

# AGENDA

**COUNCIL MEETING**  
**Tuesday, March 13, 2018**  
**5:30 P.M.**

## **CITY HALL COUNCIL CHAMBERS**

**I. CALL TO ORDER:**

**II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.**

**III. CONSENT ITEMS:**

- A. 2/27/18 regular Council meeting minutes.
- B. Appointment of Craig Berry to Bell Tower Foundation.
- C. White Oak Station #84, Class C Beer Permit
- D. Annual Tax abatement approvals
- E. Employ Cody Renwanz at \$10 per hour and Dave Destival at \$12 per hour at golf course.
- F. Hotel/Motel application for \$160 for Greene County Historical Museum.
- G. Payment of monthly bills

**IV. NEW BUSINESS:**

- A. Public Hearing for 2017-2018 budget.
- B. Resolution adopting 2017-2018 budget.
- C. Resolution setting date for hearing on 2018-1 Amendment to Urban Renewal Plan for Jefferson Urban Renewal Area
- D. Consider approval to purchase fire truck.
- E. Consider approval of resolution for fire truck reimbursement.
- F. Consider approval of resolution to establish no parking times on East Wilcox Way.
- G. Consider approval of clients for the Jefferson CDBG Owner Occupied Rehabilitation Program.
- H. Consider approval to employ golf course manager.
- I. School bond presentation.

**V. REPORTS:**

- A. Mayor
- B. Engineer
- C. City Clerk
- D. Attorney
- E. City Administrator
- F. Council & Committees

**VI. ADJOURN.**

# AGENDA SUMMARY

DATE 3/13/18

## NEW BUSINESS

### I. NEW BUSINESS:

- A. **Public Hearing for 2017-2018 budget.**
- B. **Resolution adopting 2017-2018 budget.**
- C. **Resolution setting date for hearing on 2018-1 Amendment to Urban Renewal Plan for Jefferson Urban Renewal Area.** The amendment would allow for funding to make improvements on existing buildings in the downtown area. Attached is the description of the amendment
- D. **Consider approval to purchase fire truck.** Attached is the information regarding the new equipment.
- E. **Consider approval of resolution for fire truck reimbursement.** This action would enable the City to add this expenditure onto a future bond sale.
- F. **Consider approval of resolution to establish no parking times on East Wilcox Way.** The Streets Committee responded to concerns from area residents regarding the safety of allowing parking on both sides of East Wilcox Way from Chestnut St to the bike trail. The recommendation from the committee is to limit parking on one side of the street by alternating sides based on even and odd calendar days. Attached is the resolution to establish parking on one side of the street
- G. **Consider approval of clients for the Jefferson CDBG Owner Occupied Rehabilitation Program.** The attached list of clients has completed the application for the program.
- H. **Consider approval to employ golf course manager.** The term would be for 9 months at \$3,300 per month.
- I. **School bond presentation.**

COUNCIL MEETING

February 27, 2018

5:30 P.M.

PRESENT: Ahrenholtz, Teeples, Sloan, Wetrich, Gordon

ABSENT: None

Mayor Berry presided.

No citizens spoke during the Open Forum.

On motion by Teeples, second by Gordon, the Council approved the following consent agenda:  
February 13, 2018 Council Minutes.

AYE: Ahrenholtz, Gordon, Sloan, Teeples

NAY: None

Ken Paxton updated the Council on GCDC activities.

On motion by Ahrenholtz, second by Sloan, the Council approved Quarterly Funding for GCDC  
in the amount of \$12,500.00.

AYE: Gordon, Sloan, Ahrenholtz, Teeples

NAY: None

Councilman Wetrich arrived at Council meeting at 5:35 P.M.

On motion by Wetrich, second by Ahrenholtz, the Council approved the Change Order No. 4 to  
Pinnacle Construction for \$7,123.38 for CDBG Façade Project.

AYE: Sloan, Teeples, Ahrenholtz, Wetrich, Gordon

Nay: None

On motion by Sloan, second by Teeples, the Council approved the City insurance policy with  
Unger Insurance effective April 1, 2018 – March 31, 2019 in the amount of \$171,436.00.

AYE: Ahrenholtz, Teeples, Gordon, Sloan, Wetrich

NAY: None

On motion by Wetrich, second by Gordon, the Council approved “in kind” City contribution for  
Iowa Economic Development Authority Community Catalyst Remediation Grant application in  
the amount of \$3,949 by waiving building permit fee.

AYE: Teeples, Sloan, Wetrich, Gordon, Ahrenholtz

NAY: None

Finance committee gave a quarterly update of City department financials.

A quarterly workshop with Main Street Committee was held to update the Council on activities  
with the Main Street Program.

