

# **AGENDA**

**COUNCIL MEETING**  
**Tuesday, January 8, 2019**  
**5:30 P.M.**  
**CITY HALL COUNCIL CHAMBERS**

**I. CALL TO ORDER:**

**II. OPEN FORUM: This is a time for any concerned citizen to speak to the Council on an item that is not on the agenda.**

**III. CONSENT ITEMS:**

- A. 12/11/18 regular and 12/21/18 Special Council meeting minutes.
- B. Casey's General Store #1617, Class E Liquor License.
- C. Approval of monthly bills.
- D. Approval of John Kersey as part-time Public Works help at \$12 per hour.
- E. Approval of \$2,485 Hotel/Motel grant for bronze plaque at Thomas Jefferson Gardens.

**IV. NEW BUSINESS:**

- A. Consider approval of sewer lift station maintenance agreement with Iowa Pump Works.
- B. Consider approval to adjust length of employment for Micah Destival from 9 to 10 months.

**V. REPORTS:**

- A. Mayor
- B. Engineer
- C. City Clerk
- D. Attorney
- E. City Administrator
- F. Council & Committees

**VI. ADJOURN.**

# **AGENDA SUMMARY**

**DATE 1/8/19**

## **NEW BUSINESS**

### **I. NEW BUSINESS:**

- A. Consider approval of sewer lift station maintenance agreement with Iowa Pump Works.**  
Attached is a copy of the maintenance agreement.
- B. Consider approval to adjust length of employment for Micah Destival from 9 to10 months.**

COUNCIL MEETING

December 11, 2018

5:30 P.M.

PRESENT: Ahrenholtz, Teeples, Sloan, Wetrich  
ABSENT: Gordon

Mayor Berry Presided.

No citizens spoke during the Open Forum.

On motion by Teeples, second by Sloan, the Council approved the following consent agenda November 27, 2018 Council Minutes, payment of monthly bills from City funds, approval to waive the regular Council Meeting on December 25, 2018, approval of \$300 Hotel/Motel Grant for Jefferson Matters: Main Street for welcome bags, approval to increase hourly wage for part-time help at Recreation Center to \$9.00 per hour for Judy Turner and Tori Riley and \$8.50 per hour for Donna Meridith beginning January 1, 2019.

AYE: Wetrich, Ahrenholtz, Teeples, Sloan  
NAY: None

**RESOLUTION NO. 49-18**

On motion by Teeples, second by Wetrich, the Council approved Resolution No. 49-18, a resolution approving 5-year Capital Improvement Plan and match funding for the Airport Improvement Project.

AYE: Ahrenholtz, Sloan, Wetrich, Teeples  
NAY: None

**RESOLUTION NO. 50-18**

On motion by Wetrich, second by Sloan, the Council approved Resolution No. 50-18, a resolution authorizing City to apply for grants for animal shelter project.

AYE: Teeples, Wetrich, Sloan, Ahrenholtz  
NAY: None

On motion by Ahrenholtz, second by Sloan, the Council approved of incentive policy for hiring and retention of police officers. The two areas of hiring incentives would be student loan and hiring bonus.

AYE: Teeples, Wetrich, Ahrenholtz, Sloan  
NAY: None

On motion by Sloan, second by Wetrich, the Council approved of proposal by Grell Roofing in the amount of \$45,500.00 to replace flat roof of Jefferson Public Library.

AYE: Sloan, Ahrenholtz, Wetrich, Teeples  
NAY: None

On motion by Wetrich, second by Sloan, the Council approved the health insurance to stay with Wellmark BCBS insurance with the increase effective January 1, 2019.

AYE: Ahrenholtz, Teeples, Sloan, Wetrich  
NAY: None

Alice Burton with Alley Cat Allies did a presentation regarding trap-neuter-return of community cats.

SPECIAL COUNCIL MEETING

December 21, 2018

12:00 P.M.

