	GCRSE RENTAL	80.00
AFLAC	AFLAC W/H	256.61
AFSCME/IOWA COUNCIL 61	UNION DUES	434.28
AG SOURCE LAB	WA TSTG	150.00
ALEX ROBERTS	RN OFFICIAL	149.00
ALLIANT ENERGY	UTILITIES	25,676.93
AMAZON	LB SUPP	493.98
AMERICAN WATER WORKS	WA DUES	360.00
ANDREWS ROOFING & SHEET	WA ROOF REPR	1,077.25
AXON ENTERPRISE, INC.	PD BATT/CARTR	197.20
BAKER & TAYLOR INC.	LB MOVIES	2,867.00
BEE & HERALD	LEGAL/PUB	1,382.89
BOLTON & MENK INC	ENG	930.00
BOMGAARS	SUPPLIES	963.94
BRENDA RUDDY	WA REF	4.68
BROWN SERVICES	RN CLEAN	2,376.00
BROWN SUPPLY COMPANY	SW VALVES	455.67
BULK FOODS	LB TREATS	149.61
CALEB JANS	PD REIMB	379.52
CAROLE FISHER	WA REF	141.10
CARPENTER UNIFORM CO	PD NAMETAG	37.59
CENGAGE LEARNING	LB BOOKS	100.40
CENTRAL IOWA READY MIX	WA CONCRETE	814.00
CENTRAL IOWA SYTSTEMS	PD SCANDISK	404.96
CHIEF	PD TIES	19.97
CINTAS CORP	FIRST AID	575.44
COBRAHELP	PA FEE	18.00
COLLECTION SERV CENTER	CASE IDENTIFIER	375.00
COMPASS MINERALS	WA SALT	9,877.16
COMPUTER CONCEPTS	PA SUPPORT	5,596.00
CORNELIUS SCHELLING	WA REF	36.75
CRAIG BERRY	REIMB	31.02
DANIELSON AUTO SERV	RC VEH REPRS	3,061.41
DARRIN CHARLSON	RN HINGES	37.02
DAVE DAVIS	REIMB CAF	319.00
DAVIS AUTO COLLISION	JFD REPRS	860.00
DAYS INN & SUITES WATERLOO	PD HOTEL	672.00

APPLICATION AND CERTIFICATE FOR PAYMENT

<p>TO OWNER: City of Jefferson Iowa 220 N Chestnut Street Jefferson, IA 50129</p> <p>FROM CONTRACTOR: Pinnacle Construction, Inc. 22060 221st Street South Glenwood, IA 51534</p>	<p>PROJECT: 90138, CDBG Jefferson Main Street Façade 220 N Chestnut Street Jefferson, IA 50129</p> <p>VIA ARCHITECT: The Franks Design Group 410 First Street Glenwood, IA 51534</p>	<p>APPLICATION #: 6 Revised PERIOD TO: 11/15/17 PROJECT NOS: 90138</p> <p>CONTRACT DATE: 05/22/17</p>	<p>Distribution to:</p> <table border="0"> <tr><td><input checked="" type="checkbox"/></td><td>Owner</td></tr> <tr><td><input type="checkbox"/></td><td>Const. Mgr</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Architect</td></tr> <tr><td><input type="checkbox"/></td><td>Contractor</td></tr> </table>	<input checked="" type="checkbox"/>	Owner	<input type="checkbox"/>	Const. Mgr	<input checked="" type="checkbox"/>	Architect	<input type="checkbox"/>	Contractor
<input checked="" type="checkbox"/>	Owner										
<input type="checkbox"/>	Const. Mgr										
<input checked="" type="checkbox"/>	Architect										
<input type="checkbox"/>	Contractor										

CONTRACT FOR: CDBG Jefferson Main Street Façade Program

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:

By: [Signature] Date: 11/21/17

State of: Iowa
County of: Mills

Subscribed and sworn to before me this 21st day of November, 2017

Notary Public: [Signature]
My Commission expires: 2-20-18

Kimberly J Allen
Notary Public Iowa
Commission No. 771744
My Commission Expires 2-20-18