The Council held a Fiscal Year 2018-2019 Budget Workshop. No action was taken.

There being no further business the Council agreed to adjourn.

---

Craig J. Berry, Mayor

---

Diane M. Kennedy, City Clerk



## **DESCRIPTION OF 2018-1 AMENDMENT:**

The following projects would be added to the urban renewal plan:

1. Provide incentives to persons to make repairs and improvements to buildings in the downtown area, including repairs and improvements to roofs, exterior and interior walls, foundations, front facades, flooring, ceilings, and electrical, plumbing, and HVAC systems. The amount of tax increment revenues that may be used for this purpose shall not exceed \$150,000 for any one building and all of such projects shall not exceed \$600,000 in the aggregate for any one fiscal year.
2. Provide matching funds for façade rehabilitation projects in the downtown area, using tax increment revenues in an amount not to exceed \$300,000 in any one fiscal year.

For purposes of this Amendment the downtown area includes the portion of the Urban Renewal Area bounded on the west by Elm Street, on the north by Washington Street, on the east by the Raccoon River Valley Trail, and on the south by Harrison Street, and Block 32 in the Original Town (now City) of Jefferson.

### City of Jefferson CDBG Ranking Summary

Ranking	Name	Address	# of People in HH	Income Limit	Points Earned from Income	Points Deducted from Liquid Assets	Need Factors	Points Earned from Need Factors	Total Points
1	Rumley, Jarrod & Amanda	501 W. State Street	8	\$ 67,500.00	15	0	Dependents	6	21
2	Sturgeon, John & Diana	503 W State Street	2	\$ 40,900.00	15	0	62+ / Disabled	3	18
3	Wright, Randall	800 W Washington Street	1	\$ 35,800.00	12	0	Disabled	1	13
4	Strawn, Lois	509 W State Street	1	\$ 35,800.00	9	0	62+	1	10
5	Wisenberg, Maurice & Tamara	708 W Washington Street	1	\$ 40,900.00	15	12	62+	2	5
6	Renslow, Michael & Karen	204 N Pinet Street	3	\$ 46,000.00	4	0	N/A	0	4

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION PROVIDING FOR ODD EVEN PARKING  
ON EAST WILCOX WAY BETWEEN CHESTNUT STREET  
AND RACCOON RIVER VALLEY TRAIL

WHEREAS, due to the limited width of East Wilcox Way between Chestnut Street and the Raccoon River Valley Trail local residents have requested that parking be permitted on only side of the street during most times of the day; and

WHEREAS, the Police Chief and City staff, after reviewing the matter with local residents and in order to allow residents of both sides of the street to park on their side of the street approximately an equal amount of time, are recommending that parking be prohibited on an alternating basis based on odd and even numbered sides of the street and odd and even numbered dates as provided in this resolution;

WHEREAS, the City Council finds that it is in the best interests of the City of Jefferson that this parking recommendation be adopted.

NOW, THEREFORE, It Is Resolved by the City Council of the City of Jefferson, Iowa, as follows:

Section 1. No one shall stop, stand or park a vehicle on the odd numbered side of East Wilcox Way between Chestnut Street and the Raccoon River Valley Trail after 7:00 P.M. on an odd numbered day until 4:00 P.M. on the following even numbered day.

Section 2. No one shall stop, stand or park a vehicle on the even numbered side of East Wilcox Way between Chestnut Street and the Raccoon River Valley Trail after 7:00 P.M. on an even numbered day until 4:00 P.M. on the following odd numbered day.

Section 3. The Police Chief shall cause to be placed and maintained no parking signs as needed to carry out the provisions of this resolution.

Section 4. The Mayor, City Administrator and City Clerk are authorized to take such further action as may be necessary to carry out the intent and purpose of this resolution.

Section 5. All resolutions and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be in full force and effect immediately upon its adoption and approval.

Passed and approved on \_\_\_\_\_.

\_\_\_\_\_  
Craig J. Berry, Mayor

Attest:

\_\_\_\_\_  
Diane M. Kennedy, City Clerk

## Deery Brothers 10-8 Series

Jefferson Fire Department

12-11-2017

Chief Williams,

Thank you for the opportunity to quote you the following project.

### Item 1

Deery Brothers will supply you with one (1) Response 3 vehicle.