PRESENT: Ahrenholtz, Teeples, Sloan, Gordon

ABSENT: Wetrich

Mayor Berry Presided.

On motion by Sloan, second by Gordon, the Council approved hiring Andrew Chapman as Police Patrolman for Jefferson Police Department at a salary of \$41,516.00/yr effective December 28, 2018.

AYE: Teeples, Sloan, Gordon, Ahrenholtz

NAY: None

There being no further business the Council agreed to adjourn.

---

Craig J. Berry, Mayor

---

Diane M. Kennedy, City Clerk



**SCHEDULED PUMP MAINTENANCE AGREEMENT**

**Date Prepared:** 5/22/18  
**Prepared By:** Alicia Galloway  
**Representative:** Vince Payne  
**Total Number of Stations:** 8  
**Number of Pumps to be Inspected:** 16  
**Number of Inspections Per Year:** 1  
**Months that Service be Performed:** Customer Choice  
**Fee for this Service Agreement:** \$ 1,802 Per Inspection, includes confined space entry.

**Maintenance for pumps. Pump info will be documented at time of service.**

Pump Model(s): Hydromatics, Gorman Rupp	Customer Name: Jefferson, IA
Serial Number: Will receive upon inspection	Contact Name: Danny Moranville
Horse Power: 2 @ 11-25 HP, 14 under 10 HP	Email: <a href="mailto:wwtp@netins.net">wwtp@netins.net</a>
Impeller Number: Will receive upon inspection	Phone Number: (515) 386-4711 (O); (515) 370-8496 (C)
Station Locations: City's Lift Stations	Fax Number: unknown

**TERMS**

Any additional repairs (service labor, parts and trip charges) will be performed only after authorization and will be an additional charge. Pumps in dry pit stations shall be inspected in the station, and not removed. If confined space entry is required, an additional fee of \$175 per station entered shall be charged.

This agreement price includes all trip charges, overnight stays and service time. A written report of the findings will be supplied to the owner. Prior to all inspections, the owner will be notified of our impending visit.

All unscheduled emergency calls and repairs are in addition to this periodic preventative maintenance agreement.

All parts and labor are subject to the manufacturer's published warranty.

The fee for this maintenance agreement shall be guaranteed for two years and payable when the service is performed and billed. Payment terms are Net 30. **If you would like to elect a three-year service agreement at the guaranteed pricing listed above, please check this box.**

Iowa Pump Works assumes no liability for loss of use or for any direct, indirect or consequential damage of any kind with respect to the use or operation of pumps, any equipment or accessories covered in this agreement.

This agreement shall be effective from its signed date and shall continue in effect until termination by either party upon 30 days prior written notice.

The owner's responsibility will be:

- A) Have a representative available to allow entry to pumps.
- B) Disposal of all waste.

Accepted by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**A signed and dated copy of this maintenance agreement must be faxed to (866) 961-5085 or emailed to Iowa Pump Works at [info@iowapumpworks.com](mailto:info@iowapumpworks.com). The effective date of the maintenance agreement will be the date the form is signed, dated and returned.**

# Jefferson Public Library

Meeting of the Board of Trustees  
January 7, 2019 6:30 PM  
Library Basement Meeting Room

## AGENDA

- I. Call to Order
- II. Open Forum: this is a time for any concerned citizen to speak to the trustees about an item that is not on the agenda.
- III. Approval of Minutes of Previous Meeting
- IV. Approval of Expenditures
- V. Director's Report
  - A. Monthly Circulation & Usage Report
  - B. Year-to-Date Monthly Financial Reports
  - C. Project Updates: design assistance
- VI. Old Business
  - A. Investment of estate funds
  - B. FY20 budget proposal
  - C. Building maintenance projects
  - D. County funding
- VII. New Business
  - A. Policy updates
  - B. State accreditation
  - C. Winter programming
- VIII. Next Meeting – February 11 at 6:30 p.m.
- IX. Adjournment