1. ORIGINAL CONTRACT SUM-----	\$	<u>741,365.00</u>
2. Net change by Change Orders-----	\$	<u>27,555.00</u>
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	<u>768,920.00</u>
4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)		<u>647,224.65</u>
5. RETAINAGE:		
a. <u>5.0%</u> of Completed Work (Columns D+E on Continuation Sheet)	\$	<u>32,361.23</u>
b. <u>5.0%</u> of Stored Material (Column F on Continuation Sheet)	\$	<u> </u>
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet-----)	\$	<u>32,361.23</u>
6. TOTAL EARNED LESS RETAINAGE----- (Line 4 less Line 5 Total)	\$	<u>614,863.42</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)-----		
	\$	<u>476,050.84</u>
8. CURRENT PAYMENT DUE-----	\$	<u>138,812.58</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>154,056.58</u>

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED \$ 138,812.58

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: [Signature] Date: 11-20-2017

This Certificate is non-negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$14,080.00	
Total approved this Month	\$13,475.00	
TOTALS	\$27,555.00	
NET CHANGES by Change Order	\$27,555.00	



AIA®

Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> CDBG Main Street Jefferson Facade Rehabilitation Project The Project is located at multiple existing buildings concentrated in the vicinity of the Jefferson Courthouse Square and adjacent blocks, Jefferson, Iowa.	CONTRACT INFORMATION: Contract For: General Construction Date: May 23, 2017	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: 28 November 2017
OWNER: <i>(Name and address)</i> The City of Jefferson, Iowa 220 N. Chestnut Street Jefferson, IA 50129	ARCHITECT: <i>(Name and address)</i> The Franks Design Group 410 First Street Glenwood, Iowa 51534	CONTRACTOR: <i>(Name and address)</i> Pinnacle Construction P. O. Box 368 22020 221st Street Glenwood, Iowa 51534

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Pinnacle Construction Inc Cost Proposal #04, dated 16 August 2017, in response to Architect’s proposal request PR-04, & RFI #05 and RFI #26 at subproject #15 Fudges Flowers 120 E. State Street. The change in scope includes the removal from work of full tuck pointing and the addition of 10% tuck pointing, and supply and installation of Prosoco OH100 sealer.

Approved By Owner and City. Deduct (\$10,553.40)

Pinnacle Construction Inc Cost Proposal #03, dated 13 September 2017, in response to Architect’s proposal request PR-03, & RFI #07 at subproject #01 Muir Embroidery 124 N. Wilson Ave. The change in scope is based on revised A-1.0, A-1.1, S-1.1, S-1.2, & S-1.3 that includes the removal of all work. Addition in scope includes removal front façade and 8” beyond crack on North facade, rebuild façade with CMU block with face brick, new steel columns and beam at storefront, reinforcement at existing trusses, new aluminum storefront glass system & door, new arch-top windows at second floor, and new transom glass above storefront.

Approved By Owner and City. Add \$55,164.41

Pinnacle Construction Inc Cost Proposal #02, dated 13 September 2017, in response to Architect’s proposal request PR-02, & RFI #06 at subproject #16 MacDonald Insurance 110 E. State Street. The scope that fell inside Allowance #07 includes partial demolition of mansard roof structure, reframing and carpentry to enclose roof structure, new metal standing seam metal roof, glazed face brick infill at CMU block, rubber roof patch at back side of parapet, full tuck point of exposed brick, cable railing, & painting of fiber cement & window frames.

Approved By Owner and City. Deduct (\$3,899.50)

Pinnacle Construction Inc Cost Proposal #05, dated 20 September 2017, in response to Architect’s proposal request PR-05 at subproject #10 Greene County Historical Museum 219 E. Lincoln Way. Scope change includes the removal of aluminum framing for punch windows and labor related to removal of framing.

Jefferson Matters: Main Street

Action Plan for 2018

Vision: Downtown Jefferson is a colorful, modernized historic district brimming with art, shopping, dining and activities that people can't wait to get to and can't stop talking about. It's a great space that's part of a great place.

Mission: The mission of Jefferson Matters: Main Street is to work together as a community to strengthen, support and energize Jefferson's downtown through historic preservation.