- 2018 Chevrolet 3500 4wd Silverado Crew Chassis cab per attached specifications  
5 Year 60,000 power train 3 Year 30,000 bumper to bumper
- Assist steps and Lettering reflective striping and chevron on the rear
- Hydrus 20gpm-200 UHP Fire Suppression System per attached specifications.
- Honda 22 HP V twin GX series gas engine, Positive Displacement "Run Dry" pump, Delivery 18-25gpm @ 1300-1500psi, 200 gallon baffled poly tank (life time guarantee, low level water sensor & auto "shut-off" system, auto water fill system, stainless steel plumbing and fittings, fuel system, 12 volt self-contained electrical system, UHP grip style nozzle (Elkhart) Hanney rewind electric hose reel with 200 ft of UHP booster hose, Operations, maintenance manuals.
- Aluminum flat bed with *storage* compartments per sample drawing, 9'3" long x 96" wide, this will include a head ache rack, rear bumper, bumper skirt, tow package, recessed Led marker lights, mud flaps front, rear, one(1) 60 x36x 24 deep tall compartment behind the cab on each side with 3 shelves reach, one 75 long x 40 high x 24 deep side compartments on each side with 1 shelf and brackets for air packs, all cabinets to have led lighting, stokes basket storage cabinet, long tool cabinet, large air bag cabinet. Wiring and two (2) outlets for customer to plug into for electrical tools.
- Honda 2000i portable generator
- Tool boxes painted red
- ROM roll up doors on side cabinets with brush aluminum finish
- Bolt on removable top over cargo area



## Deery Brothers 10-8 Series

- Light package includes Mpower Led light bar with red, blue, white take down and scene lights and arrow stick, Grill lights mounted on hood 1 pair red, blue, flat bed side warning 1 pair each side red, blue, 1 pair of under mirror side front warning red, blue, 1 pair rear scene lights, 1 pair of upper rear warning red, blue, 1 pair rear lower warning red, blue, 1 siren, speaker, bracket, controller, blue print control system, 1 Westin front bumper with scene lights and winch, 1 pair of LED telescoping scene lights mounted on front of body, one console with cup holders, arm rest, usb ports, 12 volt ports, radio antenna package, mic clips and vehicle voltage display. Auto eject Kussmal system.
- Department lettering and reflective strip

MSRP	\$155,023.00
Deery package and Government discount	-\$26,552.00

<b>Sell price</b>	<b>\$128,471.00</b>
-------------------	---------------------

Iowa Summit Show discount	-\$3,000.00
---------------------------	-------------

<b>Your investment price will be</b>	<b>\$125,471.00</b>
--------------------------------------	---------------------

Customer Sign \_\_\_\_\_ Date \_\_\_\_\_

Purchase order # \_\_\_\_\_

Please circle one

Funding ate for delivery \_\_\_ ASAP \_\_\_ After July 1<sup>st</sup> \_\_\_ Other \_\_\_\_\_

All pricing is good for 30 days

Thank you for the opportunity.

Jeff Kromrie

Please fax sign order to 515-285-1100 or email to [jkromrie@deerychevrolet.com](mailto:jkromrie@deerychevrolet.com)

Revised 3-8-2018 jk

Jeff Kromrie Fleet Manager

515-777-8028

[jkromrie@deerychevrolet.com](mailto:jkromrie@deerychevrolet.com)

# **AGENDA**

## ***WATER/SEWER, STREET/SANITATION COMMITTEES WEDNESDAY, FEBRUARY 28, 2018, 12:00 NOON JEFFERSON CITY HALL***

### **I. SEWER**

### **II. WATER**

- A. Review of customer water charges
- B. Water line extension projects

### **III. STREETS**

- A. Pedestrian crossing lights at Lincoln Way and Vine Street.
- B. Update on request to restrict parking to one side of street on Wilcox Way.
- C. Quiet Zone update
- D. Request to use north alley on the square for event on June 1, 2018.
- E. East Lincoln Way entryway update.
- F. Walkway to Greenwood update

### **IV. SANITATION/RECYCLE**

- V. Discussion to increase recycling use.

# Jefferson Public Library

Meeting of the Board of Trustees  
March 12, 2018 6:30 PM  
Library Basement Meeting Room

## AGENDA

- I. Call to Order
- II. Open Forum: this is a time for any concerned citizen to speak to the trustees about an item that is not on the agenda.
- III. Approval of Minutes of Previous Meeting
- IV. Approval of Expenditures
- V. Director's Report
  - A. Monthly Circulation & Usage Report
  - B. Year-to-Date Monthly Financial Reports
  - C. Project updates – photo kiosk
- VI. Old Business
  - A. State Library building consultant
  - B. FY19 budget proposal
  - C. Trustee terms
  - D. Grant applications
  - E. GCLA – Spring cooperative programs
  - F. Director's performance evaluation
- VII. New Business
  - A. Personnel
- VIII. Next Meeting – March 12 at 6:30 p.m.
- IX. Adjournment