2018 Priorities:

1. Positive momentum through collaboration.
2. Culture of volunteerism.
3. Business transition, expansion and entrepreneurial development.
4. Expand funding opportunities.
5. Attract people to the Main Street district.

Design Committee:

Purpose: To encourage improvement of the Main Street district's physical appearance.

- City acquired properties support
- Encourage Design Assistance from Main Street Iowa
- Building Facade Mini-Grant program for facades & Signage Mini-Grant program
- Promote Design Guidelines for Jefferson
- Summer hanging baskets and pillar planters for each season
- Seasonal banners around the square
- Painted silhouettes in downtown
- Business After Hours education (2)
- Support wayfinding signage project
- Pursue grant opportunities
- Jefferson Make-Over-Crew volunteer opportunities
- Empty window displays
- Pursue Better Block creative place making grant

Organization Committee:

Purpose: To establish a strong Main Street organization that utilizes a growing number of participants in the implementation and funding of the program.

- Investment drive
- Monthly newsletters & director newspaper column & interviews
- Website updates
- Volunteer recruitment
- Celebration and volunteer recognition
- Bell Tower Festival booth
- Encourage participation in educational opportunities
- Family Feud fundraiser

Tower View Team:

Purpose: To promote and provide artwork in surprising places in Jefferson's Main Street district.

- Alley with David Williamson
- Rooftop Art – new installation
- Sally's Alley
- Ring Out for Art sculpture contest
- An Evening Affair on the Square fundraiser for alley
- Play Me Pleez public piano
- Brochures to promote public art

Economic Vitality Committee:

Purpose: To strengthen and broaden the economic base of the Main Street district.

- Pursue funding for continued façade improvements
- Business After Hours education (2)
- Java & Juice events
- Challenge Grant support and application for 2018
- Business Transition, expansion & entrepreneurial development
- Open 4 Business competition
- Business Incentives for location in Main Street district
- Building & Business Inventory
- Advanced Market Analysis application leading to Recruitment Team
- Support for City's acquired buildings in Main Street district
- Help City pursue Community Catalyst application

Promotion Committee:

Purpose: To market the Main Street district by establishing a unified image and encouraging an exciting variety of activities for the community.

- Cash Mobs
- Main Street Minute Videos
- Facebook posts
- Trick or Treat Around the Square
- Christmas Tree Lighting
- Historical Plaques
- Jefferson IA app
- Museum on Main collaboration

Board of Directors:

- Annual Meeting
- National Accreditation for Main Street America
- Board visibility with business & investor visits
- Main Street training and professional development
- Expanding funding resources
- Quarterly meetings with city & county

Jefferson Matters: Main Street

Annual Report for 2017

Vision: Downtown Jefferson is a colorful, modernized historic district brimming with art, shopping, dining and activities that people can't wait to get to and can't stop talking about. It's a great space that's part of a great place.

Mission: The mission of Jefferson Matters: Main Street is to work together as a community to strengthen, support and energize Jefferson's downtown through historic preservation.

2017 Priorities:

- Continue the momentum through positive collaboration.
- Create opportunities for volunteer leadership.
- Lay the groundwork for business transition and entrepreneurial development.

Collaborations

- Selected as one of six Iowa Main Street communities to host Smithsonian Institution traveling exhibit of Hometown Teams on Aug. 11 – Sept. 23, 2018 housed at Greene County Historical Museum.
- Partnered with City of Jefferson and 13 building owners for façade improvements with \$1 million CDBG grant.
- Completed brand and wayfinding signage proposal for Jefferson through a matching Main Street Iowa grant.
- Logged over 3,800 volunteer hours in past year.

Design Committee:

Purpose: To encourage improvement of the Main Street district's physical appearance.

- City Acquired Properties Support – coordinated work sessions for Pizza Ranch & Kendall buildings.
- Design Assistance from Main Street Iowa – offered to all Main Street building owners.
- Building Improvement Mini-Grant program – increased to \$500 with 4 grants awarded to Skeeter Creek, VFW, Town & Farm Realty & Select Office Systems. Improvements to Main Street office.
- Promote Design Guidelines for Jefferson – guidelines given by City for every renovation.
- Flower Power - 32 hanging baskets & 12 pillar planters for each season – planted by volunteers.
- 12 Seasonal banners– all four seasons on Lincoln Way & now a total of 24 banners around Square.
- Business After Hours (3) – hosted events on Window Design, Signage, & CDBG celebration.
- City brand development and wayfinding signage project – participated in mtgs. Jan. – July with final recommendation to City Council.
- Jefferson Make Over Crew volunteer opportunities – painted facades & High Wheeler Hello silhouette.
- Empty Window Displays – decorated windows of Homestead and former HyVee.

Organization Committee:

Purpose: To establish a strong Main Street organization that utilizes a growing number of participants in the implementation and funding of the program.

- Investment Drive – coordinates annual drive to finance Main Street program.
- Communications - monthly emailed newsletter has 480 subscribers, director column in The Herald, interviews on KGRA, active Facebook & Instagram pages, & regular website updates.
- Volunteer Recruitment – over 50 regular volunteers involved on committees.
- Celebration and Volunteer Recognition –annual volunteer recognition in February & named Nick Sorensen as Leadership Award recipient.
- Family Feud~Jefferson Edition – planned fundraiser for Main Street program.
- Pizza Ranch – coordinated sale of interior décor with receipts towards Main Street program.
- Bell Tower Booth – organized Main Street booth with volunteers & activities during festival.

Tower View Team:

Purpose: To promote and provide artwork in surprising places in Jefferson's Main Street district.

- Alley Renovation – collaborating with artist David Williamson on north alley project.
- Sally's Alley – continued gardening and maintenance of this beautiful alley on the south side.
- Rooftop Art – installment of Patches of Greene quilt, plans for another art project in Spring.
- Ring Out for Art sculpture contest – excellent entries with 3 remaining on the Plaza for the year.
- Party in the Alley – 100+ attended party in Sally's Alley in June.
- When it rains, it pours art – created sidewalk art that is only visible when it rains.
- Doily Art – Sweetheart Tree on the Square in February.
- Portrait Studio Artists – professional artists drew portraits during Bell Tower Festival.
- Play Me Pleez – Tuned In painted piano in memory of Kathy Hankel located near Bell Tower for summer.

Economic Vitality Committee:

Purpose: To strengthen and broaden the economic base of the Main Street district.

- Community Development Block Grant support – 13 building facades renovated from June – Nov. 2017.
- Business After Hours presentations on Business Transition, Incentives for Main Street, and a Celebration Stroll to celebrate completion of CDBG Downtown Rehabilitation project.
- Challenge Grant recipient of \$74,500 for 2016s Kendall Bldg. for Sensibly Chic, and 2017 application of \$35,500 for Prairie Lakes AEA 3rd floor apartment and shared workspace.
- Java & Juice at 35 Main Street District locations every Friday from March – October.
- Open 4 Business competition – Jen Badger of ShineOn designs entered competition.
- Business Incentives for location in Main Street district available through brochure program.
- Building & Business Inventory – 8 volunteers collected info on 92 businesses in Main Street District.
- Recruitment Team – discussion of a team to recruit new businesses to district.
- Support for City's acquired buildings in Main Street district – volunteer work sessions held as needed.

Promotion Committee:

Purpose: To market the Main Street district by establishing a unified image and encouraging an exciting variety of activities for the community.

- Cash Mob – Derby Cash Mob in May, Stitchin' Up Cash Mob in September.
- Merchant Minute Videos – 16 businesses taped and posted on Facebook & website.
- Trick or Treat Around the Square – handed out treats at Sally's Alley.
- Christmas Tree Lighting – coordinated with Thomas Jefferson Gardens with over 250 in attendance.
- Summer Selfie Safari – list of 40 places to take selfies and post.
- Historical Plaques – 3 more added to the pillars for a total of 13.
- Jefferson IA app – over 750 downloads with constant updates of events & business info.
- Smithsonian Institution Hometown Team exhibit to be in Jefferson from Aug. 11 – Sept. 23, 2018.
- Wayfinding Signage collaboration with other Jefferson entities.
- Collaboration of tourism efforts with brochures, posters, swag bags & participation.

Board of Directors:

- Quarterly meetings with City Council & Greene County Supervisors.
- Reviewed and directed National Main Street Accreditation standards.
- Participated in annual partnership visit with Main Street Iowa staff, reviewing each committee's responsibilities.
- Collaborated with community organizations and Jefferson City Council
- Annual Investment Drive presentations to investors.
- Annual meeting with election of officers.

Jefferson Park and Recreation Commission
Minutes
November 15, 2017
Greene County Community Center

Board Members Present: Heather Ruzicka, Larry Teeples, Mary Pedersen, Lee Horbach, Steve Hauptert, Doug Meinecke, Rosemary Hoyt

Others Present: Coltrane Carlson, Vicky Lautner

Meeting called to order at 12:05 PM. Chair, Rosemary Hoyt, presided over the meeting.

Open Forum

No Open Forum

Moved by Ruzicka, seconded by Pedersen to approve October minutes. All were in favor and the motion carried

Moved by Pedersen, seconded by Ruzicka to approve October bills. All were in favor and the motion carried.

Old Business

20 year Greene County Community Center Celebration

Lautner reported she had heard from one volunteer to help put the festivities together and received one donation from the letters that were sent out to the businesses earlier in the month.

Budget

Ruzicka and Pedersen met with Lautner to go over the budget for 2018. Lautner went through the project information. Horbach suggested that grants be written for the floor replacement in the gym at the Greene County Community Center and the Daubendiek Park repair project and the Frisbee golf course. This was the consensus of the board so Lautner will write grants to Grow Greene and the Community Foundation for those improvements.

Connecting the Parks and Schools

Lautner reported on the meeting Zoey Mauch held on November 5 at the Greene County Community Center. A print of the presented plan was put in the board packet. Hoyt and Pedersen commented on the progress and was very happy with the plans were discussed and no one made any changes or requests. The final presentation of the plans will be held on Thursday, November 30 at 5:30 pm at the Greene County Community Center. Lautner encouraged the board members to attend.

New Business

Hess wish list for 2018

Simeon put together a request for equipment for 2018 for the Hess Fund. 1. Woodway Curve Treadmill \$6,298, Power Lift Leg Ext/Curl Combo \$3,399, and SciFit Recumbent Stepper \$4,850. The board discussed the request. Ruzicka made a motion to send the request to the Hess Fund board. Hauptert seconded the motion. All were in favor and the motion carried.

Steve Hauptert and Lee Horbach board position renewals

Hauptert and Horbach were asked if they were willing to continue on the board for 3 more years. They both are in favor of staying. Horbach commented if there was someone in the community that would like to be on the board he would step down, but he enjoyed being on the board and being involved.

Appoint President and Vice President for 2018

Pedersen as vice chair will move to the chair position. Meinecke was willing to take the vice chair position. Ruzicka made a motion that Pedersen serve as Chair and Meinecke serve as Vice Chair on the Jefferson Park and Recreation Board. Horbach seconded the motion. All were in favor and the motion carried.

Wellness, Program, and Director's reports were included in meeting packets for board members to review on their own time.

Meeting was adjourned at 12:35 PM by a Pedersen motion that was seconded by Ruzicka. All were in favor. Next meeting will be Wednesday, December 20, 2017 at Noon at the GCCC.

AGENDA

WATER/SEWER, STREET/SANITATION COMMITTEES TUESDAY, NOVEMBER 20, 2017, 12:00 NOON JEFFERSON CITY HALL

I. SEWER

- A. Discussion of storm water drainage along west US 30.
- B. Discussion of 2018-2019 Budget

II. WATER

- A. Discussion of 2018-2019 Budget

III. STREETS

- A. Request for Alley improvements adjacent to Peoples Bank
- B. Review request to restrict parking to one side of street on Wilcox Way.
- C. Quiet Zone proposal
- D. East Lincoln Way entryway update.
- E. Walkway to Greenwood update
- F. Discussion of 2018-2019 Budget

IV. SANITATION/RECYCLE

- A. Discussion to increase recycling use.
- B. Discussion of 2018-2019 Budget